



CITY OF HUNTSVILLE
COUNCIL MEETING
Monday, August 12, 2024
City Hall | 6:00 PM

Public Hearing

Water Tank Project Closing Hearing – ACEDP

Agenda

1. **Call to Order** – Mayor Travis Dotson
2. **Roll Call - Establish Quorum** – Katie Boyd
3. **Invocation** – Councilor Scott Thomas
4. **Pledge of Allegiance** – Councilor Guy Roden
5. **Approval of Agenda**
 - a. Councilors may add items or delete items.
 - b. Motion required to approve as submitted or amended.
6. **Introduction of Special Guests**
7. **Special Order of Business**
8. **Approval of Minutes of Meeting July 8, 2024**
9. **Public Comments**
10. **City Department Reports** (provided in emailed agenda packet)
 - a. Police Department
 - b. Street Department
 - c. Water Department
 - d. Fire Department
 - e. Finance Director
 - f. Mayor
 - g. Economic Development Director
 - h. Building Inspector
 - i. Code Enforcement Officer
 - j. Planning Director
 - k. Animal Control Officer
11. **Commission and Committee Reports** (emailed with agenda packet)
 - a. Economic Development & Tourism Commission Meeting – July 16
 - b. Water and Sewer Commission Meeting – July 18
 - c. Planning Commission Meeting – June 24
12. **Unfinished Business**
13. **New Business**
 - a. Resolution – Honoring Elected Officials (Proposed 7-2024)
 - b. Ordinance – Doing Business with City Officials (Proposed 2024-6)
14. **Announcements/Correspondence/Comments**
 - a. Economic Dev. Commission Meeting – Tuesday, August 20, 8:30 AM, Arvest Annex
 - b. Water & Sewer Commission Meeting – Thursday, August 22, 4:00 PM
 - c. Planning Commission Meeting – Monday, August 26, 6:00 PM
 - d. Madison County Fair - Wednesday, August 28-31
 - e. Fiesta Latina – Saturday, September 7, 4:00-10:00 PM, Mitchusson Park
 - f. City Council Meeting – Monday, September 9, 6:00 PM
 - g. Farmers' Market – Polk Sq. (Tuesdays), Church St. Parking Lot (Saturdays), 7-Noon
15. **Adjournment**

Travis Dotson

Mayor

Joetta Smith

City Clerk

Councilor Roger Eoff

Ward I, Position I

Councilor Chrystal Lacey

Ward I, Position II

Councilor Scott Thomas

Ward II, Position I

Councilor Leslie Evans

Ward II, Position II

Councilor Guy Roden

Ward III, Position I

Councilor Kevin Meythaler

Ward III, Position II

Vacant Seat

Ward IV, Position I

Councilor Stephen Ford

Ward IV, Position II

Jessica Fritts

City Attorney

Todd Thomas

Chief of Police

Scott Phillips

Public Works Director

Katie Boyd

Finance Director

Kevin Shinn

Fire Department Chief

Sean Davis

Water Department Director

Brandi Holt

Economic Development Director

Huntsville City Hall

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Huntsville, AR 72740

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COUNCIL MEETING MINUTES

July 8, 2024

PUBLIC HEARING

Mayor Dotson called to order a public hearing for the proposed rezoning of Duane Glenn and Devin Glenn's land parcels along 412 Bypass. Dotson opened the floor for discussion from the public. No comments were made. Councilor Roden made a motion to close the hearing, seconded by Ford. Meeting adjourned at 6:01 P.M.

CALL TO ORDER

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:02 P.M.

ROLL CALL / QUORUM

City Clerk Joetta Smith and Councilors Shawn Ellis, Chrystal Lacey, Leslie Evans, Scott Thomas, Guy Roden, Roger Eoff, Stephen Ford, and Kevin Meythaler were present. Boyd called roll and declared a quorum.

INVOCATION / PLEDGE OF ALLEGIANCE

Councilor Thomas shared the invocation, and Councilor Meythaler led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilor Roden made a motion to approve the agenda as submitted, seconded by Evans. Motion approved.

INTRODUCTION OF SPECIAL GUESTS

None.

SPECIAL ORDER OF BUSINESS

None.

APPROVAL OF MINUTES

Councilor Eoff made a motion to approve both meeting's minutes as amended, seconded by Roden. Motion approved.

PUBLIC COMMENTS

None.

CITY DEPARTMENT REPORTS

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Mayor Dotson announced the meeting was the last meeting for Councilor Shawn Ellis since he is moving to another area. He thanked Ellis for his service as the city's Emergency Operations Manager and Alderman. Ellis thanked everyone and expressed his excitement for his new position.
- Mayor Dotson announced that the city did not receive any bids on the restrooms for the splashpad project. He contacted Gil Bryant to submit a bid.

COMMISSION / COMMITTEE REPORTS PROVIDED

- Water and Sewer Commission – June 20
- Economic Development – no June meeting
- Planning Commission – June 24

UNFINISHED BUSINESS

Mayor Dotson presented AN ORDINANCE AMENDING TITLE 14 OF THE HUNTSVILLE ZONING CODE OF THE CITY OF HUNTSVILLE, ARKANSAS, amending C1 and C2 specifications. Councilor Thomas made a motion to place the ordinance on its third reading by title only, seconded by Roden. Motion carried unanimously. Fritts read the ordinance title. Councilor Thomas made a motion to adopt the ordinance, seconded by Eoff. Roll call vote: 8 yeas, 0 nays. Ordinance numbered 2024-6.

Mayor opened the floor for discussion on setting a minimum price for the Industrial Park land on Amanda Place. Councilor Eoff made a motion to set a minimum price at \$250,00 up to October 1, 2024, seconded by Ford. Roll call vote: 7 yeas, 1 nay (Roden).

Mayor Dotson presented the two (2) bids and project boards received for the splashpad and explained slight differences. The bids received were as follows: RJR Enterprises for \$350,000.00, and the other from ACS Playground Adventures for \$349,442.68. After discussion, Councilor Ford made a motion to accept the ACS bid, seconded by Lacey. Motion carried 8 to 0.

NEW BUSINESS

Mayor Dotson introduced A RESOLUTION ALLOWING FOR TEMPORARY DISCOUNTS TO BUILDERS AND CONTRACTORS. Councilor Eoff made a motion to approve the resolution, seconded by Ellis. Motion carried. Resolution numbered 6-2024.

ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

ADJOURNMENT

Councilor Ellis made a motion to adjourn the meeting, seconded by Thomas. Meeting adjourned 7:03 p.m.

KLB

Mayor Travis Dotson

City Clerk Joetta Smith

RESOLUTION NO. 7-2024

A RESOLUTION HONORING FORMER AND CURRENT ELECTED OFFICIALS
WHO HAVE PASSED AWAY

WHEREAS, that Patricia Grubbs, former city council member from 2019-2022, recently passed away on August 2, 2024. That the City of Huntsville wants to ensure that moving forward, all former and current elected officials who have passed away are recognized at a city council meeting.

WHEREAS, the City Council of the City of Huntsville, being duly apprised of all facts and advised of the applicable law, finds it in the best interests of the citizens of the City of Huntsville to approve a resolution honoring former and current elected officials who have passed away.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville as follows:

Section 1: That all City of Huntsville elected officials, former and current, who have passed away are to be recognized for their service they provided to our community at the City Council meeting following their death.

ADOPTED this 12th day of August 2024 by the City Council of Huntsville, Arkansas.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Joetta Smith

ORDINANCE NO. Proposed 2024 - 6

AN ORDINANCE SPECIFICALLY PERMITTING CITY OFFICIALS TO DO
LIMITED BUSINESS WITH THE CITY

WHEREAS, the City Council of the City of Huntsville has determined that there are certain situations in which it would be beneficial to the City of Huntsville to conduct business with people who are elected, appointed and/or employed with the City, along with their immediate family members, per Ordinance No. 11-2; and

WHEREAS, Arkansas Code Annotated § 14-42-107(b)(i) authorizes the governing body of the city to enact an ordinance specifically permitting such business; and

WHEREAS, it is the policy of the City of Huntsville to do business locally whenever possible and economical.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

Section 1. That Jason Yates, Planning Commissioner, owns and operates Sparky’s Garage, an automotive repair shop in Madison County, Arkansas.

Section 2. That the City of Huntsville may use Sparky’s Garage for automotive repair regarding Huntsville city vehicles.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS, THIS
_____ DAY OF _____ 2024.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Joetta Smith

5 YR Monthly Sales Tax Comparison	July 2024	July 2023	July 2022	July 2021	July 2020
City Sales Tax	111,303.90	107,667.16	94,089.10	83,157.02	79,606.01
County Sales Tax	36,320.71	35,990.86	30,439.15	25,179.41	22,334.42
	147,624.61	143,658.02	124,528.25	108,336.43	101,940.43

*Taxes received in July are from May sales for businesses.

5 YR Annual Revenue Comparison	YTD 2024	2023	2022	2021	2020
Building Permits	20,255.82	35,271.67	42,984.52	82,027.51	55,554.22
Business License Fees	6,900.00	8,615.00	8,622.50	7,095.00	260.00
City Sales Tax	739,174.66	1,200,022.53	1,166,393.15	1,010,636.66	876,941.53
County Sales Tax	255,080.73	416,780.44	397,864.52	311,277.83	252,502.95
Fines Income	75,580.01	79,397.17	23,179.00	43,729.75	33,814.06
Fire Dept Fees	9,460.00	9,930.00	7,170.00	7,160.00	7,150.00
Franchise Fees	220,411.10	432,189.31	369,615.81	322,753.78	300,326.41
Grants/Donations	9,692.10	2,145.00	2,726.00	80.00	1,360.00
Huntsville Schools SRO	58,232.88	72,791.15			
Interest Income	51,901.80	66,930.30	12,270.66	16,592.65	22,530.06
Madison County	5,497.01	26,019.52	21,571.90	15,791.64	20,389.02
Misc Income	41,210.53	2,144.49	1,099.44	525.90	26,955.67
Misc Permits	324.00	393.00	467.00	439.00	304.00
Municipal Aid	25,619.22	43,773.01	42,949.71	39,704.37	34,807.46
Property Tax Assessment	65,445.93	158,685.76	115,928.77	132,633.45	113,725.85
	1,584,785.79	2,555,088.35	2,212,842.98	1,990,447.54	1,746,621.23

**Removed transfers from other funds, American Rescue Plan Act 2021 & 2022, CARES Act of 2020, and State of Arkansas Police Stipend of 2022 for general annual comparison.

2024 Revenue By Month	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024
Building Permits	6,853.30	2,629.00	2,455.00	1,237.27	2,665.00	2,580.00
Business License Fees	120.00	50.00	80.00	80.00	90.00	120.00
City Sales Tax	105,258.53	116,373.81	95,171.03	95,921.00	108,172.02	106,974.37
County Sales Tax	36,416.28	39,178.35	33,132.19	32,817.28	37,731.42	39,484.50
Fines Income	5,221.05	10,405.00	10,527.68	10,620.53	13,240.00	9,670.75
Fire Dept Fees	1,435.00	6,205.00	1,015.00	455.00	105.00	105.00
Franchise Fees	34,094.69	13,972.35	79,102.42	8,096.15	27,051.62	26,936.90
Grants/Donations	15.00	0.00	0.00	0.00	100.00	0.00
Huntsville Schools SRO	14,558.23	14,558.23	14,558.23	14,558.19	0.00	0.00
Interest Income	4,845.72	4,073.32	4,061.64	4,486.70	4,179.46	3,736.47
Madison County	0.00	0.00	5,497.01	0.00	0.00	0.00
Misc Income	5.00	39,620.09	1,485.44	15.00	65.00	0.00
Misc Permits	0.00	4.00	8.00	18.00	66.00	88.00
Municipal Aid	5,820.83	2,950.13	2,950.13	2,950.13	2,950.13	2,950.05
Property Tax Assessment	656.64	13,211.24	915.52	13,213.15	28,271.83	3,728.88
Transfer In	35,095.47	0.00	0.00	0.00	0.00	0.00
	250,395.74	263,230.52	250,959.29	184,468.40	224,687.48	196,374.92

	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
Building Permits	1,836.25					
Business License Fees	5,950.00					
City Sales Tax	111,303.90					
County Sales Tax	36,320.71					
Fines Income	8,041.00					
Fire Dept Fees	140.00					
Franchise Fees	31,156.97					
Grants/Donations	9,577.10					
Huntsville Schools SRO						
Interest Income	11,858.32					
Madison County						
Misc Income	20.00					
Misc Permits	128.00					
Municipal Aid	5,047.82					
Property Tax Assessment	5,448.67					
Transfer in from Other Funds						
	226,828.74	0.00	0.00	0.00	0.00	0.00

General Fund

Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual	Annual Budget Jan 2024 Dec 2024	Jan 2024 Dec 2024 Percent of Budget
Revenue & Expenditures				
Revenue				
General Revenues				
Building Permits	1,836.25	20,255.82	25,000.00	81.02%
Business License Fees	5,950.00	6,490.00	8,000.00	81.13%
City Sales Tax	111,303.90	739,174.66	975,000.00	75.81%
County Sales Tax	36,320.71	255,080.73	325,000.00	78.49%
Fines Income	8,041.00	67,726.01	45,000.00	150.50%
Fire Dept Fees	140.00	9,460.00	8,000.00	118.25%
Franchise Fees	31,156.97	220,411.10	350,000.00	62.97%
Grants/Donations	9,577.10	9,692.10	0.00	
Huntsville Schools SRO	0.00	58,232.88	123,648.98	47.10%
Interest Income	11,858.32	51,901.80	35,000.00	148.29%
Madison County	0.00	5,497.01	21,988.02	25.00%
Misc Income	20.00	41,210.53	0.00	
Misc Permits	128.00	312.00	400.00	78.00%
Municipal Aid	5,047.82	25,619.22	43,000.00	59.58%
Property Tax Assessment	5,448.67	65,445.93	115,000.00	56.91%
Transfer In	0.00	35,095.47	44,500.00	78.87%
General Revenues Totals	\$226,828.74	\$1,611,605.26	\$2,119,537.00	
Revenue	\$226,828.74	\$1,611,605.26	\$2,119,537.00	
Gross Profit	\$226,828.74	\$1,611,605.26	\$2,119,537.00	
Expenses				
Administrative				
Advertising	157.00	1,429.50	2,500.00	57.18%
Dues/Licenses	424.88	4,572.64	5,330.00	85.79%
Equipment - Office	1,446.15	5,786.31	7,835.00	73.85%
Fuel	11.92	362.64	900.00	40.29%
Improvements	321.81	113,397.21	397,000.00	28.56%
Insurance - Buildings	0.00	2,996.27	2,909.00	103.00%
Insurance - Health	770.16	5,391.12	13,862.88	38.89%
Insurance - Legal & Other	0.00	0.00	5,330.00	
Insurance - Vehicles	0.00	0.00	248.50	
Meeting Expense	0.00	527.12	500.00	105.42%
Miscellaneous Expense	0.00	4,809.45	1,000.00	480.95%
Other Services	3,416.69	18,725.57	35,000.00	53.50%
Payroll Taxes	789.55	5,035.26	14,102.25	35.71%
Repairs & Maint. - Bldgs.	263.11	622.64	5,000.00	12.45%
Repairs & Maint. - Vehicles	211.95	233.03	1,000.00	23.30%
Retirement - APERS	1,553.86	10,482.42	23,439.28	44.72%
Salaries	13,545.81	90,007.28	187,543.08	47.99%
Supplies - Office	0.00	1,581.99	6,500.00	24.34%
Supplies/ Materials	55.00	55.00	0.00	
Travel/Training	0.00	4,110.39	10,000.00	41.10%
Unemployment	0.69	30.77	106.02	29.02%
Utilities/Phone/Trash	1,038.63	6,481.09	11,000.00	58.92%
Workers' Comp	0.00	136.05	128.00	106.29%
Administrative Totals	\$24,007.21	\$276,773.75	\$731,234.01	
Animal Control/Sanitation				
Miscellaneous Expense	0.00	0.00	400.00	
Other Services	578.06	2,042.36	17,750.00	11.51%

General Fund

Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual	Annual Budget Jan 2024 Dec 2024	Jan 2024 Dec 2024 Percent of Budget
Payroll Taxes	115.17	455.70	532.44	85.59%
Repairs & Maint. - Vehicles	187.00	516.00	0.00	
Retirement - APERS	15.31	331.29	0.00	
Salaries	1,509.00	6,020.00	6,960.00	86.49%
Supplies/ Materials	92.22	722.17	500.00	144.43%
Travel/Training	30.00	455.00	400.00	113.75%
Unemployment	3.16	10.48	20.88	50.19%
Utilities/Phone/Trash	74.07	310.11	2,300.00	13.48%
Workers' Comp	0.00	41.16	37.00	111.24%
Animal Control/Sanitation Totals	\$2,603.99	\$10,904.27	\$28,900.32	
Building Inspector				
Dues/Licenses	52.50	77.50	125.00	62.00%
Payroll Taxes	163.20	1,116.90	1,958.40	57.03%
Salaries	2,133.33	14,599.98	25,266.66	57.78%
Supplies/ Materials	0.00	0.00	500.00	
Travel/Training	0.00	0.00	500.00	
Unemployment	0.00	17.10	30.00	57.00%
Workers' Comp	0.00	217.22	240.00	90.51%
Building Inspector Totals	\$2,349.03	\$16,028.70	\$28,620.06	
Code Enforcement				
Fuel	0.00	0.00	300.00	
Payroll Taxes	75.74	291.29	1,652.40	17.63%
Salaries	990.00	3,807.50	21,600.00	17.63%
Supplies/ Materials	0.00	2,537.69	500.00	507.54%
Unemployment	2.23	8.73	30.00	29.10%
Workers' Comp	0.00	62.88	203.00	30.98%
Code Enforcement Totals	\$1,067.97	\$6,708.09	\$24,285.40	
Court Department				
Dues/Licenses	0.00	323.58	350.00	92.45%
Insurance - Health	770.16	5,372.11	9,241.92	58.13%
Miscellaneous Expense	0.00	0.00	200.00	
Other Services	750.00	13,628.57	17,378.57	78.42%
Payroll Taxes	502.22	3,656.21	6,695.75	54.60%
Retirement - APERS	956.67	7,009.54	12,220.16	57.36%
Salaries	6,565.04	47,793.52	87,526.08	54.60%
Supplies - Office	0.00	583.14	3,000.00	19.44%
Supplies/ Materials	10.00	10.00	0.00	
Travel/Training	0.00	0.00	1,000.00	
Unemployment	(3.91)	19.43	83.28	23.33%
Utilities/Phone/Trash	378.78	1,973.77	3,000.00	65.79%
Workers' Comp	0.00	62.88	58.00	108.41%
Court Department Totals	\$9,928.96	\$80,432.75	\$140,753.76	
Economic Development				
Advertising	305.00	915.00	8,000.00	11.44%
Community Agreements	1,000.00	2,560.33	10,000.00	25.60%
Dues/Licenses	0.00	0.00	2,800.00	
Economic Development	0.00	100.00	15,000.00	0.67%
Payroll Taxes	95.63	669.41	1,147.50	58.34%
Salaries	1,250.00	8,750.00	15,000.00	58.33%
Supplies - Office	0.00	0.00	1,900.00	
Travel/Training	0.00	130.00	2,700.00	4.81%
Unemployment	0.00	16.68	30.00	55.60%

General Fund

Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual	Annual Budget Jan 2024 Dec 2024	Jan 2024 Dec 2024 Percent of Budget
Workers' Comp	0.00	11.43	10.00	114.30%
Economic Development Totals	\$2,650.63	\$13,152.85	\$56,587.50	
Fire Department				
Dues/Licenses	0.00	735.00	1,324.00	55.51%
Equipment	7,708.55	38,732.53	60,000.00	64.55%
Equipment - Office	128.78	507.29	1,000.00	50.73%
Fuel	842.23	5,077.46	8,200.00	61.92%
Insurance - Buildings	0.00	3,007.30	2,919.71	103.00%
Insurance - Health	770.16	5,391.12	9,241.92	58.33%
Insurance - Vehicles	0.00	0.00	8,386.50	
Miscellaneous Expense	0.00	77.03	1,000.00	7.70%
Other Services	0.00	4,629.68	5,897.16	78.51%
Payroll Taxes	118.02	881.99	2,065.30	42.71%
Repairs & Maint. - Bldgs.	13,883.46	14,697.78	2,500.00	587.91%
Repairs & Maint. - Equip.	0.00	8,670.06	24,000.00	36.13%
Repairs & Maint. - Vehicles	66.57	2,343.76	2,000.00	117.19%
Salaries	8,209.99	61,281.04	142,434.48	43.02%
Supplies - Office	0.00	797.69	500.00	159.54%
Supplies - Uniforms	0.00	2,102.15	2,500.00	84.09%
Supplies/ Materials	252.61	3,764.34	4,000.00	94.11%
Travel/Training	0.00	13,115.19	25,000.00	52.46%
Unemployment	(2.11)	36.03	192.00	18.77%
Utilities/Phonel/Trash	1,540.45	13,085.37	23,000.00	56.89%
Workers' Comp	0.00	1,764.09	1,529.00	115.38%
Fire Department Totals	\$33,518.71	\$180,696.90	\$327,690.07	
Police Dept				
Advertising	0.00	157.00	0.00	
Dispatching Service	0.00	17,500.00	0.00	
Dues/Licenses	0.00	215.00	305.00	70.49%
Equipment	4,823.52	81,585.70	100,672.21	81.04%
Fuel	4,344.93	20,178.95	43,500.00	46.39%
Insurance - Buildings	0.00	4,309.39	4,183.87	103.00%
Insurance - Health	3,850.80	30,421.32	60,072.48	50.64%
Insurance - Vehicles	0.00	214.27	3,632.25	5.90%
Miscellaneous Expense	0.00	66.00	1,000.00	6.60%
Other Services	2,111.69	21,833.16	28,000.00	77.98%
Payroll Taxes	3,863.88	28,114.41	51,929.45	54.14%
Police Pensions	10,419.56	66,186.92	70,652.86	93.68%
Repairs & Maint. - Bldgs.	900.66	8,340.40	7,000.00	119.15%
Repairs & Maint. - Equip.	0.00	319.81	2,000.00	15.99%
Repairs & Maint. - Vehicles	325.63	18,322.88	15,000.00	122.15%
Retirement - APERS	913.46	6,811.91	12,041.69	56.57%
Salaries	50,508.13	368,303.60	673,767.64	54.66%
Supplies - Office	0.00	1,663.78	6,000.00	27.73%
Supplies - Uniforms	0.00	4,672.67	4,500.00	103.84%
Supplies/ Materials	261.53	1,747.75	4,000.00	43.69%
Travel/Training	1,157.50	5,236.25	12,000.00	43.64%
Unemployment	(26.70)	135.23	402.00	33.64%
Utilities/Phonel/Trash	1,159.33	9,715.76	18,000.00	53.98%
Vehicles	0.00	41,982.00	42,000.00	99.96%
Workers' Comp	0.00	7,384.48	6,789.00	108.77%
Police Dept Totals	\$84,613.92	\$745,418.64	\$1,167,448.45	

General Fund
Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual	Annual Budget Jan 2024 Dec 2024	Jan 2024 Dec 2024 Percent of Budget
Street Department				
Insurance - Health	1,925.40	13,496.81	23,104.80	58.42%
Payroll Taxes	1,664.11	10,719.04	18,592.58	57.65%
Retirement - APERS	2,793.40	20,211.27	35,073.64	57.63%
Salaries	21,963.12	141,302.09	320,001.71	44.16%
Supplies - Office	29.64	29.64	0.00	
Supplies/ Materials	68.13	68.13	0.00	
Unemployment	(1.47)	65.64	190.50	34.46%
Street Department Totals	\$28,442.33	\$185,892.62	\$396,963.23	
Expenses	\$189,182.75	\$1,516,008.57	\$2,902,482.80	
Revenue Less Expenditures	\$37,645.99	\$95,596.69	(\$782,945.80)	
Other Expenses				
Administrative				
Transfer To Airport	0.00	0.00	5,000.00	
Transfer To Park	0.00	55,000.00	55,000.00	100.00%
Administrative Totals	\$0.00	\$55,000.00	\$60,000.00	
Other Expenses	\$0.00	\$55,000.00	\$60,000.00	
Net Change in Fund Balance	\$37,645.99	\$40,596.69	(\$842,945.80)	
Fund Balances				
Beginning Fund Balance	2,894,490.36	2,891,539.66	0.00	
Net Change in Fund Balance	37,645.99	40,596.69	(842,945.80)	
Ending Fund Balance	2,932,136.35	2,932,136.35	0.00	

Street Fund

Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual	Annual Budget Jan 2024 Dec 2024	Jan 2024 Dec 2024 Percent of Budget
Revenue & Expenditures				
Revenue				
Interest Income	679.75	3,684.16	3,000.00	122.81%
Misc Income	0.00	66,960.18	0.00	
Municipal Aid	20,351.63	141,195.06	215,000.00	65.67%
Property Tax Assessment	2,211.33	26,031.08	45,000.00	57.85%
Sale Of Material	0.00	164.00	0.00	
Revenue	\$23,242.71	\$238,034.48	\$263,000.00	
Gross Profit	\$23,242.71	\$238,034.48	\$263,000.00	
Expenses				
Dues/Licenses	0.00	45.00	45.00	100.00%
Equipment	491.54	4,735.16	50,000.00	9.47%
Fuel	2,134.07	9,693.69	18,500.00	52.40%
Grant Projects	0.00	1,000.00	80,000.00	1.25%
Insurance - Buildings	0.00	1,312.48	1,274.25	103.00%
Insurance - Vehicles	0.00	0.00	4,106.63	
Miscellaneous Expense	0.00	92.68	1,000.00	9.27%
Other Services	1,030.56	13,150.56	1,920.00	684.93%
Repairs & Maint - Street Proj.	109.52	66,976.50	181,741.12	36.85%
Repairs & Maint. - Bldgs.	0.00	194.39	1,500.00	12.96%
Repairs & Maint. - Equip.	474.38	2,899.67	12,000.00	24.16%
Repairs & Maint. - Vehicles	499.51	7,852.40	7,000.00	112.18%
Supplies - Uniforms	149.85	1,957.90	4,500.00	43.51%
Supplies/ Materials	5,533.27	18,322.61	19,000.00	96.43%
Travel/Training	0.00	0.00	500.00	
Utilities/Phone/Trash	3,260.50	23,949.22	40,000.00	59.87%
Workers' Comp	0.00	5,599.81	5,413.00	103.45%
Expenses	\$13,683.20	\$157,782.07	\$428,500.00	
Revenue Less Expenditures	\$9,559.51	\$80,252.41	(\$165,500.00)	
Net Change in Fund Balance	\$9,559.51	\$80,252.41	(\$165,500.00)	
Fund Balances				
Beginning Fund Balance	286,515.80	215,822.90	0.00	
Net Change in Fund Balance	9,559.51	80,252.41	(165,500.00)	
Ending Fund Balance	296,075.31	296,075.31	0.00	

Admin of Justice Fund Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Fines Income	16,117.23	131,065.84
Interest Income	61.51	291.23
Revenue	\$16,178.74	\$131,357.07
Gross Profit	\$16,178.74	\$131,357.07
Expenses		
County Fees & Costs	2,290.69	16,034.83
State Fees & Costs	10,390.51	90,978.80
Expenses	\$12,681.20	\$107,013.63
Revenue Less Expenditures	\$3,497.54	\$24,343.44
Net Change in Fund Balance	\$3,497.54	\$24,343.44
Fund Balances		
Beginning Fund Balance	22,754.77	1,908.87
Net Change in Fund Balance	3,497.54	24,343.44
Ending Fund Balance	26,252.31	26,252.31

Court Automation Fund Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Fines Income	2,142.50	15,836.50
Interest Income	78.40	531.57
Misc Income	100.00	400.00
Revenue	\$2,320.90	\$16,768.07
Gross Profit	\$2,320.90	\$16,768.07
Expenses		
Equipment	0.00	3,774.00
Equipment - Office	3,193.40	13,929.32
Other Services	811.69	811.69
Supplies/ Materials	0.00	128.94
Expenses	\$4,005.09	\$18,643.95
Revenue Less Expenditures	(\$1,684.19)	(\$1,875.88)
Net Change in Fund Balance	(\$1,684.19)	(\$1,875.88)
Fund Balances		
Beginning Fund Balance	35,596.18	35,787.87
Net Change in Fund Balance	(1,684.19)	(1,875.88)
Ending Fund Balance	33,911.99	33,911.99

Airport Fund

Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
City Sales Tax	0.00	283.40
County Sales Tax	103.33	386.69
Interest Income	172.10	1,225.12
Misc Income	0.00	15.00
Rental Income	3,150.00	19,775.00
Sale Of Material	4,323.35	17,055.54
Revenue	\$7,748.78	\$38,740.75
Gross Profit	\$7,748.78	\$38,740.75
Expenses		
Advertising	0.00	54.00
Fuel	0.00	26,220.09
Insurance - Buildings	0.00	4,077.74
Other Services	0.00	11,450.00
Repairs & Maint. - Bldgs.	0.00	250.00
Sales Tax	415.00	1,579.00
Supplies/ Materials	0.00	2.65
Utilities/Phonel/Trash	1,860.30	3,653.97
Expenses	\$2,275.30	\$47,287.45
Revenue Less Expenditures	\$5,473.48	(\$8,546.70)
Net Change in Fund Balance	\$5,473.48	(\$8,546.70)

Fund Balances

Beginning Fund Balance	74,857.30	88,877.48
Net Change in Fund Balance	5,473.48	(8,546.70)
Ending Fund Balance	80,330.78	80,330.78

General Fund Reserve

Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Interest Income	1.19	7.72
Revenue	\$1.19	\$7.72
Gross Profit	\$1.19	\$7.72
Revenue Less Expenditures	\$1.19	\$7.72
Net Change in Fund Balance	\$1.19	\$7.72
Fund Balances		
Beginning Fund Balance	526.91	520.38
Net Change in Fund Balance	1.19	7.72
Ending Fund Balance	528.10	528.10

Huntsville City Parks Fund Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Concession Income	0.00	2,000.00
Grants/Donations	0.00	10,500.00
Interest Income	61.72	607.21
League Fees	0.00	9,750.00
Misc Income	113.00	1,558.15
Transfer In	0.00	56,227.80
Revenue	\$174.72	\$80,643.16
Gross Profit	\$174.72	\$80,643.16
Expenses		
Equipment	0.00	13,802.69
Improvements	0.00	200.00
Insurance - Buildings	0.00	992.88
Labor - Contract	500.00	2,000.00
Labor- League	0.00	3,900.00
League Expense	0.00	896.74
Other Services	4,200.00	14,886.94
Repairs & Maint. - Bldgs.	42.72	6,761.26
Repairs & Maint. - Equip.	119.22	342.94
Supplies/ Materials	112.93	7,288.27
Utilities/Phone/Trash	1,434.70	7,366.25
Expenses	\$6,409.57	\$58,437.97
Revenue Less Expenditures	(\$6,234.85)	\$22,205.19
Other Expenses		
Transfer Out	0.00	917.80
Other Expenses	\$0.00	\$917.80
Net Change in Fund Balance	(\$6,234.85)	\$21,287.39
Fund Balances		
Beginning Fund Balance	29,669.53	2,147.29
Net Change in Fund Balance	(6,234.85)	21,287.39
Ending Fund Balance	23,434.68	23,434.68

Industrial Park MM Savings Fund Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Interest Income	135.28	875.95
Revenue	\$135.28	\$875.95
Gross Profit	\$135.28	\$875.95
Revenue Less Expenditures	\$135.28	\$875.95
Net Change in Fund Balance	\$135.28	\$875.95
Fund Balances		
Beginning Fund Balance	59,849.91	59,109.24
Net Change in Fund Balance	135.28	875.95
Ending Fund Balance	59,985.19	59,985.19

Fire Dept Act 833 Fund Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Interest Income	5.86	27.96
State Of Arkansas	12,109.49	13,302.95
Revenue	\$12,115.35	\$13,330.91
Gross Profit	\$12,115.35	\$13,330.91
Revenue Less Expenditures	\$12,115.35	\$13,330.91
Net Change in Fund Balance	\$12,115.35	\$13,330.91
Fund Balances		
Beginning Fund Balance	1,493.92	278.36
Net Change in Fund Balance	12,115.35	13,330.91
Ending Fund Balance	13,609.27	13,609.27

LOPFI Fund Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Interest Income	272.23	1,770.75
Property Tax Assessment	778.38	9,349.54
Revenue	\$1,050.61	\$11,120.29
Gross Profit	\$1,050.61	\$11,120.29
Expenses		
Firemen's Pensions	1,880.94	11,510.39
Expenses	\$1,880.94	\$11,510.39
Revenue Less Expenditures	(\$830.33)	(\$390.10)
Net Change in Fund Balance	(\$830.33)	(\$390.10)
Fund Balances		
Beginning Fund Balance	121,408.33	120,968.10
Net Change in Fund Balance	(830.33)	(390.10)
Ending Fund Balance	120,578.00	120,578.00

Wastewater Facility Huntsville Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Interest Income	0.47	1.77
Transfer In	0.00	208.53
Revenue	\$0.47	\$210.30
Gross Profit	\$0.47	\$210.30
Revenue Less Expenditures	\$0.47	\$210.30
Net Change in Fund Balance	\$0.47	\$210.30
Fund Balances		
Beginning Fund Balance	209.83	0.00
Net Change in Fund Balance	0.47	210.30
Ending Fund Balance	210.30	210.30

Police Act 988 of 91' Fund
Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Fines Income	608.00	11,882.00
Interest Income	37.81	174.33
Revenue	\$645.81	\$12,056.33
Gross Profit	\$645.81	\$12,056.33
Expenses		
Other Services	0.00	340.00
Expenses	\$0.00	\$340.00
Revenue Less Expenditures	\$645.81	\$11,716.33
Net Change in Fund Balance	\$645.81	\$11,716.33
Fund Balances		
Beginning Fund Balance	16,219.43	5,148.91
Net Change in Fund Balance	645.81	11,716.33
Ending Fund Balance	16,865.24	16,865.24

Police Special Projects Fund
Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Interest Income	13.13	104.31
Revenue	\$13.13	\$104.31
Gross Profit	\$13.13	\$104.31
Expenses		
Equipment	4,823.52	4,823.52
Miscellaneous Expense	0.00	2,000.00
Expenses	\$4,823.52	\$6,823.52
Revenue Less Expenditures	(\$4,810.39)	(\$6,719.21)
Net Change in Fund Balance	(\$4,810.39)	(\$6,719.21)
Fund Balances		
Beginning Fund Balance	6,684.04	8,592.86
Net Change in Fund Balance	(4,810.39)	(6,719.21)
Ending Fund Balance	1,873.65	1,873.65

Prisoner Act 1188 Fund
Statement of Revenue and Expenditures

	Current Period Jul 2024 Jul 2024 Actual	Year-To-Date Jan 2024 Jul 2024 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,195.00	9,903.00
Interest Income	94.39	617.30
Transfer In	0.00	30.00
Revenue	\$1,289.39	\$10,550.30
Gross Profit	\$1,289.39	\$10,550.30
Expenses		
Other Services	400.00	3,675.00
Expenses	\$400.00	\$3,675.00
Revenue Less Expenditures	\$889.39	\$6,875.30
Other Expenses		
Transfer Out	0.00	35,030.00
Other Expenses	\$0.00	\$35,030.00
Net Change in Fund Balance	\$889.39	(\$28,154.70)
Fund Balances		
Beginning Fund Balance	41,085.04	70,129.13
Net Change in Fund Balance	889.39	(28,154.70)
Ending Fund Balance	41,974.43	41,974.43

Huntsville Water Utilities Commission Meeting

July 18, 2024

The regular meeting of the Huntsville Water and Sewer Commission was held at the Huntsville Water Utilities office.

Call to Order

- At 3:58 pm, Chairman Roden called the meeting to order. All Commissioners were present. Commissioner Ellis's seat remained empty.

Approval of Minutes

- Commissioner Rogers made a motion to approve the minutes of the June meeting, seconded by Commissioner Ford. The motion was approved.

Old Business

- Mr. Davis reported that Abacus had not completed the audit in time to present it during the July meeting but would have it prepared for the regular meeting in August.

New Business

- Changes to pay scale structure were presented to the Commission for review. Chairman Roden requested that it be moved to the August agenda for approval.
- Mr. Davis reported that the water department should consider entering into an on-call contract with one or more contractors to better comply with state bid requirements for more expensive repair projects. The Commission instructed him to investigate the option and report back in August.

Other Business

- In other business, Mr. Davis requested permission to donate a 2205 Chevy Silverado to Huntsville High School so that the students could fix it up during shop class. He noted that the last vehicle the utility sold of this quality only brought in \$200 and he felt the truck would be better donated than sold for that amount. Commissioner Rogers made a motion to approve the donation if determined legal to do so, seconded by Commissioner Ford. The motion was approved.
- The Commission requested that Mr. Davis report in August on the tank loans and their respective interest rates to determine where to apply anticipated grant funds from the state ARPA program.

At 4:46 pm, the Commission entered executive session.

At 4:53 pm, the Commission exited executive session, announcing that personnel was discussed but no action was taken.

Adjournment

- Commissioner Brashears made a motion to adjourn the meeting, seconded by Commissioner Ford. The meeting adjourned at 4:56 pm.



City of Huntsville
Economic Development & Tourism
Commission Minutes

July 16, 2024

1. Roll Call / Establish Quorum – Commissioners present: Shelia Willcutt, Bettina Coger, Jared Rogers, David Pemberton, Matt Smith, and Brandi Holt.
2. Special Guests - Shannon Hahn, Huntsville Chamber of Commerce
3. Old Business –
 - a. Hispanic Heritage Month – Fiesta Latina – Sponsorships Needed – Holt distributed a sponsor flyer and discussed potential partners. The event will be on Saturday, September 7 from 4pm to 10pm at Mitchusson Park.
 - b. R3 – Rural Recreation Roads – Gravel Cycling Promotion – Holt will meet with Brannon Pack with the Ozark Outdoor Foundation about possible routes from a “Huntsville Hub” on July 16.
4. No New Business
5. Upcoming Events
 - a. IRT – Medical Readiness Training – July 16-25th
 - b. Rodeo Week – Monday, July 22nd – 27th
 - c. Infrastructure and Housing Subcommittee Strategic Planning Meeting – Wednesday, July 17th – 5:30 pm – Arvest Annex
 - d. Strategic Planning Meeting with AEDI – Wednesday, July 24th – 5:00pm – CTE Facility
 - e. Fiesta Latina – Saturday, September 7th – 4pm to 10pm – Mitchusson Park
6. Next Meeting – Tuesday, August 20, 2024 at 8:30am at Arvest Annex
7. Adjournment



City of Huntsville Planning Commission

Meeting Minutes
7/22/2024

A public meeting was opened at 6PM. The meeting was to consider rezoning 11.059 acres of parcel ID#075-11490-000 owned by Tony Reynolds. Mr. Reynolds had completed the rezoning requirements. All members of the Planning Commission and the City Engineer were present. The Director was absent, and Dan Marsh from the Record was present. There were no members of the public and thus no comments. The meeting was closed at 6:05.

CALL TO ORDER

The regular meeting of the planning commission came to order at 6:05 P.M.

ROLL CALL

All members of the Commission were present. Director Thomas was absent, and Engineer Presley was present.

APPROVAL OF MINUTES FROM LAST MEETING

Commissioner Willis made a motion to accept the minutes. Commissioner Yates seconded the motion and all were in favor of accepting the June 2024 minutes.

APPROVAL OF THE AGENDA

Commissioner Davis moved to amend the agenda by adding information about the bridge crossing the Town Branch from Missouri St. to AR Hwy 23 under old business.

PUBLIC COMMENT

NEW BUSINESS

Commissioner MacLean moved to approve the rezoning of 11.059 acres of the Tony Reynolds property on Harmony Road from Residential Estates to the Dual Use Zone. Commissioner Malloy seconded and all were in favor. Commissioner Davis moved to approve the rezoning of the Duane Glenn property along Hwy 412 from Industrial 2 to Industrial 1 zone. Rezoning requirements have been met and a public meeting had been held prior to the last City Council meeting. Commissioner Willis seconded and all were in favor.

OLD BUSINESS

City Engineer Presley presented lateral and aerial drawings of the proposed bridge leading from the Highland Subdivision to Hwy 23. The bridge is designed to withstand a 25 year storm. The Town Branch drains 2300 acres and would have 3000 cubic feet of water in a 25 year storm. In the event of a greater storm, storm water would over top the bridge and flow between the bridge and Hwy 23. The Mayor asked for a second opinion about the bridge design and it is expected soon.

ANNOUNCEMENTS

ADJOURNMENT

Commissioner Willis moved to adjourn. Commissioners Malloy and Davis seconded, and all were in favor and the meeting adjourned about 6:40 P.M.

Secretary MacLean

2024 Planning and Board of Zoning Adjustments Commissioners

Brad Willis
Charles Coger

Jim MacLean
Kenny Malloy
Sean Davis

Jason Yates
Stephen Ford