

**COUNCIL MEETING MINUTES**

**January 13, 2025**

**CALL TO ORDER**

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:00 P.M.

**ROLL CALL / QUORUM**

Councilors Stephen Ford, Chrystal Lacey, Roger Eoff, Scott Thomas and Bettina Coger were present. Watkins called roll and declared a quorum.

**INVOCATION / PLEDGE OF ALLEGIANCE**

Councilor Thomas shared the Invocation and Councilor Roden led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Councilor Thomas made a motion to add Resolution 3-2025 to the agenda, seconded by Councilor Eoff.  
Councilor Thomas made a motion to add Resolution 4-2025 to the agenda, seconded by Councilor Eoff.  
Motion approved.

**INTRODUCTION OF SPECIAL GUESTS**

No special guests were introduced.

**SPECIAL ORDER OF BUSINESS**

Mayor Dotson asked the council to appoint Janice Smith as the new City Clerk and to re-appoint Leslie Evans back to Ward II, Position II. Motion made by Councilor Roden to appoint both, seconded by Councilor Ford. Mayor Dotson sworn both in. Also, sworn in were the following:

Jancie Smith-Park Commission  
Bill Mason-Airport Commission  
Bettina Coger-Economic Development  
Brad Willis-Planning Commission  
Matt Smith-Economic Development  
John Parks-Parks Commission

Previously sworn in earlier in January were:

Stephen Ford-Ward IV, Position II  
Chrystal Lacey-Ward I, Position II

Also, Mayor Dotson did a special recognition to Joetta Smith and presented her with a plaque for her years of service to the City.

**APPROVAL OF MINUTES**

Councilor Eoff made a motion to approve the minutes of December 9<sup>th</sup>, seconded by Councilor Lacey. Motion approved.

**PUBLIC COMMENTS**

No public comments were made.

## CITY DEPARTMENT REPORTS

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Councilor Roden nominated Councilor Thomas to serve as Mayor Pro Tempore in the event of Mayor Dotson's absence. Motion was seconded by Councilor Evans. Motion carried. Councilor Thomas accepted the appointment.
- Captain Herring reported that the PD had training at the high school with the ccso, which is teachers, staff members, maintenance personnel and what they should do if something happens at the school. He also stated that the PD has hired a new officer, and he will start the 27<sup>th</sup> of Jan.
- Chief Kevin Shinn talked about the swift water rescue that they went on a couple of weeks ago.. Mayor Dotson stated that the fire department has received a grant of \$88,000 to upgrade the swift water rescue equipment and all the City has to put in is \$10,000.
- Mayor Dotson Stated that the Airport land is officially paid off. We are going to receive our first payment from the Department of Finance of Aviation Department this week.

## COMMISSION / COMMITTEE REPORTS PROVIDED

- Economic Development –December 17
- Water and Sewer Commission – December 19
- Park Commission-December 17

## UNFINISHED BUSINESS

None

## NEW BUSINESS

Mayor Dotson orally presented the State of the City report.

Mayor Dotson introduced A RESOLUTION SETTING FORTH THE MEETING RULES OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS. Councilor Eoff made a motion to adopt the resolution, seconded by Councilor Ford. Motion carried. Resolution 3-2025.

Mayor Dotson introduced An ORDINANCE ESTABLISHING AN ELECTRONIC FUND PAYMENT SYSTEM AND FOR OTHER PURPOSES. Councilor Eoff made a motion to put it on its first reading, seconded by Councilor Thomas. Motion carried. Attorney Fritts read the Ordinance.

Mayor Dotson presented A RESOLUTION APPROVING THE DESTRUCTION OF CERTAIN CITY RECORDS. Motion made by Councilor Roden to adopt the resolution, seconded by Councilor Eoff. Motion carried. Resolution 1-2025.

Mayor Dotson presented A RESOLUTION TO AMEND THE CITY OF HUNTSVILLE PERSONNEL POLICY. Motion made by Councilor Eoff to adopt the resolution, seconded by Councilor Evans. Motion carried. Resolution 2-2025.

Mayor Dotson presented A RESOLUTION AMENDING THE ADOPTED BUDGET FOR THE CITY OF HUNTSVILLE, ARKANSAS. Councilor Eoff made a motion to adopt the resolution, seconded by Councilor Ford. Motion carried. Resolution 4-2025.

ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

ADJOURNMENT

Councilor Eoff made a motion to adjourn the meeting, seconded by Councilor Roden. Meeting adjourned 7:30 p.m.

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Mayor Travis Dotson

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City Clerk Janice Smith