



CITY OF HUNTSVILLE
COUNCIL MEETING
MONDAY, MARCH 10, 2025
City Hall | 6:00 PM

Agenda

1. **Call to Order** – Mayor Travis Dotson
2. **Roll Call - Establish Quorum** – Finance Director Carmen Watkins
3. **Invocation** – Councilor Scott Thomas
4. **Pledge of Allegiance** – Councilor Chrystal Lacey
5. **Approval of Agenda**
 - a. Councilors may add items or delete items.
 - b. Motion required to approve as submitted or amended.
6. **Introduction of Special Guests**
7. **Special Order of Business**
8. **Approval of Minutes of February 10th Meeting**
9. **Public Comments**
10. **City Department Reports** (provided in emailed agenda packet)
 - a. Police Department
 - b. Public Works Department
 - c. Water Department
 - d. Fire Department
 - e. Finance Director
 - f. Mayor
 - g. Economic Development Director
 - h. Planning Director
 - i. Building Inspector
 - j. Code Enforcement Officer
 - k. Animal Control Officer
11. **Commission and Committee Reports** (emailed with agenda packet)
 - a. Economic Development & Tourism Commission Meeting -Feb 18
 - b. Airport Commission Meeting-
 - c. Water and Sewer Commission Meeting – February 20
 - d. Planning Commission Meeting –February 24
 - e. Park Commission Meeting – February 28
 - f. Catastrophic Leave Policy Committee Meetings –Feb 11
12. **Unfinished Business**
 - a. 1-2025 Establishing an Electronic Fund Payment System for Other Purposes.
3rd Reading.
13. **New Business**

None
14. **Announcements/Correspondence/Comments**
 - a. Economic Dev. Commission Meeting – Tuesday, March 18
 - b. Water & Sewer Commission Meeting – Thursday, Mar 20th
 - c. Planning Commission Meeting – Monday, Mar 24th, 6:00 PM
 - d. City Council Meeting – Monday, April 14th, 6:00 PM
15. **Adjournment**

Travis Dotson
Mayor

Janice Smith
City Clerk

Councilor Roger Eoff
Ward I, Position I

Councilor Chrystal Lacey
Ward I, Position II

Councilor Scott Thomas
Ward II, Position I

Councilor Leslie Evans
Ward II, Position II

Councilor Guy Roden
Ward III, Position I

Vacant
Ward III, Position II

Councilor Bettina Coger
Ward IV, Position I

Councilor Stephen Ford
Ward IV, Position II

Jessica Fritts
City Attorney

Todd Thomas
Chief of Police

Brian Robinson
Public Works Director

Carmen Watkins
Finance Director

Kevin Shinn
Fire Department, Chief

Sean Davis
Water Department Director

Brandi Holt
Economic Development Director

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COUNCIL MEETING MINUTES

February 10, 2025

CALL TO ORDER

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:00 P.M.

ROLL CALL / QUORUM

Councilors Stephen Ford, Leslie Evans, Chrystal Lacey, Roger Eoff, Scott Thomas and Guy Roden were present. Councilor Bettina Coger was absent. Watkins called roll and declared a quorum.

INVOCATION / PLEDGE OF ALLEGIANCE

Councilor Thomas shared the Invocation and Councilor Eoff led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilor Roden made a motion to approve the agenda, seconded by Councilor Ford. Motion approved.

INTRODUCTION OF SPECIAL GUESTS

Mayor Dotson introduced the new officer for the Police Department, Emmanuel Manjarrez.

SPECIAL ORDER OF BUSINESS

None

APPROVAL OF MINUTES

Councilor Eoff made a motion to approve the minutes of January 13th, seconded by Councilor Evans. Motion approved.

PUBLIC COMMENTS

No public comments were made.

CITY DEPARTMENT REPORTS

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Chief Thomas reported that the Police Department had retired their K-9, Nitro after his work for the force from 2018-2025, and his handler Blake Evans will be keeping him. He also gave a report on the Desert Snow program and the statistics of that program.
- Chief Kevin Shinn reported that firefighter Dasen has completed his core rescue certification. He also reported that the fire department has received a new extractor.
- Mayor Dotson stated that he will be performing interviews in the next week or so on the Ward III, Position II that is vacant. Mayor Dotson also reported that the Airport Commission has appointed an Interim Chairman while Charles Coger is ill and they elected Bill Smith until Charles is feeling better.

COMMISSION / COMMITTEE REPORTS PROVIDED

- Economic Development –
- Water and Sewer Commission – January 16th
- Airport Commission-January 23rd

UNFINISHED BUSINESS

Mayor Dotson introduced an Ordinance Establishing an Electronic Payment System for Other Purposes. Councilor Eoff made a motion to place the Ordinance on its 2nd reading by title only, seconded by Councilor Ford. Motion carried.

NEW BUSINESS

None

ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

ADJOURNMENT

Councilor Thomas made a motion to adjourn the meeting, seconded by Councilor Eoff. Meeting adjourned 7:00 p.m.

Mayor Travis Dotson

City Clerk Janice Smith

Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual	Annual Budget Jan 2025 Dec 2025	Annual Budget Jan 2025 Dec 2025 Variance	Jan 2025 Dec 2025 Percent of Budget
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Revenue & Expenditures

General Revenues

Revenue

Building Permits	405.00	710.00	0.00	710.00
Business License Fees	60.00	220.00	0.00	220.00
City Sales Tax	118,667.45	227,583.77	0.00	227,583.77
County Sales Tax	40,574.42	77,652.30	0.00	77,652.30
Fines Income	8,045.35	16,005.10	0.00	16,005.10
Fire Dept Fees	7,075.00	7,785.00	0.00	7,785.00
Franchise Fees	39,063.69	70,663.82	0.00	70,663.82
Grants/Donations	87,344.34	87,344.34	0.00	87,344.34
Huntsville Schools SRO	13,083.22	26,166.44	0.00	26,166.44
Interest Income	90.43	192.71	0.00	192.71
Misc Income	1,197.20	1,207.20	0.00	1,207.20
Misc Permits	2.00	6.00	0.00	6.00
Municipal Aid	2,949.08	8,768.99	0.00	8,768.99
Property Tax Assessment	0.00	18,989.07	0.00	18,989.07
Rental Income	0.00	100.00	0.00	100.00

Revenue	\$318,557.18	\$543,394.74	\$0.00	\$543,394.74
Gross Profit	\$318,557.18	\$543,394.74	\$0.00	\$0.00
Revenue Less Expenditures	\$318,557.18	\$543,394.74	\$0.00	\$0.00
Net Change in Fund Balance	\$318,557.18	\$543,394.74	\$0.00	\$0.00

Administrative

Expenses

Advertising	0.00	789.50	0.00	(789.50)
Dues/Licenses	0.00	3,528.88	0.00	(3,528.88)
Equipment	886.13	886.13	0.00	(886.13)
Equipment - Office	44.00	232.10	0.00	(232.10)
Fuel	47.56	120.61	0.00	(120.61)
Improvements	10,000.00	12,637.80	0.00	(12,637.80)
Insurance - Health	1,147.74	2,869.35	0.00	(2,869.35)
Insurance - Vehicles	457.50	457.50	0.00	(457.50)
Land/Buildings	0.00	100,000.00	0.00	(100,000.00)
Miscellaneous Expense	0.00	24.92	0.00	(24.92)
Other Services	3,733.33	7,368.16	0.00	(7,368.16)
Payroll Taxes	927.48	2,266.80	0.00	(2,266.80)
Retirement - APERS	2,016.16	5,040.40	0.00	(5,040.40)
Salaries	15,988.23	39,292.50	0.00	(39,292.50)
Supplies - Office	1,144.16	3,054.35	0.00	(3,054.35)
Travel/Training	1,342.39	2,749.50	0.00	(2,749.50)
Unemployment	8.19	21.70	0.00	(21.70)
Utilities/Phone/Trash	1,382.94	3,360.49	0.00	(3,360.49)
Workers' Comp	0.00	190.00	0.00	(190.00)

Expenses	\$39,125.81	\$184,890.69	\$0.00	(\$184,890.69)
Revenue Less Expenditures	(\$39,125.81)	(\$184,890.69)	\$0.00	\$0.00
Net Change in Fund Balance	(\$39,125.81)	(\$184,890.69)	\$0.00	\$0.00

Animal Control/Sanitation

Expenses

Other Services	255.09	345.09	0.00	(345.09)
Payroll Taxes	50.67	72.63	0.00	(72.63)
Retirement - APERS	91.93	114.91	0.00	(114.91)

General Fund
Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual	Annual Budget Jan 2025 Dec 2025	Annual Budget Jan 2025 Dec 2025 Variance	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures					
Animal Control/Sanitation					
Expenses					
Salaries	680.00	972.00	0.00	(972.00)	
Supplies/ Materials	47.28	94.56	0.00	(94.56)	
Unemployment	1.00	1.58	0.00	(1.58)	
Utilities/Phone/Trash	30.31	167.54	0.00	(167.54)	
Workers' Comp	0.00	47.00	0.00	(47.00)	
Expenses	\$1,156.28	\$1,815.31	\$0.00	(\$1,815.31)	
Revenue Less Expenditures	(\$1,156.28)	(\$1,815.31)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$1,156.28)	(\$1,815.31)	\$0.00	\$0.00	
Building Inspector					
Expenses					
Other Services	210.00	210.00	0.00	(210.00)	
Payroll Taxes	163.20	326.40	0.00	(326.40)	
Salaries	2,133.33	4,266.66	0.00	(4,266.66)	
Unemployment	4.27	8.54	0.00	(8.54)	
Workers' Comp	0.00	98.00	0.00	(98.00)	
Expenses	\$2,510.80	\$4,909.60	\$0.00	(\$4,909.60)	
Revenue Less Expenditures	(\$2,510.80)	(\$4,909.60)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$2,510.80)	(\$4,909.60)	\$0.00	\$0.00	
Code Enforcement					
Expenses					
Payroll Taxes	19.51	59.68	0.00	(59.68)	
Salaries	255.00	780.00	0.00	(780.00)	
Unemployment	0.51	1.56	0.00	(1.56)	
Workers' Comp	0.00	98.00	0.00	(98.00)	
Expenses	\$275.02	\$939.24	\$0.00	(\$939.24)	
Revenue Less Expenditures	(\$275.02)	(\$939.24)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$275.02)	(\$939.24)	\$0.00	\$0.00	
Court Department					
Expenses					
Dues/Licenses	0.00	150.00	0.00	(150.00)	
Insurance - Health	385.08	962.70	0.00	(962.70)	
Other Services	833.33	10,072.73	0.00	(10,072.73)	
Payroll Taxes	518.99	1,276.12	0.00	(1,276.12)	
Retirement - APERS	545.35	1,363.38	0.00	(1,363.38)	
Salaries	6,783.98	16,680.78	0.00	(16,680.78)	
Supplies - Office	340.95	422.93	0.00	(422.93)	
Unemployment	9.15	28.95	0.00	(28.95)	
Utilities/Phone/Trash	253.05	544.08	0.00	(544.08)	
Workers' Comp	0.00	140.00	0.00	(140.00)	
Expenses	\$9,669.88	\$31,641.67	\$0.00	(\$31,641.67)	
Revenue Less Expenditures	(\$9,669.88)	(\$31,641.67)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$9,669.88)	(\$31,641.67)	\$0.00	\$0.00	
Economic Development					
Expenses					
Payroll Taxes	146.62	293.24	0.00	(293.24)	
Salaries	1,916.66	3,833.32	0.00	(3,833.32)	
Supplies - Office	0.00	50.63	0.00	(50.63)	
Unemployment	3.83	7.66	0.00	(7.66)	

Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual	Annual Budget Jan 2025 Dec 2025	Annual Budget Jan 2025 Dec 2025 Variance	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures					
Economic Development					
Expenses					
Workers' Comp	0.00	100.00	0.00	(100.00)	
Expenses	\$2,067.11	\$4,284.85	\$0.00	(\$4,284.85)	
Revenue Less Expenditures	(\$2,067.11)	(\$4,284.85)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$2,067.11)	(\$4,284.85)	\$0.00	\$0.00	
Fire Department					
Expenses					
Equipment	7,763.31	7,763.31	0.00	(7,763.31)	
Fuel	0.00	1,667.43	0.00	(1,667.43)	
Insurance - Health	770.16	1,925.40	0.00	(1,925.40)	
Miscellaneous Expense	336.20	336.20	0.00	(336.20)	
Other Services	399.00	638.88	0.00	(638.88)	
Payroll Taxes	147.55	348.34	0.00	(348.34)	
Repairs & Maint. - Bldgs.	9.88	9.88	0.00	(9.88)	
Repairs & Maint. - Veh/Equip	2,212.57	4,718.83	0.00	(4,718.83)	
Salaries	10,246.62	24,177.42	0.00	(24,177.42)	
Supplies - Office	496.11	496.11	0.00	(496.11)	
Supplies - Uniforms	0.00	235.38	0.00	(235.38)	
Supplies/ Materials	612.84	1,799.01	0.00	(1,799.01)	
Travel/Training	25.00	25.00	0.00	(25.00)	
Unemployment	8.25	35.96	0.00	(35.96)	
Utilities/Phone/Trash	2,311.02	4,573.72	0.00	(4,573.72)	
Workers' Comp	0.00	2,300.30	0.00	(2,300.30)	
Expenses	\$25,338.51	\$51,051.17	\$0.00	(\$51,051.17)	
Revenue Less Expenditures	(\$25,338.51)	(\$51,051.17)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$25,338.51)	(\$51,051.17)	\$0.00	\$0.00	
Police Dept					
Expenses					
Dues/Licenses	125.00	125.00	0.00	(125.00)	
Equipment	4,646.85	15,293.16	0.00	(15,293.16)	
Fuel	2,564.21	5,213.82	0.00	(5,213.82)	
Insurance - Health	4,235.88	10,589.70	0.00	(10,589.70)	
Miscellaneous Expense	255.50	255.50	0.00	(255.50)	
Other Services	1,800.99	2,916.42	0.00	(2,916.42)	
Payroll Taxes	4,113.28	9,980.02	0.00	(9,980.02)	
Repairs & Maint. - Bldgs.	335.50	335.50	0.00	(335.50)	
Repairs & Maint. - Veh/Equip	3,697.36	7,231.47	0.00	(7,231.47)	
Retirement - APERS	926.48	2,342.13	0.00	(2,342.13)	
Salaries	53,768.87	130,458.79	0.00	(130,458.79)	
Supplies - Office	383.67	1,270.05	0.00	(1,270.05)	
Supplies - Uniforms	1,483.18	2,394.51	0.00	(2,394.51)	
Supplies/ Materials	23.31	1,764.73	0.00	(1,764.73)	
Travel/Training	33.00	33.00	0.00	(33.00)	
Unemployment	327.51	476.38	0.00	(476.38)	
Utilities/Phone/Trash	2,053.26	3,912.94	0.00	(3,912.94)	
Vehicles	0.00	44,000.00	0.00	(44,000.00)	
Workers' Comp	0.00	7,619.30	0.00	(7,619.30)	
Expenses	\$80,773.85	\$246,212.42	\$0.00	(\$246,212.42)	

Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual	Annual Budget Jan 2025 Dec 2025	Annual Budget Jan 2025 Dec 2025 Variance	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures					
Police Dept					
Revenue Less Expenditures	(\$80,773.85)	(\$246,212.42)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$80,773.85)	(\$246,212.42)	\$0.00	\$0.00	
Street Department					
Expenses					
Insurance - Health	1,540.32	3,850.80	0.00	(3,850.80)	
Payroll Taxes	1,513.29	3,560.35	0.00	(3,560.35)	
Retirement - APERS	3,041.05	6,635.25	0.00	(6,635.25)	
Salaries	19,900.32	46,847.44	0.00	(46,847.44)	
Unemployment	11.58	58.28	0.00	(58.28)	
Expenses	\$26,006.56	\$60,952.12	\$0.00	(\$60,952.12)	
Revenue Less Expenditures	(\$26,006.56)	(\$60,952.12)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$26,006.56)	(\$60,952.12)	\$0.00	\$0.00	
Unallocated					
Expenses					
Firemen's Pensions	3,865.60	3,865.60	0.00	(3,865.60)	
Police Pensions	2,294.43	2,294.43	0.00	(2,294.43)	
Expenses	\$6,160.03	\$6,160.03	\$0.00	(\$6,160.03)	
Revenue Less Expenditures	(\$6,160.03)	(\$6,160.03)	\$0.00	\$0.00	
Net Change in Fund Balance	(\$6,160.03)	(\$6,160.03)	\$0.00	\$0.00	
Fund Balances					
Beginning Fund Balance	3,090,557.80	3,265,493.49	0.00	0.00	
Net Change in Fund Balance	125,473.33	(49,462.36)	0.00	0.00	
Ending Fund Balance	3,216,031.13	3,216,031.13	0.00	0.00	

Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual	Annual Budget Jan 2025 Dec 2025	Annual Budget Jan 2025 Dec 2025 Variance	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
Interest Income	774.44	1,613.60	7,000.00	(5,386.40)	23.1%
Municipal Aid	20,556.07	41,421.20	240,000.00	(198,578.80)	17.3%
Property Tax Assessment	0.00	56,986.19	58,000.00	(1,013.81)	98.3%
Revenue	\$21,330.51	\$100,020.99	\$305,000.00	(\$204,979.01)	
Gross Profit	\$21,330.51	\$100,020.99	\$305,000.00	\$0.00	
Expenses					
Dues/Licenses	0.00	0.00	45.00	45.00	
Equipment	10,261.63	10,261.63	64,000.00	53,738.37	16.0%
Fuel	3,423.76	4,253.52	20,500.00	16,246.48	20.7%
Grant Projects	0.00	0.00	79,000.00	79,000.00	
Insurance - Buildings	0.00	0.00	1,312.48	1,312.48	
Insurance - Vehicles	0.00	0.00	4,215.92	4,215.92	
Miscellaneous Expense	93.00	93.00	1,000.00	907.00	9.3%
Other Services	160.00	320.00	9,920.00	9,600.00	3.2%
Repairs & Maint - Street Proj.	6,949.31	7,297.56	332,406.60	325,109.04	2.2%
Repairs & Maint. - Bldgs.	0.00	0.00	1,500.00	1,500.00	
Repairs & Maint. - Veh/Equip	2,673.31	3,372.09	19,000.00	15,627.91	17.7%
Supplies - Uniforms	0.00	262.62	4,500.00	4,237.38	5.8%
Supplies/ Materials	169.00	1,692.06	19,000.00	17,307.94	8.9%
Travel/Training	0.00	0.00	500.00	500.00	
Utilities/Phonel/Trash	3,604.39	7,215.41	42,000.00	34,784.59	17.2%
Workers' Comp	0.00	5,809.00	5,600.00	(209.00)	103.7%
Expenses	\$27,334.40	\$40,576.89	\$604,500.00	\$563,923.11	
Revenue Less Expenditures	(\$6,003.89)	\$59,444.10	(\$299,500.00)	\$0.00	
Other Expenses					
Transfer Out	0.00	0.00	13,500.00	13,500.00	
Other Expenses	\$0.00	\$0.00	\$13,500.00	\$13,500.00	
Net Change in Fund Balance	(\$6,003.89)	\$59,444.10	(\$313,000.00)	\$0.00	
Fund Balances					
Beginning Fund Balance	376,306.11	310,858.12	0.00	0.00	
Net Change in Fund Balance	(6,003.89)	59,444.10	(313,000.00)	0.00	
Ending Fund Balance	370,302.22	370,302.22	0.00	0.00	

Admin of Justice Fund
Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	19,280.87	36,739.99
Interest Income	112.55	226.37
Revenue	\$19,393.42	\$36,966.36
Gross Profit	\$19,393.42	\$36,966.36
Expenses		
County Fees & Costs	2,290.69	4,581.38
State Fees & Costs	11,337.68	23,070.08
Expenses	\$13,628.37	\$27,651.46
Revenue Less Expenditures	\$5,765.05	\$9,314.90
Net Change in Fund Balance	\$5,765.05	\$9,314.90
Fund Balances		
Beginning Fund Balance	47,404.90	43,855.05
Net Change in Fund Balance	5,765.05	9,314.90
Ending Fund Balance	53,169.95	53,169.95

Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
City Sales Tax	30.15	70.06
County Sales Tax	75.86	176.11
Interest Income	144.06	525.67
Rental Income	8,130.00	21,310.00
Sale Of Material	2,327.96	4,165.37
Revenue	\$10,708.03	\$26,247.21
Gross Profit	\$10,708.03	\$26,247.21
Expenses		
Improvements	0.00	1,825.00
Sales Tax	225.00	539.00
Supplies/ Materials	0.00	56.72
Utilities/Phone/Trash	712.41	1,252.64
Expenses	\$937.41	\$3,673.36
Revenue Less Expenditures	\$9,770.62	\$22,573.85
Net Change in Fund Balance	\$9,770.62	\$22,573.85
Fund Balances		
Beginning Fund Balance	85,509.00	72,705.77
Net Change in Fund Balance	9,770.62	22,573.85
Ending Fund Balance	95,279.62	95,279.62

Court Automation Fund
Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	2,395.50	5,038.00
Interest Income	61.38	128.23
Misc Income	50.00	100.00
Revenue	\$2,506.88	\$5,266.23
Gross Profit	\$2,506.88	\$5,266.23
Expenses		
Equipment - Office	1,621.43	4,258.48
Expenses	\$1,621.43	\$4,258.48
Revenue Less Expenditures	\$885.45	\$1,007.75
Net Change in Fund Balance	\$885.45	\$1,007.75
Fund Balances		
Beginning Fund Balance	29,972.35	29,850.05
Net Change in Fund Balance	885.45	1,007.75
Ending Fund Balance	30,857.80	30,857.80

Fire Dept Act 833 Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Feb 2025	Jan 2025
	Feb 2025	Feb 2025
	Actual	Actual

Revenue & Expenditures

Revenue

Interest Income	32.92	69.29
Revenue	\$32.92	\$69.29
Gross Profit	\$32.92	\$69.29
Revenue Less Expenditures	\$32.92	\$69.29
Net Change in Fund Balance	\$32.92	\$69.29

Fund Balances

Beginning Fund Balance	17,165.94	17,129.57
Net Change in Fund Balance	32.92	69.29
Ending Fund Balance	17,198.86	17,198.86

Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
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Revenue & Expenditures

Revenue

Building Permits	405.00	710.00
Business License Fees	60.00	220.00
City Sales Tax	118,667.45	227,583.77
County Sales Tax	40,574.42	77,652.30
Fines Income	8,045.35	16,005.10
Fire Dept Fees	7,075.00	7,785.00
Franchise Fees	39,063.69	70,663.82
Grants/Donations	87,344.34	87,344.34
Huntsville Schools SRO	13,083.22	26,166.44
Interest Income	90.43	192.71
Misc Income	1,197.20	1,207.20
Misc Permits	2.00	6.00
Municipal Aid	2,949.08	8,768.99
Property Tax Assessment	0.00	18,989.07
Rental Income	0.00	100.00
Revenue	\$318,557.18	\$543,394.74
Gross Profit	\$318,557.18	\$543,394.74

Expenses

Advertising	0.00	789.50
Dues/Licenses	125.00	3,803.88
Equipment	13,296.29	23,942.60
Equipment - Office	44.00	232.10
Firemen's Pensions	3,865.60	3,865.60
Fuel	2,611.77	7,001.86
Improvements	10,000.00	12,637.80
Insurance - Health	8,079.18	20,197.95
Insurance - Vehicles	457.50	457.50
Land/Buildings	0.00	100,000.00
Miscellaneous Expense	591.70	616.62
Other Services	7,231.74	21,551.28
Payroll Taxes	7,600.59	18,183.58
Police Pensions	2,294.43	2,294.43
Repairs & Maint. - Bldgs.	345.38	345.38
Repairs & Maint. - Veh/Equip	5,909.93	11,950.30
Retirement - APERS	6,620.97	15,496.07
Salaries	111,673.01	267,308.91
Supplies - Office	2,364.89	5,294.07
Supplies - Uniforms	1,483.18	2,629.89
Supplies/ Materials	683.43	3,658.30
Travel/Training	1,400.39	2,807.50
Unemployment	374.29	640.61
Utilities/Phonel/Trash	6,030.58	12,558.77
Vehicles	0.00	44,000.00
Workers' Comp	0.00	10,592.60
Expenses	\$193,083.85	\$592,857.10
Revenue Less Expenditures	\$125,473.33	(\$49,462.36)
Net Change in Fund Balance	\$125,473.33	(\$49,462.36)

Fund Balances

Beginning Fund Balance	3,090,557.80	3,265,493.49
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General Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Feb 2025	Jan 2025
	Feb 2025	Feb 2025
	Actual	Actual
<hr/>		
Fund Balances		
Net Change in Fund Balance	125,473.33	(49,462.36)
Ending Fund Balance	3,216,031.13	3,216,031.13

General Fund Reserve Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	1.05	7.41
Misc Income	0.00	4,764.27
Revenue	\$1.05	\$4,771.68
Gross Profit	\$1.05	\$4,771.68
Expenses		
Miscellaneous Expense	0.00	4,764.27
Expenses	\$0.00	\$4,764.27
Revenue Less Expenditures	\$1.05	\$7.41
Net Change in Fund Balance	\$1.05	\$7.41
Fund Balances		
Beginning Fund Balance	544.92	538.56
Net Change in Fund Balance	1.05	7.41
Ending Fund Balance	545.97	545.97

Huntsville City Parks Fund Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Feb 2025	Jan 2025
	Feb 2025	Feb 2025
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	7.56	19.22
Revenue	\$7.56	\$19.22
Gross Profit	\$7.56	\$19.22
Expenses		
Other Services	438.67	438.67
Supplies/ Materials	76.27	76.27
Utilities/Phonel/Trash	938.34	2,256.37
Expenses	\$1,453.28	\$2,771.31
Revenue Less Expenditures	(\$1,445.72)	(\$2,752.09)
Net Change in Fund Balance	(\$1,445.72)	(\$2,752.09)
Fund Balances		
Beginning Fund Balance	4,915.38	6,221.75
Net Change in Fund Balance	(1,445.72)	(2,752.09)
Ending Fund Balance	3,469.66	3,469.66

Industrial Park MM Savings Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2025	Jan 2025
	Feb 2025	Feb 2025
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	900.87	900.87
Misc Income	290,000.00	290,000.00
Revenue	\$290,900.87	\$290,900.87
Gross Profit	\$290,900.87	\$290,900.87
Revenue Less Expenditures	\$290,900.87	\$290,900.87
Net Change in Fund Balance	\$290,900.87	\$290,900.87
Fund Balances		
Beginning Fund Balance	60,616.45	60,616.45
Net Change in Fund Balance	290,900.87	290,900.87
Ending Fund Balance	351,517.32	351,517.32

Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	224.27	474.24
Revenue	\$224.27	\$474.24
Gross Profit	\$224.27	\$474.24
Expenses		
Firemen's Pensions	4,297.11	4,297.11
Expenses	\$4,297.11	\$4,297.11
Revenue Less Expenditures	(\$4,072.84)	(\$3,822.87)
Net Change in Fund Balance	(\$4,072.84)	(\$3,822.87)
Fund Balances		
Beginning Fund Balance	120,160.65	119,910.68
Net Change in Fund Balance	(4,072.84)	(3,822.87)
Ending Fund Balance	116,087.81	116,087.81

Police Act 988 of 91' Fund
Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,415.00	2,732.00
Interest Income	9.02	34.82
Revenue	\$1,424.02	\$2,766.82
Gross Profit	\$1,424.02	\$2,766.82
Expenses		
Equipment	0.00	4,000.00
Police Vehicles	0.00	11,142.00
Expenses	\$0.00	\$15,142.00
Revenue Less Expenditures	\$1,424.02	(\$12,375.18)
Net Change in Fund Balance	\$1,424.02	(\$12,375.18)
Fund Balances		
Beginning Fund Balance	3,745.58	17,544.78
Net Change in Fund Balance	1,424.02	(12,375.18)
Ending Fund Balance	5,169.60	5,169.60

Police Special Projects Fund
Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	12.79	21.70
Misc Income	0.00	4,764.27
Revenue	\$12.79	\$4,785.97
Gross Profit	\$12.79	\$4,785.97
Revenue Less Expenditures	\$12.79	\$4,785.97
Net Change in Fund Balance	\$12.79	\$4,785.97
Fund Balances		
Beginning Fund Balance	6,666.55	1,893.37
Net Change in Fund Balance	12.79	4,785.97
Ending Fund Balance	6,679.34	6,679.34

Prisoner Act 1188 Fund
Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,199.00	2,393.00
Interest Income	92.16	193.05
Revenue	\$1,291.16	\$2,586.05
Gross Profit	\$1,291.16	\$2,586.05
Expenses		
Other Services	275.00	875.00
Expenses	\$275.00	\$875.00
Revenue Less Expenditures	\$1,016.16	\$1,711.05
Net Change in Fund Balance	\$1,016.16	\$1,711.05
Fund Balances		
Beginning Fund Balance	47,499.60	46,804.71
Net Change in Fund Balance	1,016.16	1,711.05
Ending Fund Balance	48,515.76	48,515.76

Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	774.44	1,613.60
Municipal Aid	20,556.07	41,421.20
Property Tax Assessment	0.00	56,986.19
Revenue	\$21,330.51	\$100,020.99
Gross Profit	\$21,330.51	\$100,020.99
Expenses		
Equipment	10,261.63	10,261.63
Fuel	3,423.76	4,253.52
Miscellaneous Expense	93.00	93.00
Other Services	160.00	320.00
Repairs & Maint - Street Proj.	6,949.31	7,297.56
Repairs & Maint. - Veh/Equip	2,673.31	3,372.09
Supplies - Uniforms	0.00	262.62
Supplies/ Materials	169.00	1,692.06
Utilities/Phone/Trash	3,604.39	7,215.41
Workers' Comp	0.00	5,809.00
Expenses	\$27,334.40	\$40,576.89
Revenue Less Expenditures	(\$6,003.89)	\$59,444.10
Net Change in Fund Balance	(\$6,003.89)	\$59,444.10
Fund Balances		
Beginning Fund Balance	376,306.11	310,858.12
Net Change in Fund Balance	(6,003.89)	59,444.10
Ending Fund Balance	370,302.22	370,302.22

Wastewater Facility Huntsville Statement of Revenue and Expenditures

	Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jan 2025 Feb 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	0.41	0.86
Revenue	\$0.41	\$0.86
Gross Profit	\$0.41	\$0.86
Revenue Less Expenditures	\$0.41	\$0.86
Net Change in Fund Balance	\$0.41	\$0.86
Fund Balances		
Beginning Fund Balance	212.96	212.51
Net Change in Fund Balance	0.41	0.86
Ending Fund Balance	213.37	213.37

Water Tank Simmons Bond Construction Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Feb 2025	Jan 2025
	Feb 2025	Feb 2025
	Actual	Actual
<hr/>		
Fund Balances		
Beginning Fund Balance	286,639.58	286,639.58
Net Change in Fund Balance	0.00	0.00
Ending Fund Balance	286,639.58	286,639.58

NAME	2025												SRO MONTHLY NUMBERS												Daily Totals
	Medical Training			Team			Physician Assistants			Scribe			Narcotics			Adult Patient			Cases Opened	Cases Closed	Calls for Service	Training	Agency Assst		
	1	5	3	7	5	9	2	6	10	10	10	47	9	10	124										
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0										
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TOTAL:	1	5	3	7	5	9	2	6	10	10	10	47	9	10	124										



Public Works Department
Monthly Report
February 2025

Completed Projects
1) Move scoreboard at ball fields
2) Burn Brush
3) Plowed Snow
4) Work on snowplows and trucks
5) Work on ball fields

Ongoing Projects

HUNTSVILLE FIRE DEPARTMENT

March 2025 Report of February 2025 Activities

- Our training for the month of February focused on Firefighter Safety and Survival and Rapid Intervention Team drills.
- We currently have 22 members on our roster.
- We have completed the initial review of the proposed building of the new Assembly of God Church campus on 412.
- The architects for the school's indoor baseball/softball practice facility have resubmitted their revised plans and we are working on them now. Due to budget concerns, they are working to keep the fire area under the required square footage that triggers the need to be sprinklered among other issues.
- I will note that I remain concerned about allowing large buildings to be constructed within our city without requiring sprinklers. The fire code allows a building with a fire area of 12,000 square feet or less to not be sprinklered. The potential problem we are setting up for the city is that our limited availability of manpower and the lack of a ladder truck leaves us facing the very real possibility of what would be a restricted amount of fire damage in a sprinklered building to turn into a massive destructive blaze in a non-sprinklered building that would overwhelm our ability to contain its spread to surrounding structures. Currently, when we have a basic structure fire involving a 1,500 to 1,800 square foot house, our volunteers and two career personnel will be on scene for hours battling the fire and returning our rigs and equipment to service once the fire is deemed under control. Even then, you need to be able to monitor the fire for hours after we have it under control to guarantee that embers do not reignite the building. When the Dime Store Café burned on the square, the ruins smoldered for days. At that time, a large proportion of the firefighters on our roster worked in the city and were able keep tabs on the situation. We do not have that luxury today. As the Authority Having Jurisdiction, we do have the power to impose stronger restrictions than the base provided by the Arkansas Fire Code. The obstacle, of course, is that requiring a building to be sprinklered does raise the cost of construction.
- Butterball has installed a new fire alarm system, and it has been generating numerous false alarm calls for us. Once they have the bugs worked out, it should be a positive upgrade.
- We continue to support our surrounding departments when needed. I responded to calls in Smyrna and Japton last month due to carbon monoxide leaks and we responded to Kingston at the request of the Marble Fire department to assist in battling a large brush fire. Witter-Aurora sent some personnel to assist but Kingston had no one respond to their own fire.
 - Madison County DEM Greg Wheeler is in the process of checking to make sure departments in the county are meeting the requirements to be eligible to receive Act 833 funds.
- The Arkansas Legislature has a bill that would double the amount of funding for the Act 833 fund but according to the legislative report by the NWA Metro Fire Chiefs, it is stuck on hold while other issues are being addressed. If passed, it would be very beneficial to our qualifying fire departments.
- We will be hosting the NWA Metro Fire Chiefs meeting here in July in the Basham Building.
- We had a local mechanic repair Engine 4, our 1999 American LaFrance, and it is back in reserve for us.
- We are hosting an Intro to Search and Rescue class this month.
- We are also assisting MCEMS to complete their EMT recertification testing.

January-February 2025	EMS CALLS	%	MVA	%	FIRE CALLS	%	SPECIAL DUTY	%	Inspections/Preplans	Public Service/Education	Training	Total Events
	91	83%	2	1%	11	11%	5	5%	4	2	4	119

Huntsville Water Utilities Monthly Report

Reporting Period:	January 15, 2025 - February 15, 2025				
	Current Month	Previous Month Comparison		Same Month, 1 Year Ago	
Active Accounts	1,391	Down	14	Down	29
In City Residential	1,030	Up	11	Down	20
Gallons Purchased	40,453,567	Up	6,896,872	Down	4,651,533
Gallons Sold	38,406,100	Up	9,291,510	Down	3,888,429
Gal. Wastewater	45,149,000	Up	4,442,000	Down	3,839,000
Number of Leaks	4	Down	5	Down	2
Leak Man Hours	24	Down	60	Down	19
Water Loss %	5%	Down	8%	Down	1%
Service Orders	87	Down	13	Up	39
Line Locates	11	Down	13	Down	12

	Year to Date	Previous Year Comparison	
Gallons Purchased	74,010,262	Down	8,243,138
Gallons Sold	67,520,690	Down	11,006,417
Gal. Wastewater	85,856,000	Down	3,039,000
Number of Leaks	13	Up	4
Leak Man Hours	106.5	Up	25.5
Water Loss %	Average of 9%	Up	5%
Service Orders	187	Up	91
Line Locates	35	Down	13



City of Huntsville
Economic Development & Tourism
Commission Report
February 2025

Strategic Objectives

- **Economic Development** –
 - Continued meeting and training with our Placer ai Customer Service Manager in February. Department heads with huntsvillearkansas.org email addresses were sent onboarding information and contact information for our CSM.
 - Attended NWARPC's Active Transportation Committee Meeting on February 6, 2025.
 - Facilitated EDTC meeting on February 18, 2025 via Zoom due to inclement weather.
 - Attended the Northwest Arkansas Tourism Association meeting on February 19, 2025. The new Northwest Arkansas Travel Guide is finalized and will be available in April.
 - Attended NWARPC's Technical Advisory Committee Meeting on February 20, 2025.
 - Visited with Scott McCauley, Make My Move, a residential recruitment platform, about a potential house bill, Make My Move Talent Recruitment, that will provide grant funding through economic development districts to participate on the platform. The EDTC met with a Make My Move representative in November 2024 and have been engaged in conversations on making access easier/more affordable for smaller rural counties and cities. Letters of support were written to Rep. Eaton and Senator King.
- **Downtown Revitalization**
 - Connected downtown property owners with Arkansas Heritage Department to verify contributing properties for the state and federal tax credit program. Met with the potential new owners of the Madison Theater and tax credit consultant, Amber Jones on February 26, 2025. Ms. Jones is willing to make a public presentation on the tax credit filling process in Huntsville.
- **Workforce/Community Development**
 - Attended the Madison County Health Coalition February 10, 2025 Workgroup meeting to participate in a Community Assessment facilitated by representatives for the Arkansas Department of Health Community Health Partnership. See attached report of assessment.



City of Huntsville
Economic Development & Tourism
Commission Report
February 2025

- Workforce/Community Development Continued
 - Met with Kennie Kerr, Partnership Development Manager with a health and wellness consulting firm promoting grant funds through the National Fitness Campaign. Competitive grants are available for park/fitness equipment. Other cities working with the group in NWA include Ft. Smith, Van Buren, Springdale, Fayetteville, Bentonville, and Pea Ridge. Kerr has offered to meet with Park/Rec commission.
 - Serving on the planning committee for War Eagle Appreciation Day 2025. Last year due to storm damage the event was successfully moved to Polk Square. We are hoping to continue hosting the event on the square. This year's date will be Saturday, June 6th.

Attended webinars or researched grant opportunities:

- ARDOT TAP/RTP – deadline Wednesday, April 30, 2025 at 4pm
- Arkansas Tourism - Arkansas Festival Grants – 2/3 of advertising expenses reimbursed
- Arkansas Tourism – Tourism Feasibility Study Grant – up to \$15,000 – 50/50 match
- Arkansas Art Council Arts on Tour Grant – ongoing up to 40% of performance cost

Next EDTC Meeting – Tuesday, March 18th at 8:30am

MADISON COUNTY HEALTH COALITION

COMMUNITY ASSESSMENT MEETING, 2/10/25

1. What are characteristics of Health Communities?

- Laws & norms to support healthy behaviors
- Access to extracurricular activities (after school activities)
- Quality education
- Community engagement
- Culture and friendly environment
- Extra school activities
- Unconditional support
- Transportation
- Growing population
- Strong economics
- Outdoor space for exercise
- Low crime
- Safe & affordable housing
- Exercising option (outdoor space to do so)
- Lower rates of chronic disease
- Talent retention
- Access to healthy foods

2. What are you most proud of in your community?

- Supportive & compassionate community efforts
- Community involvement
- Innovative community
- This coalition-MCHC
- Open Arms & other community outreach programs
- Award winning newspaper
- Cleanliness
- Good community response to disasters
- Sense of Independence

3. What are examples of people and groups working to improve health and quality of life in your community?

- Health coalition-MCHC
- Churches
- Kiwanis, Friendship, Lions and Masonic Clubs
- High School Scholarships from local funds
- School, county, city, library, senior center, DHS and other local institutions
- Master Gardeners
- Boston Mountain, Arisa Health
- VA (veterans) services
- New Urgent Care
- Other medical services
- Local law enforcement increased teamwork
- Local Walmart partnerships-reaching out to help
- Bright Futures providing needs

- Returning Home (Alternative sentencing program)
- Food pantry
- The Rink
- Butterball
- Events-Cruising the Square, Annual Prevention Summits, Baby Showers and other health fairs.

4. What are the most important issues that need to be addressed to improve health and quality of life?

- Generational poverty
- Increased access to mental health services
- Safe housing & basic needs
- Transportation
- Access to healthy foods
- Local community assessments
- Community asset building
- Transitioning and managing local Justice System
- More prevention programs
- Recreational activities
- Access to healthcare
- More jobs
- Places for AA meetings
- More positive youth activities i.e. Boys & Girls Club, etc.
- More youth and parent involvement
- Better partnership with Juvenile Probation officers
- Financial investments in community
- Churches working together

5. What is keeping community from doing what needs to be done to improve health and quality of life?

- Not enough jobs & industry
- Funding opportunities
- Stuck in “old ways” of thinking
- Burnout
- Getting people to the table
- Fear of failure or change
- Communication & coordination of resources
- See ourselves as bedroom community (travel to work)
- Health literacy
- Not enough resources
- Lack of self-efficacy

6. What action, policy or funding opportunities would you support to build a healthier community?

- Transportation to current resources
- Anything that supports asset building
- Leadership & professional development
- Taxation to support programs
- Incentives for new businesses
- Job coalition/employment
- Active Chamber of Commerce

- Churches working together
- Active Ministerial Alliance



**BUILDING INSPECTOR
MONTHLY REPORT**

Name	Number	Location
Darrell Trahan	2	412 East
County Jail	5	412 East
New House	2	Enclave Sub.
Faby's Resturant	2	Main St.
New House	2	Paradise Lane
Terry Presley	6	Subdivison



Animal Control
 Monthly Report
 February 2025

Calls	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Nuisance	2	3											5
Abuse													
Hit by Vehicle		1											1
Animals Picked Up													
Returned to Owner		1											1
Vicious/Animal Attack	1	2											3
Animals to Pet Shelter													
Tickets Issued		2											2

208 E. War Eagle
 479.738.6607
 Huntsville, AR 72740
www.huntsvillearkansas.org



City of Huntsville
Economic Development & Tourism
Commission Minutes
February 18, 2025

1. Roll Call / Establish Quorum – Commissioners present via Zoom: Jared Rogers, David Pemberton, Bettina Coger, Matt Smith, Juan Hernandez, Shelia Willcutt, and Brandi Holt.
2. New Business
 - a. Madison County Fair Carnival – Commissioner Smith has visited with Madison County Fair Board president, Traci Jackson regarding the possibility of a carnival for the 2025 fair. EDTC is willing to discuss helping with carnival costs once a final price and availability is determined. Smith will follow up and report back to the commission.
 - b. Basham Building AV – Possible AV contractors and businesses were suggested for obtaining quotes for audio visual to accommodate meetings and events.
 - c. Downtown Business Organization – EDTC discussed bringing business owners together to determine interest in forming a Downtown Business Organization and potential support. Holt will invite business owners to the March 18, 2025 EDTC meeting to facilitate discussion. Commissioner Hernandez suggested bringing back square events to bring traffic to businesses.
 - d. Fiesta Latina Chair and Planning – Commissioner Hernandez will organize an initial 2025 planning meeting. EDTC will offer a stipend to the event chair.
3. Next Meeting – Tuesday, March 18, 2025
4. Adjournment

Huntsville Water Utilities Commission Meeting

February 20, 2025

The regular meeting of the Huntsville Water and Sewer Commission was held at the Huntsville Water Utilities office.

Call to Order

- At 4:00, Commissioner Roden called the meeting to order. Chairman Brashears and Commissioner Scott were absent.

Approval of Agenda

- Commissioner Rogers made a motion to add "Wastewater Project Committee Report" to old business, seconded by Commissioner Ford. The motion was approved.

Approval of Minutes

- Commissioner Rogers made a motion to approve the minutes of the January meeting, seconded by Commissioner Ford. The motion was approved.

Special Business

- Mr. Davis reported that on Sunday, February 9th, a customer's home was flooded with wastewater from the city sewer mains and that the utility was assisting with the costs of cleaning and repairs. A policy was presented to stipulate steps to be taken if a similar event occurs in the future. Commissioner Rogers made a motion to adopt the policy once an edit was made and the City Attorney approved the policy, seconded by Commissioner Ford. The motion was approved.

Old Business

- Mr. Davis reported that the new backhoe leased through Hugg and Hall had arrived, and it was available for the Commission to see after the meeting.
- The Wastewater Project Committee updated the Commission on progress made toward the wastewater plant upgrade. Mr. Davis requested approval to pursue a bond of \$5,000,000.00 with Raymond James of Little Rock, AR. Commissioner Roden made a motion to authorize Mr. Davis to begin the funding process, seconded by Commissioner Rogers. The motion was approved.
- Mr. Davis reported that the promised budget amendments were not ready to present and would present them during a future meeting.

New Business

- Mr. Davis informed the Commission that mold had been discovered growing through some of the office ceilings. Air tests were performed and while mold was confirmed, none of the mold was found to be highly toxic. Mr. Davis felt that the mold likely originated from the leaks in the previous roof. The Commission instructed Mr. Davis to explore insurance options and to follow up with further testing as needed.

Other Business

- Mr. Davis reported that the Harmony Road water main purchased from Madison County Rural Water had been fully transferred over to the City's 8" main. He said he had spoken with the impacted residents and Huntsville Water would begin billing during the March meter billing cycle.

Announcements

- Mr. Davis reported he and Mr. Rudolph would be traveling to Jonesboro in order to renew their plumbing inspector licenses in mid-March. He also noted that Mrs. Rodden expected the new accounting software to be fully in use starting March 1st.

Adjournment

- Commissioner Rogers made a motion to adjourn the meeting, seconded by Commissioner Ford. The meeting was adjourned at 4:56 pm.



City of Huntsville Planning Commission

Meeting Minutes

2/24/25

****Public Hearing, opened, no one present – Reference: Alvin Yutzy Lot Split 104 Dotson St.

CALL TO ORDER

Chairman Ford called the regular meeting of the planning commission to order at 6:08 P.M.

ROLL CALL

All members of the Commission except Jim MacLean, Jason Yates and Charles Cogger were present. Director Thomas and Engineer Presley were present.

APPROVAL OF MINUTES FROM LAST MEETING

Commissioner Davis made a motion to approve the minutes as amended, Commissioner Malloy seconded the motion, and all were in favor.

APPROVAL OF THE AGENDA

Commissioner Malloy moved to accept the agenda. Commissioner Willis seconded and all were in favor.

PUBLIC COMMENTS

None

NEW BUSINESS

Review and Discussion, no action taken

OLD BUSINESS

Review and Discussion, no action taken

ANNOUNCEMENTS

*2nd Quarter add Street Review,

2nd Quarter City Clean up, TBD April 2025

ADJOURNMENT

Commissioner Malloy moved to adjourn, and Commissioner Davis seconded. All were in favor and the meeting adjourned

Minutes by Planning Director Thomas

2023 Planning and Board of Zoning Adjustments Commissioners

Brad Willis
Charles Cogger

Jim MacLean
Kenny Malloy
Sean Davis

Jason Yates
Stephen Ford

Huntsville Park Commission Meeting Minutes

February 28, 2025

Chairman Thomas called the meeting to order at 12:00 p.m. Commissioners Randy Ridgway, Carmen Watkins, Janice Smith, John Park, Olen Thopson, and Chairman Todd Thomas were present for the meeting. Mayor Dotson was also present. Lunch was provided for the group.

Commissioner Ridgway made a motion to approve the meeting minutes of December 17, 2024, with the corrections of spelling errors of Ridgway seconded by Commissioner Thompson. Motion carried.

Commissioners reviewed the 2025 year-to-date financial statement that was provided for the meeting. Commissioner Thompson made a motion to approve the financials, seconded by Commissioner Smith. Motion carried.

Commissioner Thomas gave an update on the Basham building. First, the rent might need to be adjusted due to the high utility cost but at this time we will monitor the utility bills and then see if we need to make an adjustment. He also stated that 2 doors on the side entrance will be installed soon and that hopefully it might help some with the utility bills. Possibly in May we might put in a 2nd HVAC system that might help also.

Commissioner Watkins provided a quote for a cooler for the concession stand at a sum of 3,308.44. Commissioner Thompson made a motion to purchase the cooler. Seconded by Commissioner Parks. Motion carried.

Commissioner Watkins provided a quote for a portable mound for F1 of 3,999.00. Motion made by Commissioner Smith to buy the mound, seconded by Commissioner Thompson. Motion carried.

Commissioner Thomas discussed that the City of Springdale had decided not to donate the Skate Park but are going to keep it. He also discussed that the Commissioners might be thinking about what they what done with the new Presley Park.

Mayor Dotson also gave an update on the Splash Pad.

Commissioner Ridgway made a motion to adjourn, seconded by Commissioner Smith. Meeting adjourned 1:00 p.m.

CDW

2023 Park Commissioners

Todd Thomas - Chairman
Alex Foster
Carmen Watkins

Randy Ridgway
Don Smith

Makenzie Elsey
Olen Thompson

CATASTROPHIC LEAVE POLICY COMMITTEE

February 11, 2025

A committee consisting of Mayor Dotson, Sonja Roden (Police), Becky Nelle (Admin), Carmen Watkins (Admin), Brian Robinson (Public Works), Andy Dotson (Public Works) and Sean Davis (Water) met to discuss amendments to the Catastrophic Leave Policy and to review a catastrophic leave application. Pam Garrett (Court) was on sick leave.

Mayor Dotson reviewed the catastrophic leave policy guidelines. He said he thought there was around 796 hours in the leave bank.

Sean Davis asked if there is currently any policy for maternity leave, and it was determined that there is not. Becky Nelle reported that only 12 weeks is allowed under FMLA. Carmen Watkins said she thought insurance premiums should be the responsibility of the applicant.

After discussion, the following changes were recommended:

- Have a serious health condition (~~as defined by the FMLA program*~~) *determined by the committee***;
- Must have contributed ~~at least 30 days~~ before applying for leave;
- Maximum leave an employee can receive in a 12 month period is 160 hours *unless approved by the committee*;
- Designated donations will ~~not~~ be accepted *only after approval by the committee*.

Motion was made by Sean Davis, seconded by Brian Robinson to make the recommended changes. Motion carried.

There was some discussion about adding a maternity leave policy; requiring donors to retain 40 hours of sick/vacation leave before donating to the bank; and automatically signing over sick/vacation leave if an employee has met the maximum allowed and would be losing time. It was decided that these points should be discussed at a wage and position committee meeting at a later date.

Mayor Dotson reviewed an application by Mekeshia Boyd for 192 hours of catastrophic leave due to a caesarean child birth.

Motion was made by Sean Davis, seconded by Brian Robinson, to approve the request. Motion carried.

There being no further business, motion was made by Sean Davis, seconded by Andy Dotson to adjourn, Motion carried.

~~*deleted text~~ ***added text*