



CITY OF HUNTSVILLE  
**COUNCIL MEETING**

**MONDAY, JANUARY 13, 2025**

City Hall | 6:00 PM

**Agenda**

1. **Call to Order** – Mayor Travis Dotson
2. **Roll Call - Establish Quorum** – Finance Director Carmen Watkins
3. **Invocation** – Councilor Scott Thomas
4. **Pledge of Allegiance** – Councilor Guy Roden
5. **Approval of Agenda**
  - a. Councilors may add items or delete items.
  - b. Motion required to approve as submitted or amended.
6. **Introduction of Special Guests**
7. **Special Order of Business**

Vote for Confirmation for these positions.

  - a. **City Clerk-Janice Smith**
  - b. **Ward II, Position II-Leslie Evans**

**Oath of Offices**  
**Special Recon. Of Joetta Smith**
8. **Approval of Minutes of December 9th Meeting**
9. **Public Comments**
10. **City Department Reports** (provided in emailed agenda packet)
  - a. Police Department
  - b. Public Works Department
  - c. Water Department
  - d. Fire Department
  - e. Finance Director
  - f. Mayor
  - g. Economic Development Director
  - h. Planning Director
  - i. Building Inspector
  - j. Code Enforcement Officer
  - k. Animal Control Officer
11. **Commission and Committee Reports** (emailed with agenda packet)
  - a. Economic Development & Tourism Commission Meeting – December 17
  - b. Airport Commission Meeting-
  - c. Water and Sewer Commission Meeting – December 19
  - d. Planning Commission Meeting –
  - e. Park Commission Meeting – December 17
  - f. Wage and Salary Committee Meetings –
12. **Unfinished Business**
13. **New Business**
  - a. State of City Address-Mayor
  - b. Ordinance 1-2025 Establishing an Electronic Fund Payment System for other Purposes
  - c. Resolution 1-2025 Destruction of Certain City Records
  - d. Resolution 2-2025 Amending the Personnel Policy

**Travis Dotson**

Mayor

**Vacant**

City Clerk

**Councilor Roger Eoff**

Ward I, Position I

**Councilor Chrystal Lacey**

Ward I, Position II

**Councilor Scott Thomas**

Ward II, Position I

**Vacant**

Ward II, Position II

**Councilor Guy Roden**

Ward III, Position I

**Vacant**

Ward III, Position II

**Councilor Bettina Coger**

Ward IV, Position I

**Councilor Stephen Ford**

Ward IV, Position II

**Jessica Fritts**

City Attorney

**Todd Thomas**

Chief of Police

**Brian Robinson**

Public Works Director

**Carmen Watkins**

Finance Director

**Kevin Shinn**

Fire Department Chief

**Sean Davis**

Water Department Director

**Brandi Holt**

Economic Development Director

**Huntsville City Hall**

208 E War Eagle Ave

Huntsville, AR 72740

479.738.6607

[www.huntsvillearkansas.org](http://www.huntsvillearkansas.org)

**14. Announcements/Correspondence/Comments**

- a. Economic Dev. Commission Meeting – Tuesday, January 21<sup>st</sup>, 8:30 am at Arvest Annex
- b. Water & Sewer Commission Meeting – Thursday, Jan 16th
- c. Planning Commission Meeting – Monday, Dec 27th, 6:00 PM
- d. City Council Meeting – Monday, Jan 13th, 6:00 PM

**15. Adjournment**

**COUNCIL MEETING MINUTES**

**December 9, 2024**

**CALL TO ORDER**

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:00 P.M.

**ROLL CALL / QUORUM**

Councilors Stephen Ford, Leslie Evans, Chrystal Lacey, Leslie Evans, Roger Eoff, Scott Thomas and Bettina Coger were present. Councilor Guy Roden was absent and Councilor Kevin Meythaler arrived late. Watkins called roll and declared a quorum.

**INVOCATION / PLEDGE OF ALLEGIANCE**

Councilor Thomas shared the Invocation and Councilor Coger led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Councilor Eoff made a motion to change Resolution 18 to 21 and to add to unfinished business the industrial park land to the agenda and was seconded by Coger. Motion approved.

**INTRODUCTION OF SPECIAL GUESTS**

**SPECIAL ORDER OF BUSINESS**

**APPROVAL OF MINUTES**

Councilor Eoff made a motion to approve the minutes of November 11<sup>th</sup>, seconded by Coger. Motion approved.

**PUBLIC COMMENTS**

Jackie Collins made a comment about her concern about the City's Animal Control.

**CITY DEPARTMENT REPORTS**

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Street Department superintendent Brian Robinson stated they have been busy servicing vehicles, burning brush, worked on the ditches at the Enclave because of the floods, picked up snow plow blades getting ready for the winter season and also got the sled ready and worked on more lights for the Christmas parade.
- Water Director Sean Davis reported that ADEQ had issued in July of 23 a new permit for our wastewater and gave us to July of 26 to make any necessary changes. The design of the project estimate cost was 34 million dollars, and we started raising water rates to help cover the cost. In October of this year Butterball attended the water commission meeting and announced they are going to separate from the sewer and build their own plant. If they do build their own plant that could potentially put the project on hold.
- Chief Kevin Shinn stated that he would like to possibly create a position for an overnight person that would work from midnight to 8 in the morning, and he would like them to be able to stay at the station overnight. He also stated that we get Act 833 money, and we must respond within a five-mile radius of the city. He also told the council they might think about increasing the fires dues.

COMMISSION / COMMITTEE REPORTS PROVIDED

- Economic Development –November 19
- Water and Sewer Commission – November 21
- Planning Commission – November 25
- Airport Commission – November 19
- Wage & Salary November 11

UNFINISHED BUSINESS

Mayor Dotson presented an update on the Industrial Park land. He stated that he had got an email from a commercial developer out of Dallas looking for land in the Huntsville area. The email came in at 5:51 pm on December 4<sup>th</sup> and the developer asked if the City would give him to December 20<sup>th</sup> to look at the land and put a bid in. Mayor told the council if was up to them to decide to wait till the 20<sup>th</sup> or go with the highest bid which is Bule Ribbon Properties at \$290,000.00. Councilor Eoff made a motion to accept the bid from Bule-Ribbon Properties and to add an Ernest payment of 5,000, seconded by Councilor Coger. Motion passed.

NEW BUSINESS

Mayor Dotson introduced a Resolution to Amend the 2024 Budget. Motion made by Councilor Ford to adopt the resolution, seconded by Councilor Eoff. Motion passed. Resolution 2024-19.

Mayor Dotson presented a RESOLUTION TO Adopt the 2025 Budget. Motion made by Councilor Eoff to adopt the resolution, seconded by Councilor Evans. Motion passed. Resolution 2024-20.

Mayor Dotson introduced A RESOLUTION TO SET UP DIRECT DEPOSIT. Councilor Eoff made a motion to adopt the resolution , seconded by Councilor Ford. Motion passed. Resolution 2024-21.

ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

ADJOURNMENT

Councilor Eoff made a motion to adjourn the meeting, seconded by Councilor Scott. Meeting adjourned 7:30 p.m.

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Mayor Travis Dotson

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City Clerk Joetta Smith

5 yr monthly sales	Dec 2024	Dec-23	Dec 2022	Dec 2021	Dec-20
City Sales Tax	109,015.05	103,582.20	104,278.23	94,442.56	75,689.42
County Sales Tax	37,640.62	35,417.12	35,893.73	31,499.94	22,067.37
<b>Total Revenue</b>	<b>\$146,655.67</b>	<b>\$138,999.32</b>	<b>\$140,171.96</b>	<b>\$125,942.50</b>	<b>\$97,756.79</b>

5 yr revenue	YTD 2024	YTD 2023	YTD 2022	YTD 2021	YTD 2020
Building Permits	26,577.34	35,271.67	42,984.52	82,027.51	55,554.22
Business License Fees	8,195.00	8,615.00	8,622.50	7,095.00	260.00
Fire Dept Fees	9,565.00	9,930.00	7,170.00	7,160.00	7,150.00
Franchise Fees	379,692.50	432,189.31	369,615.81	322,753.78	300,326.41
Misc Permits	376.00	393.00	467.00	439.00	304.00
Fines Income	111,491.92	79,397.17	23,179.00	43,729.75	33,814.06
Municipal Aid	42,814.81	43,773.01	42,949.71	39,704.37	34,807.46
American Rescue Plan Act 2021			266,122.24	266,125.35	
CARES Act Revenue					92,943.23
Grants/Donations	8,437.50	2,145.00	2,726.00	80.00	1,360.00
Huntsville Schools SRO	110,565.76	72,791.15			
Interest Income	73,136.18	66,930.30	12,270.66	16,592.65	22,530.06
Madison County	21,988.02	26,019.52	21,571.90	15,791.64	20,389.02
Misc Income	46,058.96	2,144.49	1,099.44	525.90	26,955.67
Police Stipend 2022			43,060.00		
Rental Income	550.00				
Transfer In	50,285.01	67,756.48	645,065.78	3,200.00	86,120.01
City Sales Tax	2,191,163.72	1,200,022.53	1,166,393.15	1,010,636.66	876,941.53
County Sales Tax	442,766.41	416,780.44	397,864.52	311,277.83	252,502.95
Property Tax Assessment	150,912.97	158,685.76	115,928.77	132,633.45	113,725.85
<b>Total Revenue</b>	<b>\$3,674,577.10</b>	<b>\$2,622,844.83</b>	<b>\$3,167,091.00</b>	<b>\$2,259,772.89</b>	<b>\$1,925,684.47</b>
<b>Total Gross Profit</b>	<b>\$3,674,577.10</b>	<b>\$2,622,844.83</b>	<b>\$3,167,091.00</b>	<b>\$2,259,772.89</b>	<b>\$1,925,684.47</b>

Revenues by Month	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
Building Permits	6,853.	2,629.	2,455.	1,237.	2,665.	2,580.
Business License Fees	120.	50.	80.	80.	90.	120.
City Sales Tax	105,259.	116,374.	95,171.	95,921.	108,172.	106,974.
County Sales Tax	36,416.	39,178.	33,132.	32,817.	37,731.	39,485.
Fines Income	5,221.	10,405.	10,528.	10,621.	13,240.	9,671.
Fire Dept Fees	1,435.	6,205.	1,015.	455.	105.	105.
Franchise Fees	34,095.	13,972.	79,102.	8,096.	27,052.	26,937.
Grants/Donations	15.	0.	0.	0.	100.	0.
Huntsville Schools SRO	14,558.	14,558.	14,558.	14,558.	0.	0.
Interest Income	12,170.	4,073.	4,062.	11,823.	4,179.	3,736.
Madison County	0.	0.	5,497.	0.	0.	0.
Misc Income	5.	39,620.	1,485.	15.	65.	0.
Misc Permits	0.	4.	8.	18.	66.	88.
Municipal Aid	5,821.	2,950.	2,950.	2,950.	2,950.	2,950.
Property Tax Assessment	657.	13,211.	916.	13,213.	28,272.	3,729.
Rental Income	0.	0.	0.	0.	0.	0.
Transfer In	35,095.	0.	0.	0.	0.	0.
	<b>257,720.</b>	<b>263,229.</b>	<b>250,959.</b>	<b>191,804.</b>	<b>224,687.</b>	<b>196,375.</b>
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24
Building Permits	1,836.	4,179.	230.	1,132.	326.	455.
Business License Fees	5,950.	1,080.	225.	260.	110.	30.
City Sales Tax	111,304.	104,645.	152,660.	1,009,911.	75,758.	109,015.
County Sales Tax	36,321.	38,254.	42,244.	36,269.	33,278.	37,641.
Fines Income	8,041.	7,854.	9,903.	7,868.	9,279.	8,863.
Fire Dept Fees	140.	0.	70.	0.	35.	0.
Franchise Fees	31,157.	31,953.	35,576.	30,665.	29,399.	31,688.
Grants/Donations	6,563.	0.	1,000.	750.	0.	10.
Huntsville Schools SRO	0.	0.	26,166.	13,083.	0.	13,083.
Interest Income	11,858.	4,002.	3,870.	13,131.	111.	120.
Madison County	0.	5,497.	0.	0.	10,994.	0.
Misc Income	20.	136.	4,313.	225.	160.	15.
Misc Permits	128.	24.	16.	20.	2.	2.
Municipal Aid	8,062.	2,381.	2,950.	2,950.	2,950.	2,950.
Property Tax Assessment	5,449.	3,114.	5,024.	17,199.	53,471.	6,659.
Rental Income	0.	0.	0.	0.	250.	300.
Transfer In	0.	0.	0.	15,190.	0.	0.
	<b>226,829.</b>	<b>203,119.</b>	<b>284,247.</b>	<b>1,148,653.</b>	<b>216,123.</b>	<b>210,831.</b>

**General Fund**  
**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual	Annual Budget Jan 2024 Dec 2024	Annual Budget Jan 2024 Dec 2024 Variance	Jan 2024 Dec 2024 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>General Revenues</b>					
<b>Revenue</b>					
Building Permits	455.00	26,577.34	0.00	26,577.34	
Business License Fees	30.00	8,195.00	0.00	8,195.00	
City Sales Tax	109,015.05	2,191,163.72	0.00	2,191,163.72	
County Sales Tax	37,640.62	442,766.41	0.00	442,766.41	
Fines Income	8,862.96	111,491.92	0.00	111,491.92	
Fire Dept Fees	0.00	9,565.00	0.00	9,565.00	
Franchise Fees	31,688.10	379,692.50	0.00	379,692.50	
Grants/Donations	10.00	8,437.50	0.00	8,437.50	
Huntsville Schools SRO	13,083.22	110,565.76	0.00	110,565.76	
Interest Income	120.45	73,136.18	0.00	73,136.18	
Madison County	0.00	21,988.02	0.00	21,988.02	
Misc Income	15.00	46,058.96	0.00	46,058.96	
Misc Permits	2.00	376.00	0.00	376.00	
Municipal Aid	2,949.92	42,814.81	0.00	42,814.81	
Property Tax Assessment	6,659.30	150,912.97	0.00	150,912.97	
Rental Income	300.00	550.00	0.00	550.00	
Transfer In	0.00	50,285.01	0.00	50,285.01	
<b>Revenue</b>	<b>\$210,831.62</b>	<b>\$3,674,577.10</b>	<b>\$0.00</b>	<b>\$3,674,577.10</b>	
<b>Gross Profit</b>	<b>\$210,831.62</b>	<b>\$3,674,577.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Revenue Less Expenditures</b>	<b>\$210,831.62</b>	<b>\$3,674,577.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>\$210,831.62</b>	<b>\$3,674,577.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	

**Administrative  
Expenses**

Advertising	469.50	3,085.00	0.00	(3,085.00)
Dues/Licenses	147.00	5,079.52	0.00	(5,079.52)
Equipment - Office	2,885.50	10,902.41	0.00	(10,902.41)
Fuel	0.00	462.94	0.00	(462.94)
Improvements	5,864.83	308,326.05	0.00	(308,326.05)
Insurance - Buildings	0.00	2,996.27	0.00	(2,996.27)
Insurance - Health	573.87	9,815.79	0.00	(9,815.79)
Insurance - Vehicles	248.50	248.50	0.00	(248.50)
Land/Buildings	0.00	177,376.27	0.00	(177,376.27)
Meeting Expense	0.00	527.12	0.00	(527.12)
Miscellaneous Expense	0.00	6,150.75	0.00	(6,150.75)
Other Services	2,535.00	33,595.32	0.00	(33,595.32)
Payroll Taxes	1,330.95	9,839.72	0.00	(9,839.72)
Repairs & Maint. - Bldgs.	0.00	1,602.53	0.00	(1,602.53)
Repairs & Maint. - Vehicles	0.00	542.05	0.00	(542.05)
Retirement - APERS	1,976.83	19,496.95	0.00	(19,496.95)
Salaries	20,882.44	172,902.21	0.00	(172,902.21)
Supplies - Office	2,038.12	5,227.74	0.00	(5,227.74)
Supplies/ Materials	39.27	39.27	0.00	(39.27)
Travel/Training	1,012.61	6,998.41	0.00	(6,998.41)
Unemployment	0.00	47.51	0.00	(47.51)
Utilities/Phone/Trash	1,007.99	10,867.30	0.00	(10,867.30)
Workers' Comp	0.00	136.05	0.00	(136.05)
<b>Expenses</b>	<b>\$41,012.41</b>	<b>\$786,265.68</b>	<b>\$0.00</b>	<b>(\$786,265.68)</b>
<b>Revenue Less Expenditures</b>	<b>(\$41,012.41)</b>	<b>(\$786,265.68)</b>	<b>\$0.00</b>	<b>\$0.00</b>

Statement of Revenue and Expenditures

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual	Annual Budget Jan 2024 Dec 2024	Annual Budget Jan 2024 Dec 2024 Variance	Jan 2024 Dec 2024 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Administrative</b>					
<b>Other Expenses</b>					
Transfer To Airport	263,449.91	266,529.91	0.00	(266,529.91)	
Transfer To Park	0.00	55,000.00	0.00	(55,000.00)	
<b>Other Expenses</b>	<b>\$263,449.91</b>	<b>\$321,529.91</b>	<b>\$0.00</b>	<b>(\$321,529.91)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$304,462.32)</b>	<b>(\$1,107,795.59)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Animal Control/Sanitation</b>					
<b>Expenses</b>					
Miscellaneous Expense	67.70	67.70	0.00	(67.70)	
Other Services	813.88	3,575.34	0.00	(3,575.34)	
Payroll Taxes	71.98	984.98	0.00	(984.98)	
Repairs & Maint. - Vehicles	0.00	868.28	0.00	(868.28)	
Retirement - APERS	0.00	331.29	0.00	(331.29)	
Salaries	941.00	12,939.00	0.00	(12,939.00)	
Supplies/ Materials	0.00	992.98	0.00	(992.98)	
Travel/Training	0.00	455.00	0.00	(455.00)	
Unemployment	0.00	17.62	0.00	(17.62)	
Utilities/Phonel/Trash	73.64	666.01	0.00	(666.01)	
Workers' Comp	0.00	41.16	0.00	(41.16)	
<b>Expenses</b>	<b>\$1,968.20</b>	<b>\$20,939.36</b>	<b>\$0.00</b>	<b>(\$20,939.36)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$1,968.20)</b>	<b>(\$20,939.36)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$1,968.20)</b>	<b>(\$20,939.36)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Building Inspector</b>					
<b>Expenses</b>					
Dues/Licenses	0.00	102.50	0.00	(102.50)	
Equipment - Office	917.40	917.40	0.00	(917.40)	
Other Services	0.00	1,460.00	0.00	(1,460.00)	
Payroll Taxes	163.20	1,932.90	0.00	(1,932.90)	
Salaries	2,133.33	25,266.63	0.00	(25,266.63)	
Travel/Training	0.00	255.15	0.00	(255.15)	
Unemployment	0.00	17.10	0.00	(17.10)	
Workers' Comp	0.00	217.22	0.00	(217.22)	
<b>Expenses</b>	<b>\$3,213.93</b>	<b>\$30,168.90</b>	<b>\$0.00</b>	<b>(\$30,168.90)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$3,213.93)</b>	<b>(\$30,168.90)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$3,213.93)</b>	<b>(\$30,168.90)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Code Enforcement</b>					
<b>Expenses</b>					
Payroll Taxes	45.91	465.73	0.00	(465.73)	
Salaries	600.00	6,087.50	0.00	(6,087.50)	
Supplies/ Materials	0.00	2,537.69	0.00	(2,537.69)	
Unemployment	0.00	11.33	0.00	(11.33)	
Workers' Comp	0.00	62.88	0.00	(62.88)	
<b>Expenses</b>	<b>\$645.91</b>	<b>\$9,165.13</b>	<b>\$0.00</b>	<b>(\$9,165.13)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$645.91)</b>	<b>(\$9,165.13)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$645.91)</b>	<b>(\$9,165.13)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Court Department</b>					
<b>Expenses</b>					
Dues/Licenses	0.00	323.58	0.00	(323.58)	
Insurance - Health	192.54	8,449.00	0.00	(8,449.00)	
Miscellaneous Expense	0.00	2.87	0.00	(2.87)	

**General Fund**  
**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual	Annual Budget Jan 2024 Dec 2024	Annual Budget Jan 2024 Dec 2024 Variance	Jan 2024 Dec 2024 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Court Department</b>					
<b>Expenses</b>					
Other Services	750.00	17,378.57	0.00	(17,378.57)	
Payroll Taxes	511.53	6,418.58	0.00	(6,418.58)	
Retirement - APERS	540.59	11,848.59	0.00	(11,848.59)	
Salaries	6,686.87	83,280.49	0.00	(83,280.49)	
Supplies - Office	197.68	2,484.96	0.00	(2,484.96)	
Unemployment	5.72	25.15	0.00	(25.15)	
Utilities/Phonel/Trash	299.22	3,404.34	0.00	(3,404.34)	
Workers' Comp	0.00	62.88	0.00	(62.88)	
<b>Expenses</b>	<b>\$9,184.15</b>	<b>\$133,679.01</b>	<b>\$0.00</b>	<b>(\$133,679.01)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$9,184.15)</b>	<b>(\$133,679.01)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$9,184.15)</b>	<b>(\$133,679.01)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Economic Development</b>					
<b>Expenses</b>					
Advertising	0.00	1,875.00	0.00	(1,875.00)	
Community Agreements	0.00	3,560.33	0.00	(3,560.33)	
Dues/Licenses	0.00	2,500.00	0.00	(2,500.00)	
Economic Development	15,183.67	20,666.04	0.00	(20,666.04)	
Payroll Taxes	95.63	1,147.56	0.00	(1,147.56)	
Salaries	1,250.00	15,000.00	0.00	(15,000.00)	
Supplies - Office	3,597.98	3,978.42	0.00	(3,978.42)	
Travel/Training	625.38	1,020.58	0.00	(1,020.58)	
Unemployment	0.00	16.68	0.00	(16.68)	
Workers' Comp	0.00	11.43	0.00	(11.43)	
<b>Expenses</b>	<b>\$20,752.66</b>	<b>\$49,776.04</b>	<b>\$0.00</b>	<b>(\$49,776.04)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$20,752.66)</b>	<b>(\$49,776.04)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$20,752.66)</b>	<b>(\$49,776.04)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Fire Department</b>					
<b>Expenses</b>					
Dues/Licenses	0.00	1,732.70	0.00	(1,732.70)	
Equipment	0.00	39,615.27	0.00	(39,615.27)	
Equipment - Office	0.00	701.64	0.00	(701.64)	
Fuel	0.00	8,642.96	0.00	(8,642.96)	
Insurance - Buildings	0.00	3,007.30	0.00	(3,007.30)	
Insurance - Health	577.62	8,856.84	0.00	(8,856.84)	
Insurance - Vehicles	12,722.70	12,722.70	0.00	(12,722.70)	
Miscellaneous Expense	0.00	77.03	0.00	(77.03)	
Other Services	0.00	4,807.17	0.00	(4,807.17)	
Payroll Taxes	212.48	2,140.47	0.00	(2,140.47)	
Repairs & Maint. - Bldgs.	2,283.49	16,981.27	0.00	(16,981.27)	
Repairs & Maint. - Equip.	0.00	16,294.62	0.00	(16,294.62)	
Repairs & Maint. - Vehicles	2,295.00	11,628.06	0.00	(11,628.06)	
Salaries	14,694.94	148,513.44	0.00	(148,513.44)	
Supplies - Office	873.40	1,813.57	0.00	(1,813.57)	
Supplies - Uniforms	781.11	3,913.59	0.00	(3,913.59)	
Supplies/ Materials	263.53	5,691.38	0.00	(5,691.38)	
Travel/Training	0.00	19,932.53	0.00	(19,932.53)	
Unemployment	0.84	105.23	0.00	(105.23)	
Utilities/Phonel/Trash	1,368.62	20,666.97	0.00	(20,666.97)	



## General Fund Statement of Revenue and Expenditures

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual	Annual Budget Jan 2024 Dec 2024	Annual Budget Jan 2024 Dec 2024 Variance	Jan 2024 Dec 2024 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Fire Department</b>					
<b>Expenses</b>					
Workers' Comp	420.00	2,184.09	0.00	(2,184.09)	
<b>Expenses</b>	<b>\$36,493.73</b>	<b>\$330,028.83</b>	<b>\$0.00</b>	<b>(\$330,028.83)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$36,493.73)</b>	<b>(\$330,028.83)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$36,493.73)</b>	<b>(\$330,028.83)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Police Dept</b>					
<b>Expenses</b>					
Dispatching Service	0.00	26,250.00	0.00	(26,250.00)	
Dues/Licenses	0.00	215.00	0.00	(215.00)	
Equipment	11,364.83	100,206.98	0.00	(100,206.98)	
Fuel	3,616.71	38,370.00	0.00	(38,370.00)	
Insurance - Buildings	0.00	4,309.39	0.00	(4,309.39)	
Insurance - Health	2,113.75	49,478.59	0.00	(49,478.59)	
Insurance - Vehicles	3,756.68	3,970.95	0.00	(3,970.95)	
Miscellaneous Expense	0.00	379.36	0.00	(379.36)	
Other Services	5,045.19	35,751.97	0.00	(35,751.97)	
Payroll Taxes	5,478.81	52,137.22	0.00	(52,137.22)	
Police Pensions	0.00	66,186.92	0.00	(66,186.92)	
Repairs & Maint. - Bldgs.	195.11	11,691.04	0.00	(11,691.04)	
Repairs & Maint. - Equip.	0.00	1,438.91	0.00	(1,438.91)	
Repairs & Maint. - Vehicles	801.76	38,568.42	0.00	(38,568.42)	
Retirement - APERS	975.85	11,917.45	0.00	(11,917.45)	
Salaries	71,618.37	682,458.98	0.00	(682,458.98)	
Supplies - Office	771.42	5,213.56	0.00	(5,213.56)	
Supplies - Uniforms	20.00	8,662.42	0.00	(8,662.42)	
Supplies/ Materials	2,846.11	7,270.95	0.00	(7,270.95)	
Travel/Training	595.00	9,282.56	0.00	(9,282.56)	
Unemployment	0.00	163.10	0.00	(163.10)	
Utilities/Phonel/Trash	1,045.49	15,420.20	0.00	(15,420.20)	
Vehicles	0.00	97,124.00	0.00	(97,124.00)	
Workers' Comp	0.00	7,384.48	0.00	(7,384.48)	
<b>Expenses</b>	<b>\$110,245.08</b>	<b>\$1,273,852.45</b>	<b>\$0.00</b>	<b>(\$1,273,852.45)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$110,245.08)</b>	<b>(\$1,273,852.45)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$110,245.08)</b>	<b>(\$1,273,852.45)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Street Department</b>					
<b>Expenses</b>					
Insurance - Health	958.79	22,157.20	0.00	(22,157.20)	
Payroll Taxes	1,659.45	18,793.74	0.00	(18,793.74)	
Retirement - APERS	2,754.18	35,207.74	0.00	(35,207.74)	
Salaries	21,760.04	247,804.46	0.00	(247,804.46)	
Unemployment	0.00	74.08	0.00	(74.08)	
<b>Expenses</b>	<b>\$27,132.46</b>	<b>\$324,037.22</b>	<b>\$0.00</b>	<b>(\$324,037.22)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$27,132.46)</b>	<b>(\$324,037.22)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$27,132.46)</b>	<b>(\$324,037.22)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Unallocated</b>					
<b>Expenses</b>					
Firemen's Pensions	0.00	1,425.31	0.00	(1,425.31)	
Insurance - Health	8.10	8.10	0.00	(8.10)	

**General Fund**  
**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual	Annual Budget Jan 2024 Dec 2024	Annual Budget Jan 2024 Dec 2024 Variance	Jan 2024 Dec 2024 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Unallocated</b>					
<b>Expenses</b>					
Payroll Taxes	8.97	10.87	0.00	(10.87)	
Police Pensions	15,720.22	18,666.53	0.00	(18,666.53)	
Retirement - APERS	7.93	7.93	0.00	(7.93)	
Salaries	118.00	143.00	0.00	(143.00)	
<b>Expenses</b>	<b>\$15,863.22</b>	<b>\$20,261.74</b>	<b>\$0.00</b>	<b>(\$20,261.74)</b>	
<b>Revenue Less Expenditures</b>	<b>(\$15,863.22)</b>	<b>(\$20,261.74)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$15,863.22)</b>	<b>(\$20,261.74)</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
Beginning Fund Balance	3,585,542.53	2,891,539.66	0.00	0.00	
Net Change in Fund Balance	(319,130.04)	374,872.83	0.00	0.00	
Ending Fund Balance	3,266,412.49	3,266,412.49	0.00	0.00	

**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual	Annual Budget Jan 2024 Dec 2024	Annual Budget Jan 2024 Dec 2024 Variance	Jan 2024 Dec 2024 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
Interest Income	725.89	6,981.72	3,000.00	3,981.72	232.7%
Misc Income	0.00	81,952.71	65,000.00	16,952.71	126.1%
Municipal Aid	18,664.14	217,530.52	215,000.00	2,530.52	101.2%
Property Tax Assessment	1,432.58	57,628.25	45,000.00	12,628.25	128.1%
Sale Of Material	0.00	164.00	0.00	164.00	
<b>Revenue</b>	<b>\$20,822.61</b>	<b>\$364,257.20</b>	<b>\$328,000.00</b>	<b>\$36,257.20</b>	
<b>Gross Profit</b>	<b>\$20,822.61</b>	<b>\$364,257.20</b>	<b>\$328,000.00</b>	<b>\$0.00</b>	
<b>Expenses</b>					
Dues/Licenses	0.00	45.00	45.00	0.00	100.0%
Equipment	0.00	4,933.15	50,000.00	45,066.85	9.9%
Fuel	394.75	16,110.04	18,500.00	2,389.96	87.1%
Grant Projects	0.00	1,000.00	80,000.00	79,000.00	1.3%
Insurance - Buildings	0.00	1,312.48	1,274.25	(38.23)	103.0%
Insurance - Vehicles	4,215.92	4,215.92	4,106.63	(109.29)	102.7%
Miscellaneous Expense	27.50	693.07	1,000.00	306.93	69.3%
Other Services	160.00	13,950.56	1,920.00	(12,030.56)	726.6%
Repairs & Maint - Street Proj.	0.00	110,618.64	246,741.12	136,122.48	44.8%
Repairs & Maint. - Bldgs.	0.00	242.00	1,500.00	1,258.00	16.1%
Repairs & Maint. - Equip.	3,855.72	9,854.88	12,000.00	2,145.12	82.1%
Repairs & Maint. - Vehicles	221.93	12,398.14	7,000.00	(5,398.14)	177.1%
Supplies - Uniforms	245.44	3,924.49	4,500.00	575.51	87.2%
Supplies/ Materials	969.96	29,127.63	19,000.00	(10,127.63)	153.3%
Travel/Training	0.00	0.00	500.00	500.00	
Utilities/Phone/Trash	3,244.35	40,011.63	40,000.00	(11.63)	100.0%
Workers' Comp	0.00	5,599.81	5,413.00	(186.81)	103.5%
<b>Expenses</b>	<b>\$13,335.57</b>	<b>\$254,037.44</b>	<b>\$493,500.00</b>	<b>\$239,462.56</b>	
<b>Revenue Less Expenditures</b>	<b>\$7,487.04</b>	<b>\$110,219.76</b>	<b>(\$165,500.00)</b>	<b>\$0.00</b>	
<b>Other Expenses</b>					
Transfer Out	0.00	15,184.54	1,684.54	(13,500.00)	901.4%
<b>Other Expenses</b>	<b>\$0.00</b>	<b>\$15,184.54</b>	<b>\$1,684.54</b>	<b>(\$13,500.00)</b>	
<b>Net Change in Fund Balance</b>	<b>\$7,487.04</b>	<b>\$95,035.22</b>	<b>(\$167,184.54)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
Beginning Fund Balance	303,371.08	215,822.90	0.00	0.00	
Net Change in Fund Balance	7,487.04	95,035.22	(167,184.54)	0.00	
Ending Fund Balance	310,858.12	310,858.12	0.00	0.00	

**Admin of Justice Fund**  
**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Fines Income	18,171.07	221,874.07
Interest Income	110.83	713.82
<b>Revenue</b>	<b>\$18,281.90</b>	<b>\$222,587.89</b>
<b>Gross Profit</b>	<b>\$18,281.90</b>	<b>\$222,587.89</b>
<b>Expenses</b>		
County Fees & Costs	2,290.69	27,488.28
State Fees & Costs	12,444.35	153,153.43
<b>Expenses</b>	<b>\$14,735.04</b>	<b>\$180,641.71</b>
<b>Revenue Less Expenditures</b>	<b>\$3,546.86</b>	<b>\$41,946.18</b>
<b>Net Change in Fund Balance</b>	<b>\$3,546.86</b>	<b>\$41,946.18</b>
<b>Fund Balances</b>		
Beginning Fund Balance	40,308.19	1,908.87
Net Change in Fund Balance	3,546.86	41,946.18
Ending Fund Balance	43,855.05	43,855.05

## Airport Fund Statement of Revenue and Expenditures

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
City Sales Tax	224.88	694.34
County Sales Tax	0.00	761.69
Interest Income	269.95	2,089.28
Misc Income	0.00	33.00
Rental Income	2,422.50	39,912.50
Sale Of Material	4,979.74	41,684.46
Transfer In	263,449.91	266,529.91
<b>Revenue</b>	<b>\$271,346.98</b>	<b>\$351,705.18</b>
<b>Gross Profit</b>	<b>\$271,346.98</b>	<b>\$351,705.18</b>
<b>Expenses</b>		
Advertising	0.00	54.00
Fuel	23,363.97	49,584.06
Improvements	31,743.75	31,743.75
Insurance - Buildings	0.00	4,077.74
Insurance - Vehicles	204.50	204.50
Labor - Contract	0.00	3,080.00
Other Services	0.00	11,450.00
Repairs & Maint. - Bldgs.	0.00	849.67
Sales Tax	412.00	3,813.00
Supplies/ Materials	7.89	1,229.72
T- Hangars	231,706.16	257,186.16
Utilities/Phonel/Trash	190.42	4,604.29
<b>Expenses</b>	<b>\$287,628.69</b>	<b>\$367,876.89</b>
<b>Revenue Less Expenditures</b>	<b>(\$16,281.71)</b>	<b>(\$16,171.71)</b>
<b>Net Change in Fund Balance</b>	<b>(\$16,281.71)</b>	<b>(\$16,171.71)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	88,987.48	88,877.48
Net Change in Fund Balance	(16,281.71)	(16,171.71)
Ending Fund Balance	72,705.77	72,705.77

**Court Automation Fund**  
**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Fines Income	1,887.50	26,115.00
Interest Income	78.79	897.52
Misc Income	50.00	600.00
<b>Revenue</b>	<b>\$2,016.29</b>	<b>\$27,612.52</b>
<b>Gross Profit</b>	<b>\$2,016.29</b>	<b>\$27,612.52</b>
<b>Expenses</b>		
Equipment	0.00	4,509.98
Equipment - Office	6,639.58	26,847.68
Miscellaneous Expense	501.37	501.37
Other Services	0.00	811.69
Supplies - Office	0.00	879.62
<b>Expenses</b>	<b>\$7,140.95</b>	<b>\$33,550.34</b>
<b>Revenue Less Expenditures</b>	<b>(\$5,124.66)</b>	<b>(\$5,937.82)</b>
<b>Net Change in Fund Balance</b>	<b>(\$5,124.66)</b>	<b>(\$5,937.82)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	34,974.71	35,787.87
Net Change in Fund Balance	(5,124.66)	(5,937.82)
Ending Fund Balance	29,850.05	29,850.05

**Fire Dept Act 833 Fund**  
**Statement of Revenue and Expenditures**

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	Current Period	Year-To-Date
	Dec 2024	Jan 2024
	Dec 2024	Dec 2024
	Actual	Actual

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**Revenue & Expenditures**

**Revenue**

Interest Income	37.46	182.71
State Of Arkansas	0.00	16,668.50
<b>Revenue</b>	<b>\$37.46</b>	<b>\$16,851.21</b>
<b>Gross Profit</b>	<b>\$37.46</b>	<b>\$16,851.21</b>
<b>Revenue Less Expenditures</b>	<b>\$37.46</b>	<b>\$16,851.21</b>
<b>Net Change in Fund Balance</b>	<b>\$37.46</b>	<b>\$16,851.21</b>

**Fund Balances**

Beginning Fund Balance	17,092.11	278.36
Net Change in Fund Balance	37.46	16,851.21
Ending Fund Balance	17,129.57	17,129.57

**General Fund**  
**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
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**Revenue & Expenditures**

**Revenue**

Building Permits	455.00	26,577.34
Business License Fees	30.00	8,195.00
City Sales Tax	109,015.05	2,191,163.72
County Sales Tax	37,640.62	442,766.41
Fines Income	8,862.96	111,491.92
Fire Dept Fees	0.00	9,565.00
Franchise Fees	31,688.10	379,692.50
Grants/Donations	10.00	8,437.50
Huntsville Schools SRO	13,083.22	110,565.76
Interest Income	120.45	73,136.18
Madison County	0.00	21,988.02
Misc Income	15.00	46,058.96
Misc Permits	2.00	376.00
Municipal Aid	2,949.92	42,814.81
Property Tax Assessment	6,659.30	150,912.97
Rental Income	300.00	550.00
Transfer In	0.00	50,285.01

<b>Revenue</b>	<b>\$210,831.62</b>	<b>\$3,674,577.10</b>
<b>Gross Profit</b>	<b>\$210,831.62</b>	<b>\$3,674,577.10</b>

**Expenses**

Advertising	469.50	4,960.00
Community Agreements	0.00	3,560.33
Dispatching Service	0.00	26,250.00
Dues/Licenses	147.00	9,953.30
Economic Development	15,183.67	20,666.04
Equipment	11,364.83	139,822.25
Equipment - Office	3,802.90	12,521.45
Firemen's Pensions	0.00	1,425.31
Fuel	3,616.71	47,475.90
Improvements	5,864.83	308,326.05
Insurance - Buildings	0.00	10,312.96
Insurance - Health	4,424.67	98,765.52
Insurance - Vehicles	16,727.88	16,942.15
Land/Buildings	0.00	177,376.27
Meeting Expense	0.00	527.12
Miscellaneous Expense	67.70	6,677.71
Other Services	9,144.07	96,568.37
Payroll Taxes	9,578.91	93,871.77
Police Pensions	15,720.22	84,853.45
Repairs & Maint. - Bldgs.	2,478.60	30,274.84
Repairs & Maint. - Equip.	0.00	17,733.53
Repairs & Maint. - Vehicies	3,096.76	51,606.81
Retirement - APERS	6,255.38	78,809.95
Salaries	140,684.99	1,394,395.71
Supplies - Office	7,478.60	18,718.25
Supplies - Uniforms	801.11	12,576.01
Supplies/ Materials	3,148.91	16,532.27
Travel/Training	2,232.99	37,944.23
Unemployment	6.56	477.80
Utilities/Phonel/Trash	3,794.96	51,024.82



## General Fund Reserve Statement of Revenue and Expenditures

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	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
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### Revenue & Expenditures

#### Revenue

Interest Income	6.06	18.18
<b>Revenue</b>	<b>\$6.06</b>	<b>\$18.18</b>
<b>Gross Profit</b>	<b>\$6.06</b>	<b>\$18.18</b>
<b>Revenue Less Expenditures</b>	<b>\$6.06</b>	<b>\$18.18</b>
<b>Net Change in Fund Balance</b>	<b>\$6.06</b>	<b>\$18.18</b>

### Fund Balances

Beginning Fund Balance	532.50	520.38
Net Change in Fund Balance	6.06	18.18
Ending Fund Balance	538.56	538.56

**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	725.89	6,981.72
Misc Income	0.00	81,952.71
Municipal Aid	18,664.14	217,530.52
Property Tax Assessment	1,432.58	57,628.25
Sale Of Material	0.00	164.00
<b>Revenue</b>	<b>\$20,822.61</b>	<b>\$364,257.20</b>
<b>Gross Profit</b>	<b>\$20,822.61</b>	<b>\$364,257.20</b>
<b>Expenses</b>		
Dues/Licenses	0.00	45.00
Equipment	0.00	4,933.15
Fuel	394.75	16,110.04
Grant Projects	0.00	1,000.00
Insurance - Buildings	0.00	1,312.48
Insurance - Vehicles	4,215.92	4,215.92
Miscellaneous Expense	27.50	693.07
Other Services	160.00	13,950.56
Repairs & Maint - Street Proj.	0.00	110,618.64
Repairs & Maint. - Bldgs.	0.00	242.00
Repairs & Maint. - Equip.	3,855.72	9,854.88
Repairs & Maint. - Vehicles	221.93	12,398.14
Supplies - Uniforms	245.44	3,924.49
Supplies/ Materials	969.96	29,127.63
Utilities/Phone/Trash	3,244.35	40,011.63
Workers' Comp	0.00	5,599.81
<b>Expenses</b>	<b>\$13,335.57</b>	<b>\$254,037.44</b>
<b>Revenue Less Expenditures</b>	<b>\$7,487.04</b>	<b>\$110,219.76</b>
<b>Other Expenses</b>		
Transfer Out	0.00	15,184.54
<b>Other Expenses</b>	<b>\$0.00</b>	<b>\$15,184.54</b>
<b>Net Change in Fund Balance</b>	<b>\$7,487.04</b>	<b>\$95,035.22</b>
<b>Fund Balances</b>		
Beginning Fund Balance	303,371.08	215,822.90
Net Change in Fund Balance	7,487.04	95,035.22
Ending Fund Balance	310,858.12	310,858.12

## Huntsville City Parks Fund Statement of Revenue and Expenditures

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Concession Income	0.00	2,000.00
Grants/Donations	0.00	11,537.65
Interest Income	17.10	746.19
League Fees	0.00	15,250.00
Misc Income	0.00	1,472.50
Transfer In	0.00	56,227.80
<b>Revenue</b>	<b>\$17.10</b>	<b>\$87,234.14</b>
<b>Gross Profit</b>	<b>\$17.10</b>	<b>\$87,234.14</b>
<b>Expenses</b>		
Equipment	0.00	2,265.04
Improvements	0.00	11,737.65
Insurance - Buildings	0.00	992.88
Labor - Contract	0.00	4,000.00
Labor- League	0.00	6,870.00
League Expense	0.00	896.74
Other Services	1,200.00	20,886.94
Repairs & Maint. - Bldgs.	0.00	8,288.22
Repairs & Maint. - Equip.	0.00	436.72
Supplies/ Materials	1,352.71	8,752.34
Utilities/Phone/Trash	1,446.53	17,115.35
<b>Expenses</b>	<b>\$3,999.24</b>	<b>\$82,241.88</b>
<b>Revenue Less Expenditures</b>	<b>(\$3,982.14)</b>	<b>\$4,992.26</b>
<b>Other Expenses</b>		
Transfer Out	0.00	917.80
<b>Other Expenses</b>	<b>\$0.00</b>	<b>\$917.80</b>
<b>Net Change in Fund Balance</b>	<b>(\$3,982.14)</b>	<b>\$4,074.46</b>
<b>Fund Balances</b>		
Beginning Fund Balance	10,203.89	2,147.29
Net Change in Fund Balance	(3,982.14)	4,074.46
Ending Fund Balance	6,221.75	6,221.75

## Industrial Park MM Savings Fund Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Dec 2024	Jan 2024
	Dec 2024	Dec 2024
	Actual	Actual

### Revenue & Expenditures

#### Revenue

Interest Income	132.57	1,507.21
<b>Revenue</b>	<b>\$132.57</b>	<b>\$1,507.21</b>
<b>Gross Profit</b>	<b>\$132.57</b>	<b>\$1,507.21</b>
<b>Revenue Less Expenditures</b>	<b>\$132.57</b>	<b>\$1,507.21</b>
<b>Net Change in Fund Balance</b>	<b>\$132.57</b>	<b>\$1,507.21</b>

### Fund Balances

Beginning Fund Balance	60,483.88	59,109.24
Net Change in Fund Balance	132.57	1,507.21
Ending Fund Balance	60,616.45	60,616.45

**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Dec 2024	Jan 2024
	Dec 2024	Dec 2024
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	263.96	3,047.01
Property Tax Assessment	0.00	12,969.63
<b>Revenue</b>	<b>\$263.96</b>	<b>\$16,016.64</b>
<b>Gross Profit</b>	<b>\$263.96</b>	<b>\$16,016.64</b>
<b>Expenses</b>		
Firemen's Pensions	3,310.27	17,074.06
<b>Expenses</b>	<b>\$3,310.27</b>	<b>\$17,074.06</b>
<b>Revenue Less Expenditures</b>	<b>(\$3,046.31)</b>	<b>(\$1,057.42)</b>
<b>Net Change in Fund Balance</b>	<b>(\$3,046.31)</b>	<b>(\$1,057.42)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	122,956.99	120,968.10
Net Change in Fund Balance	(3,046.31)	(1,057.42)
Ending Fund Balance	119,910.68	119,910.68

**Police Act 988 of 91' Fund**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Dec 2024	Jan 2024
	Dec 2024	Dec 2024
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Fines Income	2,357.50	19,120.50
Interest Income	36.92	356.98
<b>Revenue</b>	<b>\$2,394.42</b>	<b>\$19,477.48</b>
<b>Gross Profit</b>	<b>\$2,394.42</b>	<b>\$19,477.48</b>
<b>Expenses</b>		
Equipment	0.00	164.24
Other Services	0.00	340.00
Police Vehicle Exp	0.00	919.61
Police Vehicles	0.00	5,657.76
<b>Expenses</b>	<b>\$0.00</b>	<b>\$7,081.61</b>
<b>Revenue Less Expenditures</b>	<b>\$2,394.42</b>	<b>\$12,395.87</b>
<b>Net Change in Fund Balance</b>	<b>\$2,394.42</b>	<b>\$12,395.87</b>
<b>Fund Balances</b>		
Beginning Fund Balance	15,150.36	5,148.91
Net Change in Fund Balance	2,394.42	12,395.87
Ending Fund Balance	17,544.78	17,544.78

## Police Special Projects Fund Statement of Revenue and Expenditures

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	4.14	124.03
<b>Revenue</b>	<b>\$4.14</b>	<b>\$124.03</b>
<b>Gross Profit</b>	<b>\$4.14</b>	<b>\$124.03</b>
<b>Expenses</b>		
Equipment	0.00	4,823.52
Miscellaneous Expense	0.00	2,000.00
<b>Expenses</b>	<b>\$0.00</b>	<b>\$6,823.52</b>
<b>Revenue Less Expenditures</b>	<b>\$4.14</b>	<b>(\$6,699.49)</b>
<b>Net Change in Fund Balance</b>	<b>\$4.14</b>	<b>(\$6,699.49)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	1,889.23	8,592.86
Net Change in Fund Balance	4.14	(6,699.49)
Ending Fund Balance	1,893.37	1,893.37

**Prisoner Act 1188 Fund**  
**Statement of Revenue and Expenditures**

	Current Period Dec 2024 Dec 2024 Actual	Year-To-Date Jan 2024 Dec 2024 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Fines Income	1,190.00	16,140.00
Interest Income	101.63	1,085.58
Transfer In	0.00	30.00
<b>Revenue</b>	<b>\$1,291.63</b>	<b>\$17,255.58</b>
<b>Gross Profit</b>	<b>\$1,291.63</b>	<b>\$17,255.58</b>
<b>Expenses</b>		
Other Services	0.00	5,550.00
<b>Expenses</b>	<b>\$0.00</b>	<b>\$5,550.00</b>
<b>Revenue Less Expenditures</b>	<b>\$1,291.63</b>	<b>\$11,705.58</b>
<b>Other Expenses</b>		
Transfer Out	0.00	35,030.00
<b>Other Expenses</b>	<b>\$0.00</b>	<b>\$35,030.00</b>
<b>Net Change in Fund Balance</b>	<b>\$1,291.63</b>	<b>(\$23,324.42)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	45,513.08	70,129.13
Net Change in Fund Balance	1,291.63	(23,324.42)
Ending Fund Balance	46,804.71	46,804.71



## Wastewater Facility Huntsville Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Dec 2024	Jan 2024
	Dec 2024	Dec 2024
	Actual	Actual

### Revenue & Expenditures

#### Revenue

Interest Income	0.46	3.98
Transfer In	0.00	208.53
<b>Revenue</b>	<b>\$0.46</b>	<b>\$212.51</b>
<b>Gross Profit</b>	<b>\$0.46</b>	<b>\$212.51</b>
<b>Revenue Less Expenditures</b>	<b>\$0.46</b>	<b>\$212.51</b>
<b>Net Change in Fund Balance</b>	<b>\$0.46</b>	<b>\$212.51</b>

### Fund Balances

Beginning Fund Balance	212.05	0.00
Net Change in Fund Balance	0.46	212.51
Ending Fund Balance	212.51	212.51

**Water Tank Simmons Bond Construction Fund**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Dec 2024	Jan 2024
	Dec 2024	Dec 2024
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	0.00	926.08
<b>Revenue</b>	<b>\$0.00</b>	<b>\$926.08</b>
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$926.08</b>
<b>Expenses</b>		
Miscellaneous Expense	0.00	135.70
Other Services	0.00	464,707.85
<b>Expenses</b>	<b>\$0.00</b>	<b>\$464,843.55</b>
<b>Revenue Less Expenditures</b>	<b>\$0.00</b>	<b>(\$463,917.47)</b>
<b>Net Change in Fund Balance</b>	<b>\$0.00</b>	<b>(\$463,917.47)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	286,639.58	750,557.05
Net Change in Fund Balance	0.00	(463,917.47)
Ending Fund Balance	286,639.58	286,639.58

NAME: 2024 HUNTSVILLE POLICE DEPARTMENT

DATE	Warnings	Citations	IVAs	Physical Arrest	Domestic	Burglary Theft	Vandalism	Code Enforcement	Cases Opened	Cases Closed	911 Calls or Complaints	ICG Deployments	Agency Assists	Daily Totals
	90	45	2	18	5	0	0	1	11	10	85	1	13	281
	101	51	4	20	4	0	0	2	10	8	91	1	11	303
	115	56	11	22	5	6	0	3	11	10	112	2	12	365
	175	86	18	26	13	8	0	7	14	14	162	0	22	545
	88	48	15	19	24	6	3	9	16	13	158	1	23	423
	122	71	16	19	5	8	0	15	26	22	186	1	28	519
	190	64	20	22	2	4	0	16	18	18	191	0	34	579
	380	62	12	30	4	1	2	4	15	13	173	0	36	732
	142	60	9	17	6	7	0	2	22	19	162	3	19	468
	373	57	14	20	5	4	1	12	31	25	209	1	35	787
	356	56	4	19	6	5	0	2	9	7	147	0	29	640
	461	55	9	25	4	3	0	1	15	14	197	24	37	845
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	2593	711	134	257	83	52	6	74	198	173	1873	34	299	6487

HUNTSVILLE POLICE DEPARTMENT											
	Theft/B&E	Narcotics	Arson	Overflow Calls	Fraud/ Forgery	Physical Arrest	Case Open	Case Closed	Warrant Requests	Interviews	
12/04/2024	0	0	0	0	0	0	0	1	0	0	
12/05/2024	0	0	0	0	0	0	0	0	0	0	
12/06/2024	1	0	0	0	0	0	1	0	0	1	
12/09/2024	1	0	0	0	0	0	0	0	0	0	
12/10/2024	0	0	0	0	0	0	0	0	0	0	
12/11/2024	0	0	0	0	0	0	0	0	0	0	
12/12/2024	0	0	0	0	0	0	0	0	0	0	
12/13/2024	0	0	0	0	0	0	0	0	0	0	
12/18/2024	0	0	0	0	0	0	1	1	0	0	
12/19/2024	0	0	0	0	0	0	0	0	0	1	
12/20/2024	1	0	0	0	0	0	0	1	0	0	
12/21/2024	0	0	0	0	0	0	0	0	0	0	
12/24/2024	0	0	0	0	0	0	0	0	0	0	
12/25/24	0	0	0	1	0	0	0	0	0	0	
12/26/24	0	0	0	0	0	0	0	0	0	1	
12/27/24	0	0	0	0	0	0	0	0	0	0	
Other	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	0	0	
<b>TOTAL:</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>3</b>

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il.com  
FILE TO

NAME: 2024

SRO MONTHLY TEMPLATE

DATE	Medical	Training	Theft	Physical Arrest	Assault	School Visit	Narcotics	Adult Related	Cases Opened	Cases Closed	Calls for Service	Traffic	Agency Assist	Daily Totals
NOV	0	0	0	3	0	?	0	0	4	3	71	13	4	0
DEC	0	0	0	1	0	0	0	0	1	2	64	11	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	0	0	0	4	0	0	0	0	5	5	135	24	4	0



Public Works Department  
Monthly Report  
December 2024

Completed Projects
1) Charles Coger sign at Airport
2) Delivery's at Airport
3) Work on culvert from flooding.
4) Delivery of splash pad.
5) Serviced 2 PD units
6) Hauled Dirt at Airport
7) Work on Snow Plows

Ongoing Projects

## Huntsville Water Utilities Monthly Report

Reporting Period:	November 15, 2024 - December 15, 2024				
	Current Month	Previous Month Comparison		Same Month, 1 Year Ago	
Active Accounts	1,406	Down	3	Down	16
In City Residential	1,019	Down	8	Down	23
Gallons Purchased	35,312,992	Down	22,236,524	Down	5,669,708
Gallons Sold	33,678,992	Down	23,504,524	Down	3,911,508
Gal. Wastewater	31,286,000	Down	22,624,000	Down	8,711,000
Number of Leaks	2	Down	4	Down	3
Leak Man Hours	21	Down	18	Down	15
Water Loss %	4%	Up	3%	Down	4%
Service Orders	84	Up	5	Down	17
Line Locates	12	Down	17	Down	12

	Year to Date	Previous Year Comparison	
Gallons Purchased	500,515,321	Down	659,237
Gallons Sold	459,628,517	Down	11,613,163
Gal. Wastewater	445,502,000	Down	63,023,000
Number of Leaks	54	Up	23
Leak Man Hours	488	Up	248
Water Loss %	Average of 8%	Up	2%
Service Orders	1247	Up	646
Line Locates	330	Down	4



# HUNTSVILLE FIRE DEPARTMENT

## January 2025 Report of December 2024 Activities

- Our training for the month of December focused on vehicle placement and safety procedures for Motor Vehicle Accidents.
- We currently have 22 members on our roster.
- In 2024, our department responded to 116 fire-related calls, which is 36 more than our previous high year in the past five years. A number of those have been brush/grass fire calls but we have also seen an increase in our structure fire response numbers. Eleven of our firefighters responded to at least 33% of the fire calls.
  - **Fire calls 2023-80 calls; 2022-76 calls; 2021-66 calls; 2020-79 calls; 2019-61 calls.**
- We have initiated our use of the NERIS. There were a few glitches in the system which was not unexpected. I will introduce the system to our county fire chiefs at our January meeting.
- Currently working on the plans to build an indoor baseball/softball building for the school.
- With the decline in available personnel from our neighboring departments trained and equipped to conduct interior firefighting operations, we are working on plans to increase our numbers by offering members from other departments who meet our training requirements the opportunity to work paid shifts for us when available.
- We are also working on a plan to recruit some overnight shift personnel and/or live-in firefighters by offering the positions to fire science students attending NWACC.
- I am also in the process of establishing updated response policies and crafting new Automatic Aid agreements for our surrounding departments.
- We are working with Madison County DEM Greg Wheeler to expand our Swift Water Rescue team to include members from around the county as we have with the county SAR team.
- Fire Department Calls January 1 through December 31 by year:

<b>2024 – 741</b>	<b>2022 – 699</b>	<b>2020 – 464</b>	<b>2018 – 409</b>	<b>2016 – 475</b>
<b>2023 – 689</b>	<b>2021 -606</b>	<b>2019 – 460</b>	<b>2017 – 407</b>	<b>2015 - 530</b>

January - December	EMS CALLS	%	MVA	%	FIRE CALLS	%	SPECIAL DUTY	%	10% of calls	Inspections/ Preplans	Public Service/ Education	Training	Total Events
	<b>486</b>	<b>75</b>	<b>29</b>	<b>4</b>	<b>116</b>	<b>18</b>	<b>21</b>	<b>3</b>	<b>10</b>	<b>54</b>	<b>38</b>	<b>40</b>	<b>784</b>



City of Huntsville  
Economic Development & Tourism  
Commission Report  
December 2024

### Commission Update

- Bettinna Coger and Matt Smith will continue to serve on the commission with new terms expiring in 2028.
- The EDTC Commission will be every other month in 2025 unless a meeting is necessary to vote on funding allocations from the budget. The commission will also offer Zoom access to meetings to help accommodate commissioner's out of town schedules.
- Election of EDTC officers will be at the first meeting of 2025 scheduled for February 18, 2025.

### Strategic Objectives

- Huntsville Trendsetter City Award- Arkansas Business announced 2024 winners of Trendsetter City Awards on 12/16/2024. Huntsville was recognized in the Diversity and Inclusion category for Fiesta Latina celebrating Hispanic Heritage Month.
- Workforce Development – Discussion with Jack Myrick, Work Ready Oklahoma's Community Development Senior Manager about the successful workforce readiness program in rural Oklahoma. The program is focused on helping SNAP recipients complete resumes, develop interview skills, and receive well-paying remote jobs. While the Work Ready OK program is state funded, the model might be replicable in other rural areas such as Madison County.
- Economic Development – Dr. Revis Edmonds from the Arkansas Heritage Department's Arkansas Historic Preservation Program (AHPP) will present a program state's tax credit program on Wednesday, January 29, 2025 at 12pm at the Basham Building, 201 War Eagle Avenue, Huntsville, AR. The AHPP program is designed to help revitalize historic properties like downtown Huntsville.

Invitation letters were sent to property owners in the Huntsville Historic Commercial District, roughly bounded by War Eagle, Hughes, Church and Harris streets . Property owners can claim 25% of approved rehabilitation expenses as a tax credit. Owners of income-producing properties (like commercial, office, or rental residential) can claim up to \$400,000. Additionally, any contractors, builders, or investors interested in learning more about the tax credit program are encouraged to attend.

**Next EDTC Meeting – Tuesday, February 18<sup>th</sup> at 8:30am at Arvest Annex**

# Planning Commission Report

*City of Huntsville January 2025  
(for December items)*

## OVERVIEW & PURPOSE

Planning we strive to be a proactive department that establishes goals and policies for directing and managing future growth and development. We address fundamental issues such as the location of growth, housing needs, and environmental protection.

## APPROVED: COMMERCIAL / RESIDENTIAL PERMITS

1. Building Permit, 103 Court St
2. Building Permit, 128 Tonya Loop lot 18
3. Building Permit, 120 Tonya Loop lot 17
4. Deck Building permit, 205 Dogwood
5. Building Permit, 901 Dogwood (bedroom addition)
6. HSD Indoor Softball/Baseball practice building, Waiver; 10 parking places, compacted gravel road

## ELECTION OF OFFICERS

1. Chairman, Steven Ford; Vice Chair, Sean Davis; Secretary, Jim MacLean



**BUILDING INSPECTOR  
MONTHLY REPORT**

Name	Number	Location
County Jail	5	412 East
2 new houses on Mae	6	Mae St. Final
New House on Enclave	4	Enclave Subdivision
Terry Presley	9	Subdivision
Faby's Rest.	2	Main St.
Darrell Trahan	2	412 East
New House	3	Paradise Lane
Add On/Remodal	2	Paradise Lane



Animal Control  
 Monthly Report  
 December 2024

Calls	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Nuisance	13	14	22	5	15	14	16	10	17	10	14	12	162
Abuse	0	0	0	0	0	1	0	1	0	0	0	0	2
Hit by Vehicle	0	0	0	0	0	0	1	0	1	1	0	0	3
Animals Picked Up	7	0	11	0	7	4	6	10	7	10	12	6	80
Returned to Owner	5	0	10	0	6	1	5	7	8	9	12	5	68
Vicious/Animal Attack	1	0	0	0	1	0	0	0	1	1	1	0	5
Animals to Pet Shelter	0	0	1	0	1	1	3	1	1	0	0	0	8
Tickets Issued	0	0	0	0	1	1	1	1	1	1	1	0	7



City of Huntsville  
Economic Development & Tourism  
Commission Minutes  
December 17, 2024

1. Roll Call / Establish Quorum – Commissioners present: Jared Rogers, David Pemberton, Bettina Coger, James Eaton, Matt Smith, Juan Herandez, and Brandi Holt.
2. Minutes – Commissioner Rogers made a motion to approve October minutes as submitted, seconded by Commissioner Pemberton, motion passed.
3. Announcement – Huntsville Trendsetter City 2024, see pg. 3 – Arkansas Business website, 12/16/2024
4. New Business
  - a. EDTC Ordinance Amendment – Holt shared ordinance 2024-8 increasing the EDTC commission from 5 to 7 members.
  - b. Commissioners’ Term and Appointments – Matt Smith and Bettina Coger agreed to renew their terms in 2025. They will attend the January city council to renew their oaths.
  - c. Meeting Times and Dates for 2025 – EDTC will try meeting bi-monthly in 2025 to
  - d. 2025 Budget – Holt shared the approved EDTC 2025 budget.
  - e. Bank Draft Forms – Holt shared forms with commission and returned them to City Clerk.
  - f. Placer.ai – Holt shared the Downtown Report, 10/29/2023 – 12/8/2024 including attendance statistics for Trunk or Treat, Lighting on the Square, and the Chamber of Commerce Christmas Parade.
5. Open Discussion – The Commission discussed asking council to place remaining 2024 balance funds of \$4000 in 2025 to help fund AV for the Basham Building. An AV system would provide the city with meeting space as well as nonprofits and those renting the facility, and sponsorship funds of \$1750 to be allocated for the Hispanic Heritage Month 2025 event. Potential partnerships for AV funding was discussed.
6. Upcoming Events
  - a. December 18, 2024 - City Christmas Celebration – Basham Building – 12pm – Milner’s BBQ catered by the Huntsville Water Department
  - b. January 29, 2025 - Arkansas Heritage Tax Credit Information Session facilitated by Dr. Revis Edmonds. Property owners in and outside of the Huntsville Historic District can ask Dr. Edmonds questions and discuss renovation projects that will



CITY OF  
HUNTSVILLE

City of Huntsville  
Economic Development & Tourism  
Commission Minutes  
December 17, 2024

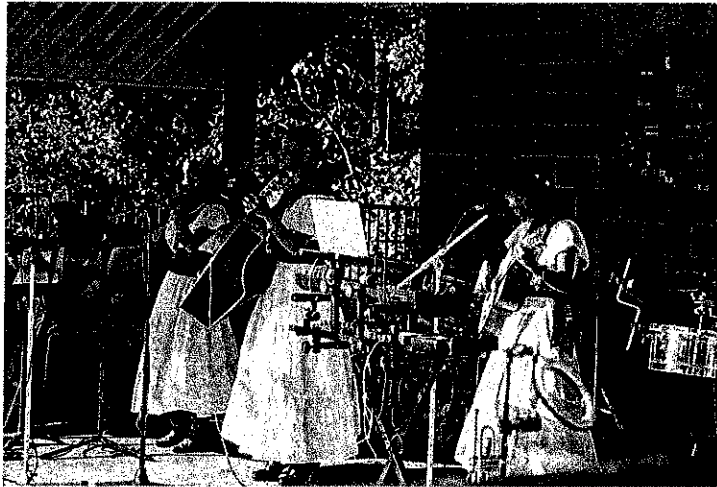
qualify for tax credits. This presentation will also be relevant to builders, developers, and construction certification educators. Meeting time and location TBD.

7. Next Meeting – Tuesday, January 21, 2024 at 8:30am at Arvest Annex
8. Adjournment



## Celebration of Culture in Huntsville

by Arkansas Business Staff · December 16, 2024, 1:02am



*(Editor's Note: Each year, Arkansas Business partners with the Arkansas Municipal League to present the Trendsetter City awards, which recognize exceptional initiatives underway in municipalities across the state. Large, medium and small-sized cities were honored in six categories: Diversity and Inclusion; Education/Workforce Development; Infrastructure and Water; Public Works/Environmental and Green Management; Technology and Security; and Tourism Development/Creative Culture. Below is one winner's story. For more, click here.)*

### Diversity and Inclusion Winner - Under 5,000



#### The Challenge

The city of Huntsville faced the challenge of fostering greater inclusivity and civic engagement, particularly with its growing Hispanic population, which made up 13.3% of the community. Despite this sizable demographic, Hispanic residents were not frequently involved in city events or leadership roles. City leaders recognized the need to create opportunities for the Hispanic community to participate more actively in civic life and cultural celebrations. Additionally, they aimed to increase utilization of local parks and public spaces that many residents, especially Hispanic community members, had not fully embraced.

#### The Solution

City officials collaborated with local businesses, civic groups and nonprofits to organize Salsa in the Park in September 2023. This event, celebrating Hispanic Heritage Month, showcased Hispanic culture through music, dancing, and family activities. Over 300 people attended, many of whom had never visited the city's parks. This successful event sparked plans for Fiesta Latina 2024, which featured expanded activities like live bands, a soccer tournament and health screenings. Local Hispanic leaders are now more involved in city planning.

#### Getting Involved

Salsa in the Park and Fiesta Latina provided new opportunities for volunteerism in Huntsville, particularly among school-aged children, who were able to give behind-the-scenes support at both events.





## Huntsville Water Utilities Commission Meeting

December 19, 2024

The regular meeting of the Huntsville Water and Sewer Commission was held at the Basham Building.

### Call to Order

- At 12:28 pm, Chairman Roden called the meeting to order. All Commissioners were present.

### Approval of Minutes

- Commissioner Rogers made a motion to approve the minutes of the November meeting, seconded by Commissioner Brashears. The motion was approved.

### Special Business

- Chairman Roden asked for a motion to appoint Commissioner Brashears as Chairman for 2025 and 2026. Commissioner Rogers made the motion, seconded by Commissioner Ford. The motion was approved.

### Old Business

- Mr. Davis reported that Madison County Rural Water was interested in selling a 2-inch water main servicing Harmony Road to Huntsville Water. The portion that Huntsville Water would keep was roughly a half mile long and had two active water taps. After discussion, Commissioner Ford made a motion to offer \$10,000 for the line and meters, seconded by Commissioner Rogers. The motion was approved.

### New Business

- The Commission requested details regarding postage costs and the number of customers that utilize e-billing. Mr. Davis said that he and Mrs. Rodden would collect the data and report it during the January Commission meeting. Commissioner Brashears made a motion that all new accounts would agree to e-billing or be subject to an account fee that would cover the postage costs, effective January 1st. Commissioner Ford seconded the motion. The motion was approved.

### Other Business

- Mr. Rudolph reported that the JCB backhoe ordered in October had still not arrived. He had learned that the specific model ordered was unavailable, but Springdale Tractor had offered an upgraded model for the same price. The new backhoe was expected in the early part of January.
- Mr. Davis reported that he had requested a meeting with ADEQ to discuss the wastewater upgrades and Butterball's impact on the project. He was hopeful that a meeting would be held prior to the January Commission meeting.

### Announcements

- Mr. Davis reported that a 2024 financial report would be provided in January and that budget amendments would be recommended either in January or February.

### Adjournment

- Commissioner Rogers made a motion to adjourn the meeting, seconded by Commissioner Ford. The meeting was adjourned at 1:17 pm.

# Huntsville Park Commission

## Meeting Minutes

**December 17, 2024**

Chairman Thomas called the meeting to order at 12:00 p.m. Commissioners Randy Ridgeway, Carmen Watkins, Janice Smith, Alex Foster, and Chairman Todd Thomas were present for the meeting. Lunch was provided for the group.

Commissioner Foster made a motion to approve the meeting minutes of August 16, 2024, with the corrections of 3 spelling errors, Ridgeway, Mitchusson, and carried, seconded by Commissioner Ridgeway. Motion carried.

Commissioners reviewed the 2024 year-to-date financial statement that was provided for the meeting. They also reviewed the 2025 budget. Commissioner Foster made a motion to approve the 2025 budget, seconded by Commissioner Ridgeway. Motion carried.

Commissioner Thomas stated that the Mayor would like to take McKenzie Elsey off the park commission and he would like to appoint John Parks to the commission. Commissioner Smith made a motion that once the commission receives a resignation from Commissioner Elsey then the commission can appoint John Parks. Seconded by Commissioner Foster.

Commissioner Thomas also stated that in 2025 the commission will meet 4 times a year. March, June, September and December. To be eligible to stay on the commission, a commissioner can only miss 25 percent which will be one meeting a year.

Commissioner Thomas discussed making changes to the Basham Building rent. Commissioner Foster made a motion to charge a \$25.00 an hour fee, with a deposit of \$100.00. The deposit will be given back if the building is cleaned up. Seconded by Commissioner Ridgeway. Motion carried.

Commissioner Watkins discussed buying a portable pitching mound for the spring league baseball. Motion made by Commissioner Smith to buy a mound, seconded by Commissioner Foster. Motion carried.

Commissioner Thomas discussed that the City of Springdale could potentially donate a skate park to the park, and he would discuss it with the commission if it does happen at the next meeting in March. Also, he told the commissioners to be thinking about possibly building a pavilion at Presley Park and hopefully get enough donations to build it.

Commissioner Ridgeway made a motion to adjourn, seconded by Commissioner Smith. Meeting adjourned 12:55 p.m.

CDW

2023 Park Commissioners

Randy Ridgeway  
Don Smith

Todd Thomas - Chairman  
Alex Foster  
Carmen Watkins

Makenzie Elsey  
Olen Thompson

ORDINANCE NO. 1-2025

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AN ORDINANCE ESTABLISHING AN ELECTRONIC FUND PAYMENT SYSTEM AND FOR OTHER PURPOSES

WHEREAS, the direct deposit of funds is a proper and modern method of making payment to third parties; and

WHEREAS, Arkansas Code Annotated 14-59-105(e) allows for municipal payments by electronic fund transfers, provided that a procedure with accounting controls and proper documentation is adopted by ordinance;

WHEREAS, the City of Huntsville has determined that it is in the best interest of the city to adopt an electronic funds payment procedure for the city to facilitate third party approved payments;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

Section 1: Electronic Fund Transfers of Third Parties

(a) When conducting city business, the city shall establish an electronic funds payment system through the bank used by the city. The payment shall be bank drafted and deposited by the processing company and accounted for in the accounting software of the city treasurer office.

(b) For purposes of this Ordinance, an electronic fund transfer is defined to be a transfer by electronic means of the city's funds through banking channels directly into the payee's account in financial institutions in payment of any account allowed against the city.

Section 2: Procedures

(a) Electronic fund transfers (EFTs) are specifically authorized for such accounts of third parties as the mayor designates in writing, so long as the requirements of electronic funds payment system as established herein are followed.

(b) For its EFTs system, the City of Huntsville hereby requires:

- a. The receipt of an invoice from the payee, which if received electronically, shall be printed for the file.
- b. Both the Mayor and Finance Director, as the two authorized disbursing

officers of the City, to initial and date the invoice to authorize the issuance of the electronic transfer of funds to that payee prior to the date of the funds transfer.

c. The Finance Director shall maintain a ledger of EFTs containing the following:

- (1) Name, address, and telephone number of vendor;
- (2) Routing number and account numbers of the fund's source;
- (3) Routing number and account numbers of the fund's destinations;
- (4) Date and amount transferred; and
- (5) Clearing house trace number, if available.

(c) No EFT shall be allowed under this Section until the procedure outlined hereunder shall be approved by the Legislative Joint Auditing Committee.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS,  
THIS 13<sup>th</sup> DAY OF January 2025.

APPROVED \_\_\_\_\_  
Mayor Travis Dotson

ATTEST \_\_\_\_\_  
City Clerk Joetta Smith

RESOLUTION NO. 1-2025

A RESOLUTION APPROVING THE DESTRUCTION OF CERTAIN CITY RECORDS.

WHEREAS, A.C.A. 14-59-114 specifies the manner in which certain City records may be destroyed; and that

WHEREAS, there are currently numerous records which meet the criteria for destruction and are no longer necessary for public purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville, Arkansas:

That the destruction of certain City records, as listed on the attached affidavit, is hereby approved; and the City Clerk or her designee is hereby authorized to proceed with the destruction; provided, further that the Mayor shall appoint a member of the Council to witness said destruction.

DATE January 13, 2025

APPROVED \_\_\_\_\_

MAYOR

ATTEST \_\_\_\_\_

CITY CLERK

**RECORDS DESTRUCTION AUTHORIZATION AND CERTIFICATE**

*The records listed below are now eligible for destruction according to the approved retention schedule:*

Accounting Records:

2016 Bank statements, check copies, invoices, receipts, and disbursements for all Funds  
2016 Ledger Books (have electronic copies)

Payroll:

W-4 forms for former employees (per federal requirements)  
W-9 forms for former businesses (per federal requirements)

Other:

2023 Mitchusson Park League registration form  
Expired Oaths of Office

**Certificate of Destruction**

This is to certify that the records listed above have been destroyed on the date shown below.

\_\_\_\_\_, Finance Director

\_\_\_\_\_, Councilor

\_\_\_\_\_, Witness

\_\_\_\_\_ Date

RESOLUTION NO. 2-2025

A RESOLUTION TO AMEND THE CITY OF HUNTSVILLE PERSONNEL POLICY

WHEREAS, the direct deposit of funds is a proper and modern method of making payment to employees of the city; and

WHEREAS, that the Personnel Policy Committee, made up of department heads, approved adding a requirement that electronic fund transfers be used for payment of salaries and wages of new employees to the personnel handbook.

WHEREAS, the City Council of the City of Huntsville, being duly apprised of all facts and advised of the applicable law, finds it in the best interests of the citizens of the City of Huntsville to approve a resolution adding a direct deposit policy to the personnel handbook.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville as follows:

Section 1:

II. General Employee Benefits, Paragraph A. Pay Schedule, shall now include a new subsection, (1) Direct Deposit:

That all new employees, beginning January 2, 2025, shall be required to use direct deposit to receive their wages/salaries. Any employee hired before January 2, 2025 will have the option to opt out of direct deposit.

ADOPTED this 13<sup>th</sup> day of January, 2025 by the City Council of Huntsville, Arkansas.

APPROVED \_\_\_\_\_  
Mayor Travis Dotson

ATTEST \_\_\_\_\_  
City Clerk Joetta Smith

**A RESOLUTION SETTING FORTH THE MEETING RULES OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS**

**WHEREAS**, ACA §14-43-501 requires the City Council to annually set the rules for its proceedings, and the City Council finds the following rules should be followed in order to promote efficient, consistent, and fair City Council meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:**

- 1. Regular Meetings.** All regular meetings of the City Council shall be held in the Council Chambers located at 208 E. War Eagle Avenue on the second Monday of each month at 6:00 p.m. Should a holiday or conflicting event occur on any such Monday, the regular meeting shall be held on the following Monday at the same time and place or as otherwise designated by agreement of the City Council. Should the regular meeting be changed for any reason, a new date will be designated by agreement of the Council members. Notification of change of date shall be made as required by the Arkansas Freedom of Information Act.
- 2. Special Meetings.** Special meetings may be called by three or more Councilors or by the Mayor. Notification of a special meeting, including specific items to be considered, shall be given at least two hours prior to the meeting. Only the Council Members who requested the special meeting, or the Mayor, if he or she requested the special meeting, may cancel the special meeting.
- 3. Quorum.** A quorum of the City Council of the City of Huntsville shall consist of five members of the Council. The mayor shall have a vote to (1) establish a quorum of the City Council at any regular or special meeting of the City Council and (2) when his or her vote is needed to pass any ordinance, bylaw, resolution, order, or motion.
- 4. Presiding Officer.** The Mayor shall be president of the City Council and will preside at a meeting of the City Council and shall have a vote as provided by state law. In the absence of the Mayor, the president pro tempore shall serve as the presiding officer of the City Council meeting. The City Council shall elect a president pro tempore at its first meeting of the year.
- 5. Meeting Journal.** The Clerk/Recorder/Treasurer (or authorized designee) shall keep a journal/minutes of the proceedings of all regular and special meetings of the City Council, which shall be open for inspection and examination as set forth in state law.
- 6. Order of Business.** Regular sessions of the City Council shall proceed under the following order which shall be reduced to writing in the form of an agenda distributed to Council Members prior to the meeting. However, the Mayor or Clerk/Recorder/Treasurer (or authorized designee) may change the order as circumstances dictate.

- |                                   |   |
|-----------------------------------|---|
| 1. Call to Order                  | 9. Public Comments                        |
| 2. Roll Call                      | 10. City Department Reports               |
| 3. Invocation                     | 11. Commission Reports                    |
| 4. Pledge of Allegiance           | 12. Committee Reports                     |
| 5. Approval of Agenda             | 13. Unfinished Business                   |
| 6. Introduction of Special Guests | 14. New Business                          |
| 7. Special Order of Business      | 15. Announcements/Correspondence/Comments |
| 8. Approval of the Minutes        | 16. Adjournment                           |



**7. Who May Address the Council.** Members of the public may address the City Council during the public forum. Participation in discussion of any question before the City Council shall be limited to members of the Council and the Mayor at the Council meetings unless by unanimous consent of the members present, or as provided by the rules governing public comment.

**8. Ordinances and Resolutions to be Reduced to Writing.** No ordinance or resolution, before the City Council, shall be acted upon until it shall have been reduced to writing.

**9. Procedure for Filing Ordinances and Resolutions.**

- (a) An original ordinance or resolution must be filed with the Clerk/Recorder/Treasurer (or authorized designee) for consideration by the City Council;
- (b) Each ordinance or resolution must be sponsored by the Mayor or a Council Member;
- (c) The City Council shall not pass or consider at a regular meeting any resolution, ordinance, petition, contract, lease, appointment, or any other matter, other than communications affecting the general public, that is not filed with the Clerk/Recorder/Treasurer (or authorized designee) prior to the meeting.
- (d) Notwithstanding the requirements set forth in subsection (c) above, the City Council may consider any ordinance, resolution, petition, contract, lease, appointment, or other matter, at any regular or special session of the City Council; provided, the requirements set forth in subsection (c) are waived by a two-thirds (2/3) vote of the Council Members present.

**10. Agenda.** The City Council meeting agenda shall be prepared by the Clerk/Recorder/Treasurer (or authorized designee) and shall be delivered to City Council Members on Friday before the meeting.

**11. Public Comments.**

- (a) There shall be a period of public comment as prescribed in the Order of Business. The Mayor will be responsible for noting concerns and questions and responding to the citizen as appropriate;
- (b) The Mayor shall administer the public comment period and comments pertaining to agenda items and shall be responsible for monitoring the time taken by each speaker and will instruct the speaker as to when their time is exhausted, normally five minutes, or their comments have become repetitive. Any Council Member may move for additional time to be allowed, which will require a 2/3 vote of the Council;
- (c) This section shall not be applied that conflict with any law or regulation pertaining to public hearings required by state law.

**12. Mayoral duties.** If the mayor is unable to perform the duties of office or cannot be located, the Clerk/Recorder/Treasurer (or authorized designee) may perform all functions of a mayor during the disability or absence of the mayor unless another elected official of the City is designated by the mayor. In which case, the mayor shall notify the City attorney, Clerk/Recorder/Treasurer (or authorized designee), and president pro tempore of the Council of the designation.

ADOPTED this 8th day of January 2024 by the City Council of Huntsville, Arkansas.

APPROVED \_\_\_\_\_

Mayor Travis Dotson

ATTEST \_\_\_\_\_

City Clerk Joetta Smith