



CITY OF HUNTSVILLE
COUNCIL MEETING

MONDAY, SEPTEMBER 8TH, 2025

City Hall | 6:00 PM

Agenda

1. **Call to Order** – Mayor Travis Dotson
2. **Roll Call - Establish Quorum** – Finance Director Carmen Watkins
3. **Invocation** – Councilor Scott Thomas
4. **Pledge of Allegiance** – Councilor Chrystal Lacey
5. **Approval of Agenda**
 - a. Councilors may add items or delete items.
 - b. Motion required to approve as submitted or amended.
6. **Introduction of Special Guests**
7. **Special Order of Business**
8. **Approval of Minutes of Aug 11th Meeting**
9. **Public Comments**
10. **City Department Reports** (provided in emailed agenda packet)
 - a. Police Department
 - b. Public Works Department
 - c. Water Department
 - d. Fire Department
 - e. Finance Director
 - f. Mayor
 - g. Economic Development Director
 - h. Planning Director
 - i. Building Inspector
 - j. Code Enforcement Officer
 - k. Animal Control Officer
11. **Commission and Committee Reports** (emailed with agenda packet)
 - a. Water & Sewer-Aug 21st
 - b. Planning Comm-Aug 25th
12. **Unfinished Business**

None
13. **New Business**
 - a. Ordinance 2025-7 Amending Title 8 of the Vehicles & Traffic Codes of the City of Huntsville, Arkansas
14. **Announcements/Correspondence/Comments**
 - a. Economic Development Commission-Tuesday, Sept. 16th 8:30 Basham Building
 - b. Water & Sewer Commission-Thursday, Sept. 18th
 - c. Planning Commission-Monday, Sept. 29th 6:00 pm
 - d. City Council Meeting – Monday, Oct 13th 6:00 PM
15. **Adjournment**

Travis Dotson
Mayor

Janice Smith
City Clerk

Councilor Roger Eoff
Ward I, Position I

Councilor Chrystal Lacey
Ward I, Position II

Councilor Scott Thomas
Ward II, Position I

Councilor Leslie Evans
Ward II, Position II

Councilor Guy Roden
Ward III, Position I

Brad Willis
Ward III, Position II

Councilor Bettina Coger
Ward IV, Position I

Councilor Stephen Ford
Ward IV, Position II

Jessica Fritts
City Attorney

Todd Thomas
Chief of Police

Brian Robinson
Public Works Director

Carmen Watkins
Finance Director

Kevin Shinn
Fire Department Chief

Sean Davis
Water Department Director

Brandi Holt
Economic Development Director

Huntsville City Hall
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Huntsville, AR 72740
479.738.6607
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COUNCIL MEETING MINUTES

August 11, 2025

CALL TO ORDER

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:00 P.M.

ROLL CALL / QUORUM

Councilors Stephen Ford, Brad Willis, Leslie Evans, Chrystal Lacey, Roger Eoff, Scott Thomas, Guy Roden and Bettina Coger were present. Watkins called roll and declared a quorum.

INVOCATION / PLEDGE OF ALLEGIANCE

Councilor Thomas shared the Invocation and Councilor Evans led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilor Roden made a motion to approve the agenda, seconded by Councilor Ford. Motion approved.

INTRODUCTION OF SPECIAL GUESTS

Chief Herring introduced Jason Pierce, the new officer who will also serve as our animal control officer. Mayor Dotson also introduced Greg Wheeler the Department of Emergency Mgt Coordinator for the County.

SPECIAL ORDER OF BUSINESS

None

APPROVAL OF MINUTES

Councilor Eoff made a motion to approve the minutes of July 14th, seconded by Councilor Evans. Motion approved.

PUBLIC COMMENTS

None

CITY DEPARTMENT REPORTS

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Police Chief Joshua Herring stated that citations and warnings were up some because of it being summer and people on vacation and traveling more.
- Public works director Brian Robinson stated that the new parking lot for the splash pad was finished.
- Fire Chief Kevin Shinn stated that he met with the ISO representative, and as result of the meeting he will need to reconfigure how he classifies certain calls and do a better job delegating the specific types of training his personnel receives annually. He stated that the department needed the training center and a ladder truck in place by our next evaluation with the training center being our first priority. Also, the department needs to recruit more personnel to serve on the department and require the amount of training to safely operate on the fireground and to meet ISO standards.

- Mayor Dotson addressed some concerns that he had with the current management of Paws and Claws, and he assured the council that he would work diligently to cultivate the relationship with them to the best of his ability. He has asked Ms. Fritts to look into a non-profit status for animal control as well as some of the pros and cons of owning our own shelter.
- Mayor Dotson received an email from Josh Thompson making sure that the City had received the special warranty deed, Mayor Dotson wanted to thank Madison County Properties, LLC (Josh and Lew) for their generous donation.
- Mayor Dotson also read a letter that he had written to ARDot on August 23, 2024 stating that there are some concerns of safety on Hwy. 412 by Wal-Mart. He requested an in-depth analysis of the traffic patterns and crash data. On July 30, 2025, Mayor Dotson received a response from ARDot stating that a safety performance was performed and at this time the recommendation is that a TWLTL not be constructed as a safety countermeasure.

COMMISSION / COMMITTEE REPORTS PROVIDED

- Economic Development-July 15th
- Water and Sewer Commission – July 17th
- Planning Commission-July 28th

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Dotson introduced an Ordinance Specifically Permitting City Employees to Do Limited Business with the City and Declaring an Emergency. Councilor Eoff made a motion to place the Ordinance on its first reading, seconded by Councilor Ford. Attorney Fritts read the Ordinance. Councilor Thomas made a motion to suspend the rules of reading the ordinance on three different occasions and proceed with the second reading by title only, seconded by Councilor Eoff. Attorney Fritts read the title. Councilor Thomas made a motion to suspend the rules and place the Ordinance on its third reading by title only, seconded by Councilor Eoff. Mayor Dotson opened the floor for further discussion. After no discussion, Councilor Eoff made a motion to adopt the Ordinance, seconded by Councilor Ford. Councilor Thomas made a motion to Accept the Emergency Clause, seconded by Councilor Ford. Motion carried. Ord. 2025-5.

Mayor Dotson introduced a Resolution Regarding the Purchase Agreement of Certain Real Estate. Motion made by Councilor Eoff to adopt the resolution, seconded by Councilor Ford. Motion carried. Res. 10-2025.

Mayor Dotson introduced an Ordinance Amending Title 3 of the Fiscal Affairs Codes of the City of Huntsville, Arkansas. Councilor Eoff made a motion to place the Ordinance on its first reading, seconded by Councilor Thomas. Attorney Fritts read the Ordinance omitting the unnecessary wording in the Emergency clause. Councilor Roden made a motion to suspend the rules of reading the ordinance on three separate occasions and proceed with the second reading by title only, seconded by Councilor Eoff. Attorney Fritts read the title. Councilor Thomas made a motion to suspend the rules and place the ordinance on its third reading by title only, seconded by Councilor Ford. Attorney Fritts read the title. Councilor Eoff made a motion to adopt the ordinance, seconded by Councilor Ford as amended. Councilor Thomas made a motion to Accept the Emergency Clause, seconded by Councilor Eoff. Motion carried. Ord. 2025-6.

Mayor Dotson introduced a Resolution Regarding Establishing the Mayoral Youth Advisory Council for the City of Huntsville, Arkansas. Councilor Eoff made a motion to adopt the resolution, seconded by Councilor Lacey. Res. 11-2025.

ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

ADJOURNMENT

Councilor Thomas made a motion to adjourn the meeting, seconded by Councilor Eoff. Meeting adjourned 7:10 p.m.

Mayor Travis Dotson

City Clerk Janice Smith

5 YR MONTHLY	Aug-25	Aug-24	Aug-23	Aug-22	Aug-21
Tax Comparison					
City Sales Tax	111,415.50	104,645.26	102,940.11	92,635.28	84,660.12
County Sales Tax	38,933.52	38,254.01	35,311.31	33,172.01	25,191.50
5 YR ANNUAL	YTD 2025	2024	2023	2022	2021
Building Permits	34,711.88	26,577.34	35,271.67	42,984.52	82,027.51
Business License	7,850.00	8,195.00	8,615.00	8,622.50	7,095.00
Fire Dept Fees	9,325.00	9,565.00	9,930.00	7,170.00	7,160.00
Franchise Fees	274,427.07	379,692.50	432,189.31	369,615.81	322,753.78
Misc Permits	92.00	376.00	393.00	467.00	439.00
Fines Income	62,123.87	111,491.92	79,397.17	23,179.00	43,729.75
Municipal Aid	30,987.78	42,814.81	43,773.01	42,949.71	39,704.37
American Rescue				266,122.24	266,125.35
Grants/Donations	1,446,994.34	8,437.50	2,145.00	2,726.00	80.00
Huntsville Schools	52,332.86	110,565.76	72,791.15		
Interest Income	75,073.24	73,136.18	66,930.30	12,270.66	16,592.65
Madison County	11,633.02	21,988.02	26,019.52	21,571.90	15,791.64
Misc Income	4,582.23	46,058.96	2,144.49	1,099.44	525.90
Police Stipend 2022				43,060.00	
Rental Income	5,300.00	550.00			
Transfer In	492,613.04	50,285.01	67,756.48	645,065.78	3,200.00
City Sales Tax	853,167.36	2,191,163.72	1,200,022.53	1,166,393.15	1,010,636.66
County Sales Tax	305,754.77	442,766.41	416,780.44	397,864.52	311,277.83
Property Tax	87,372.60	150,912.97	158,685.76	115,928.77	132,633.45
	\$3,754,341.06	\$3,674,577.10	\$2,622,844.83	\$3,167,091.00	\$2,259,772.89

2025 REVENUE BY	Jan 25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Building Permits	305.00	\$405.00	3265.00	7690.00	16646.27	200.00
Business License	160.00	\$60.00	75.00	30.00	130.00	1585.00
City Sales Tax	108,916.00	\$118,667.00	88252.00	90825.94	114122.10	106901.50
County Sales Tax	37,078.00	\$40,574.00	34417.00	33858.79	42784.96	37958.33
Fines Income	7,960.00	\$8,045.00	7724.00	13029.05	231.50	6863.46
Fire Dept Fees	710.00	\$7,075.00	1015.00	175.00	0.00	175.00
Franchise Fees	31,600.00	\$39,064.00	37462.00	34672.52	28970.82	31343.26
Grants/Donations		\$87,344.00	0.00	50.00	0.00	2000.00
Huntsville Schools	13,083.00	\$13,083.00	17083.00	13083.20	0.00	0.00
Interest Income	102.00	\$90.00	7900.00	38568.86	6965.00	5745.40
Misc Income	10.00	\$1,197.00	5.00	5.00	1355705.00	2325.69
Misc Permits	4.00	\$2.00	6.00	8.00	14.00	20.00
Municipal Aid	5,820.00	\$2,949.00	2949.00	2948.54	2947.15	2942.96
Property Tax	18,989.00	\$0.00	0.00	4937.49	51536.18	3196.11
Rental Income	100.00	\$0.00	225.00	475.00	0.00	300.00
	224,837.00	\$318,555.00	\$ 197,038.00	\$ 240,357.39	1,620,053.	201,557.

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Building Permits	1,614.	1,651.	0.	0.	0.	0.
Business License	4,860.	950.	0.	0.	0.	0.
City Sales Tax	114,067.	111,416.	0.	0.	0.	0.
County Sales Tax	40,150.	38,934.	0.	0.	0.	0.
Fines Income	10.	18,261.	0.	0.	0.	0.
Fire Dept Fees	35.	140.	0.	0.	0.	0.
Grants/Donations	0.	1,000.				
Franchise Fees	32,845.	38,469.	0.	0.	0.	0.
Huntsville Schools	0.	0.	0.	0.	0.	0.
Interest Income	11,881.	3,920.	0.	0.	0.	0.
Misc Income	803.	15.	0.	0.	0.	0.
Misc Permits	28.	10.	0.	0.	0.	0.
Municipal Aid	8,063.	2,368.	0.	0.	0.	0.
Property Tax	4,827.	3,887.	0.	0.	0.	0.
Rental Income	100.	0.	0.	0.	0.	0.
Transfer In	0.	13,083.				
	219,282.	234,104.	0.	0.	0.	0.

General Fund Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures				
Revenue				
General Revenues				
Building Permits	1,653.20	34,683.57	25,000.00	138.73%
Business License Fees	950.00	7,850.00	8,000.00	98.13%
City Sales Tax	111,415.57	853,167.36	1,350,000.00	63.20%
County Sales Tax	38,933.52	305,754.77	450,000.00	67.95%
Fines Income	18,261.25	62,123.87	100,000.00	62.12%
Fire Dept Fees	140.00	9,325.00	9,500.00	98.16%
Franchise Fees	38,469.12	274,427.07	380,000.00	72.22%
Grants/Donations	1,000.00	1,446,994.34	1,444,944.36	100.14%
Huntsville Schools SRO	0.00	52,332.86	123,648.98	42.32%
Interest Income	3,919.66	75,073.24	70,000.00	107.25%
Madison County	0.00	11,633.02	23,266.02	50.00%
Misc Income	15.00	4,482.23	0.00	
Misc Permits	10.00	92.00	400.00	23.00%
Municipal Aid	2,368.31	30,987.78	43,000.00	72.06%
Property Tax Assessment	3,887.06	87,372.60	155,000.00	56.37%
Rental Income	0.00	5,300.00	4,000.00	132.50%
Transfer In	0.00	123,607.75	54,500.00	226.80%
General Revenues Totals	\$221,022.69	\$3,385,207.46	\$4,241,259.36	
Police Dept				
Transfer In	13,083.22	13,083.22	0.00	
Police Dept Totals	\$13,083.22	\$13,083.22	\$0.00	
Revenue	\$234,105.91	\$3,398,290.68	\$4,241,259.36	
Gross Profit	\$234,105.91	\$3,398,290.68	\$4,241,259.36	
Expenses				
Administrative				
Advertising	0.00	2,399.50	2,500.00	95.98%
Dues/Licenses	0.00	4,598.64	5,854.52	78.55%
Equipment - Office	146.61	9,578.41	14,000.00	68.42%
Fuel	23.56	196.51	1,000.00	19.65%
Improvements	10,000.00	240,416.59	399,850.00	60.13%
Insurance - Buildings	0.00	3,679.65	2,996.27	122.81%
Insurance - Health	1,147.74	9,755.79	14,271.84	68.36%
Insurance - Legal & Other	0.00	5,326.15	5,330.00	99.93%
Insurance - Vehicles	0.00	0.00	248.50	
Land/Buildings	0.00	175,195.00	175,000.00	100.11%
Meeting Expense	0.00	0.00	500.00	
Miscellaneous Expense	6,156.50	238,052.60	6,000.00	3,967.54%
Other Services	4,755.53	40,638.56	54,398.00	74.71%
Payroll Taxes	974.86	8,505.95	16,939.71	50.21%
Repairs & Maint. - Bldgs.	25.03	1,963.69	5,000.00	39.27%
Repairs & Maint. - Veh/Equip	16.26	51.42	1,000.00	5.14%
Retirement - APERS	1,724.44	18,758.64	25,943.48	72.31%
Salaries	16,607.93	145,969.71	227,434.08	64.18%
Supplies - Office	234.36	4,688.44	6,500.00	72.13%
Travel/Training	1,210.20	10,493.73	17,000.00	61.73%
Unemployment	1.44	37.98	79.52	47.76%
Utilities/Phone/Trash	1,193.57	9,949.04	12,000.00	82.91%

General Fund

Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Workers' Comp	0.00	190.00	165.00	115.15%
Administrative Totals	\$44,218.03	\$930,446.00	\$994,010.92	
Animal Control/Sanitation				
Miscellaneous Expense	167.88	167.88	400.00	41.97%
Other Services	789.20	1,854.29	12,000.00	15.45%
Payroll Taxes	66.33	559.94	963.90	58.09%
Repairs & Maint. - Veh/Equip	0.00	0.00	3,000.00	
Retirement - APERS	61.27	497.89	0.00	
Salaries	880.00	7,412.00	12,600.00	58.83%
Supplies/ Materials	56.66	520.56	1,300.00	40.04%
Travel/Training	0.00	565.75	1,000.00	56.58%
Unemployment	0.00	6.29	14.00	44.93%
Utilities/Phonel/Trash	41.39	658.64	1,000.00	65.86%
Workers' Comp	0.00	47.00	42.00	111.90%
Animal Control/Sanitation Totals	\$2,062.73	\$12,290.24	\$32,319.90	
Building Inspector				
Dues/Licenses	0.00	25.00	125.00	20.00%
Other Services	0.00	210.00	3,600.00	5.83%
Payroll Taxes	163.20	1,305.60	1,958.40	66.67%
Salaries	2,133.33	17,066.64	25,600.00	66.67%
Supplies/ Materials	0.00	9.68	500.00	1.94%
Travel/Training	0.00	0.00	500.00	
Unemployment	0.00	14.01	14.00	100.07%
Workers' Comp	0.00	98.00	240.00	40.83%
Building Inspector Totals	\$2,296.53	\$18,728.93	\$32,537.40	
Code Enforcement				
Fuel	0.00	0.00	300.00	
Payroll Taxes	36.72	316.72	1,116.90	28.36%
Salaries	480.00	4,140.00	14,000.00	29.57%
Supplies/ Materials	0.00	2,495.33	2,560.00	97.47%
Unemployment	0.96	8.28	14.00	59.14%
Workers' Comp	0.00	98.00	137.00	71.53%
Code Enforcement Totals	\$517.68	\$7,058.33	\$18,127.90	
Court Department				
Dues/Licenses	0.00	278.57	350.00	79.59%
Insurance - Health	385.08	3,273.18	9,514.56	34.40%
Miscellaneous Expense	0.00	0.00	200.00	
Other Services	833.33	15,072.71	18,378.57	82.01%
Payroll Taxes	513.22	4,570.46	6,959.36	65.67%
Retirement - APERS	545.35	4,926.94	12,748.09	38.65%
Salaries	6,708.65	59,742.94	90,972.08	65.67%
Supplies - Office	166.35	2,004.55	3,000.00	66.82%
Travel/Training	290.76	290.76	1,000.00	29.08%
Unemployment	0.00	30.17	47.68	63.28%
Utilities/Phonel/Trash	124.17	1,790.05	4,000.00	44.75%
Workers' Comp	0.00	140.00	61.00	229.51%
Court Department Totals	\$9,566.91	\$92,120.33	\$147,231.34	
Economic Development				
Advertising	1,020.00	2,690.00	12,000.00	22.42%
Community Agreements	1,000.00	2,920.00	10,000.00	29.20%
Dues/Licenses	0.00	0.00	2,800.00	

General Fund Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Economic Development	0.00	909.69	30,000.00	3.03%
Miscellaneous Expense	150.00	300.00	0.00	
Payroll Taxes	146.62	1,172.96	1,759.50	66.66%
Salaries	1,916.66	15,333.28	25,000.00	61.33%
Supplies - Office	0.00	384.58	1,900.00	20.24%
Travel/Training	0.00	130.00	2,700.00	4.81%
Unemployment	0.00	13.99	14.00	99.93%
Workers' Comp	0.00	100.00	16.00	625.00%
Economic Development Totals	\$4,233.28	\$23,954.50	\$86,189.50	
Fire Department				
Dues/Licenses	0.00	613.40	1,324.00	46.33%
Equipment	501.51	18,395.03	60,000.00	30.66%
Equipment - Office	0.00	0.00	1,000.00	
Firemen's Pensions	0.00	13,504.16	0.00	
Fuel	834.33	6,216.93	9,500.00	65.44%
Insurance - Buildings	0.00	3,693.20	3,007.30	122.81%
Insurance - Health	770.16	6,738.90	9,514.56	70.83%
Insurance - Vehicles	0.00	0.00	11,402.70	
Land/Buildings	0.00	0.00	50,000.00	
Miscellaneous Expense	285.00	648.00	1,000.00	64.80%
Other Services	0.00	1,334.74	5,976.06	22.33%
Payroll Taxes	131.26	1,240.00	2,251.02	55.09%
Repairs & Maint. - Bldgs.	0.00	2,586.76	4,000.00	64.67%
Repairs & Maint. - Veh/Equip	404.82	10,934.79	26,000.00	42.06%
Salaries	9,124.44	86,112.27	144,710.08	59.51%
Supplies - Office	0.00	912.29	1,000.00	91.23%
Supplies - Uniforms	0.00	813.55	3,500.00	23.24%
Supplies/ Materials	29.97	5,599.45	9,000.00	62.22%
Travel/Training	0.00	8,301.97	25,000.00	33.21%
Unemployment	0.30	51.54	162.00	31.81%
Utilities/Phonel/Trash	1,632.61	14,380.34	23,000.00	62.52%
Vehicles	0.00	0.00	50,000.00	
Workers' Comp	0.00	2,300.30	1,723.00	133.51%
Fire Department Totals	\$13,714.40	\$184,377.62	\$443,070.72	
Police Dept				
Dispatching Service	0.00	26,250.00	35,000.00	75.00%
Dues/Licenses	(125.00)	125.00	305.00	40.98%
Equipment	(439.05)	45,714.73	70,000.00	65.31%
Equipment - Office	0.00	456.72	0.00	
Fuel	2,824.75	15,342.72	43,500.00	35.27%
Insurance - Buildings	0.00	5,292.26	4,310.00	122.79%
Insurance - Health	3,841.22	33,299.84	66,601.92	50.00%
Insurance - Vehicles	0.00	457.50	3,827.50	11.95%
Miscellaneous Expense	473.50	1,495.50	1,000.00	149.55%
Other Services	4,099.77	28,525.34	33,112.00	86.15%
Payroll Taxes	3,888.49	38,327.56	58,294.44	65.75%
Police Pensions	0.00	56,156.55	99,784.37	56.28%
Repairs & Maint. - Bldgs.	0.00	2,611.95	8,000.00	32.65%
Repairs & Maint. - Veh/Equip	2,472.32	18,872.07	29,200.00	64.63%
Retirement - APERS	965.37	7,723.66	12,924.42	59.76%
Salaries	50,830.41	501,017.42	762,018.83	65.75%
Supplies - Office	401.66	4,831.14	6,000.00	80.52%
Supplies - Uniforms	27.50	7,830.54	8,500.00	92.12%

General Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Supplies/ Materials	0.00	3,356.56	4,600.00	72.97%
Travel/Training	0.00	922.60	12,000.00	7.69%
Unemployment	12.54	536.57	204.00	263.02%
Utilities/Phonel/Trash	1,238.68	10,760.08	18,000.00	59.78%
Vehicles	0.00	44,000.00	44,000.00	100.00%
Workers' Comp	0.00	7,619.30	6,657.00	114.46%
Police Dept Totals	\$70,512.16	\$861,525.61	\$1,327,839.48	
Street Department				
Insurance - Health	1,915.82	15,345.72	23,786.40	64.51%
Payroll Taxes	1,576.10	13,933.56	20,032.92	69.55%
Retirement - APERS	2,796.07	24,898.83	37,958.09	65.60%
Salaries	20,726.13	183,310.00	343,729.61	53.33%
Unemployment	2.97	94.77	84.00	112.82%
Street Department Totals	\$27,017.09	\$237,582.88	\$425,591.02	
Unallocated				
Firemen's Pensions	0.00	(13,504.16)	0.00	
Police Pensions	0.00	17,397.83	0.00	
Unallocated Totals	\$0.00	\$3,893.67	\$0.00	
Expenses	\$174,138.81	\$2,371,978.11	\$3,506,918.18	
Revenue Less Expenditures	\$59,967.10	\$1,026,312.57	\$734,341.18	
Other Expenses				
Administrative				
Transfer Out	59,999.66	1,346,852.60	1,485,972.02	90.64%
Transfer To Airport	3,253.93	3,253.93	0.00	
Transfer To Park	0.00	64,000.00	0.00	
Administrative Totals	\$63,253.59	\$1,414,106.53	\$1,485,972.02	
Other Expenses	\$63,253.59	\$1,414,106.53	\$1,485,972.02	
Net Change in Fund Balance	(\$3,286.49)	(\$387,793.96)	(\$751,630.84)	
Fund Balances				
Beginning Fund Balance	2,880,225.37	3,264,732.84	0.00	
Net Change in Fund Balance	(3,286.49)	(387,793.96)	(751,630.84)	
Ending Fund Balance	2,876,938.88	2,876,938.88	0.00	

Street Fund

Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures				
Revenue				
Interest Income	891.69	6,869.77	7,000.00	98.14%
Misc Income	0.00	149.31	0.00	
Municipal Aid	20,493.82	162,450.88	240,000.00	67.69%
Property Tax Assessment	1,667.38	82,127.73	58,000.00	141.60%
Revenue	\$23,052.89	\$251,597.69	\$305,000.00	
Gross Profit	\$23,052.89	\$251,597.69	\$305,000.00	
Expenses				
Dues/Licenses	0.00	0.00	45.00	
Equipment	0.00	29,308.35	64,000.00	45.79%
Fuel	1,552.10	20,078.93	20,500.00	97.95%
Grant Projects	0.00	0.00	79,000.00	
Insurance - Buildings	0.00	1,611.82	1,312.48	122.81%
Insurance - Vehicles	0.00	0.00	4,215.92	
Miscellaneous Expense	0.00	840.98	1,000.00	84.10%
Other Services	160.00	6,730.00	9,920.00	67.84%
Repairs & Maint - Street Proj.	3,174.50	19,697.48	332,406.60	5.93%
Repairs & Maint. - Bldgs.	0.00	0.00	1,500.00	
Repairs & Maint. - Veh/Equip	8,266.83	15,981.79	19,000.00	84.11%
Supplies - Uniforms	267.91	905.94	4,500.00	20.13%
Supplies/ Materials	4,058.48	9,452.88	19,000.00	49.75%
Travel/Training	0.00	0.00	500.00	
Utilities/Phone/Trash	3,302.33	28,054.97	42,000.00	66.80%
Workers' Comp	0.00	5,809.00	5,600.00	103.73%
Expenses	\$20,782.15	\$138,472.14	\$604,500.00	
Revenue Less Expenditures	\$2,270.74	\$113,125.55	(\$299,500.00)	
Other Expenses				
Transfer Out	13,083.22	13,083.22	13,500.00	96.91%
Other Expenses	\$13,083.22	\$13,083.22	\$13,500.00	
Net Change in Fund Balance	(\$10,812.48)	\$100,042.33	(\$313,000.00)	
Fund Balances				
Beginning Fund Balance	440,924.71	330,069.90	0.00	
Net Change in Fund Balance	(10,812.48)	100,042.33	(313,000.00)	
Ending Fund Balance	430,112.23	430,112.23	0.00	

Admin of Justice Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	19,731.44	137,220.75
Interest Income	140.21	1,118.29
Revenue	\$19,871.65	\$138,339.04
Gross Profit	\$19,871.65	\$138,339.04
Expenses		
County Fees & Costs	2,290.69	18,325.52
State Fees & Costs	14,004.72	93,647.26
Expenses	\$16,295.41	\$111,972.78
Revenue Less Expenditures	\$3,576.24	\$26,366.26
Net Change in Fund Balance	\$3,576.24	\$26,366.26
Fund Balances		
Beginning Fund Balance	66,645.07	43,855.05
Net Change in Fund Balance	3,576.24	26,366.26
Ending Fund Balance	70,221.31	70,221.31

Airport Fund

Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
City Sales Tax	11.71	239.46
County Sales Tax	29.50	536.02
Grants/Donations	0.00	288,929.91
Interest Income	359.86	2,598.99
Misc Income	63.00	163.00
Rental Income	440.00	33,901.00
Sale Of Material	4,853.80	27,188.09
Transfer In	102,033.52	102,033.52
Revenue	\$107,791.39	\$455,589.99
Gross Profit	\$107,791.39	\$455,589.99
Expenses		
Fuel	23,737.50	23,737.50
Improvements	134,966.25	303,276.25
Insurance - Buildings	0.00	5,007.77
Labor - Contract	0.00	2,860.00
Land/Buildings	0.00	64,696.36
Miscellaneous Expense	132.00	38,911.59
Repairs & Maint. - Veh/Equip	0.00	3,732.25
Sales Tax	681.25	2,732.25
Supplies/ Materials	0.00	288.73
Utilities/Phonel/Trash	2,813.30	5,903.56
Expenses	\$162,330.30	\$451,146.26
Revenue Less Expenditures	(\$54,538.91)	\$4,443.73
Net Change in Fund Balance	(\$54,538.91)	\$4,443.73
Fund Balances		
Beginning Fund Balance	131,688.41	72,705.77
Net Change in Fund Balance	(54,538.91)	4,443.73
Ending Fund Balance	77,149.50	77,149.50

Court Automation Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,997.50	41,966.96
Interest Income	83.60	631.22
Misc Income	0.00	200.00
Revenue	\$2,081.10	\$42,798.18
Gross Profit	\$2,081.10	\$42,798.18
Expenses		
Equipment - Office	1,555.15	14,356.88
Miscellaneous Expense	9,998.48	16,961.00
Supplies - Office	136.36	540.65
Utilities/Phone/Trash	0.00	192.51
Expenses	\$11,689.99	\$32,051.04
Revenue Less Expenditures	(\$9,608.89)	\$10,747.14
Net Change in Fund Balance	(\$9,608.89)	\$10,747.14
Fund Balances		
Beginning Fund Balance	50,206.08	29,850.05
Net Change in Fund Balance	(9,608.89)	10,747.14
Ending Fund Balance	40,597.19	40,597.19

Fire Dept Act 833 Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	52.15	317.62
State Of Arkansas	0.00	8,860.88
Revenue	\$52.15	\$9,178.50
Gross Profit	\$52.15	\$9,178.50
Revenue Less Expenditures	\$52.15	\$9,178.50
Net Change in Fund Balance	\$52.15	\$9,178.50
Fund Balances		
Beginning Fund Balance	26,255.92	17,129.57
Net Change in Fund Balance	52.15	9,178.50
Ending Fund Balance	26,308.07	26,308.07

General Fund Reserve
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	1.10	14.26
Misc Income	0.00	4,764.27
Revenue	\$1.10	\$4,778.53
Gross Profit	\$1.10	\$4,778.53
Revenue Less Expenditures	\$1.10	\$4,778.53
Other Expenses		
Transfer Out	0.00	4,764.27
Other Expenses	\$0.00	\$4,764.27
Net Change in Fund Balance	\$1.10	\$14.26
Fund Balances		
Beginning Fund Balance	551.72	538.56
Net Change in Fund Balance	1.10	14.26
Ending Fund Balance	552.82	552.82

Huntsville City Parks Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	79.75	679.30
League Fees	0.00	11,900.00
Misc Income	20.00	2,200.00
Transfer In	0.00	64,000.00
Revenue	\$99.75	\$78,779.30
Gross Profit	\$99.75	\$78,779.30
Expenses		
Equipment	0.00	9,218.72
Insurance - Buildings	0.00	1,219.33
Labor - Contract	500.00	3,000.00
Labor- League	1,800.00	7,730.00
League Expense	0.00	550.00
Lighting	0.00	2,508.75
Miscellaneous Expense	546.00	3,730.17
Other Services	1,342.57	6,852.96
Repairs & Maint. - Bldgs.	334.13	2,001.38
Repairs & Maint. - Veh/Equip	118.60	118.60
Supplies/ Materials	481.68	1,535.71
Utilities/Phonel/Trash	1,228.68	11,023.55
Expenses	\$6,351.66	\$49,489.17
Revenue Less Expenditures	(\$6,251.91)	\$29,290.13
Net Change in Fund Balance	(\$6,251.91)	\$29,290.13
Fund Balances		
Beginning Fund Balance	41,763.79	6,221.75
Net Change in Fund Balance	(6,251.91)	29,290.13
Ending Fund Balance	35,511.88	35,511.88

Industrial Park MM Savings Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	705.57	5,305.62
Misc Income	0.00	290,000.00
Revenue	\$705.57	\$295,305.62
Gross Profit	\$705.57	\$295,305.62
Revenue Less Expenditures	\$705.57	\$295,305.62
Net Change in Fund Balance	\$705.57	\$295,305.62
Fund Balances		
Beginning Fund Balance	355,216.50	60,616.45
Net Change in Fund Balance	705.57	295,305.62
Ending Fund Balance	355,922.07	355,922.07

LOPFI Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	285.42	1,943.40
Property Tax Assessment	555.44	34,853.98
Revenue	\$840.86	\$36,797.38
Gross Profit	\$840.86	\$36,797.38
Expenses		
Firemen's Pensions	2,103.81	14,346.44
Expenses	\$2,103.81	\$14,346.44
Revenue Less Expenditures	(\$1,262.95)	\$22,450.94
Net Change in Fund Balance	(\$1,262.95)	\$22,450.94
Fund Balances		
Beginning Fund Balance	143,624.57	119,910.68
Net Change in Fund Balance	(1,262.95)	22,450.94
Ending Fund Balance	142,361.62	142,361.62

Police Act 988 of 91' Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,362.00	10,658.00
Interest Income	13.74	102.74
Revenue	\$1,375.74	\$10,760.74
Gross Profit	\$1,375.74	\$10,760.74
Expenses		
Equipment	0.00	9,763.71
Vehicles	0.00	11,142.00
Expenses	\$0.00	\$20,905.71
Revenue Less Expenditures	\$1,375.74	(\$10,144.97)
Net Change in Fund Balance	\$1,375.74	(\$10,144.97)
Fund Balances		
Beginning Fund Balance	6,024.07	17,544.78
Net Change in Fund Balance	1,375.74	(10,144.97)
Ending Fund Balance	7,399.81	7,399.81

Prisoner Act 1188 Fund
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,135.00	9,150.00
Interest Income	106.03	838.15
Revenue	\$1,241.03	\$9,988.15
Gross Profit	\$1,241.03	\$9,988.15
Expenses		
Other Services	500.00	3,400.00
Expenses	\$500.00	\$3,400.00
Revenue Less Expenditures	\$741.03	\$6,588.15
Net Change in Fund Balance	\$741.03	\$6,588.15
Fund Balances		
Beginning Fund Balance	52,651.83	46,804.71
Net Change in Fund Balance	741.03	6,588.15
Ending Fund Balance	53,392.86	53,392.86

Wastewater Facility Huntsville
Statement of Revenue and Expenditures

	Current Period Aug 2025 Aug 2025 Actual	Year-To-Date Jan 2025 Aug 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	0.43	3.54
Revenue	\$0.43	\$3.54
Gross Profit	\$0.43	\$3.54
Revenue Less Expenditures	\$0.43	\$3.54
Net Change in Fund Balance	\$0.43	\$3.54
Fund Balances		
Beginning Fund Balance	215.62	212.51
Net Change in Fund Balance	0.43	3.54
Ending Fund Balance	216.05	216.05

Water Tank Simmons Bond Construction Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Aug 2025	Jan 2025
	Aug 2025	Aug 2025
	Actual	Actual
<hr/>		
Fund Balances		
Beginning Fund Balance	286,639.58	286,639.58
Net Change in Fund Balance	0.00	0.00
Ending Fund Balance	286,639.58	286,639.58



Public Works Department Monthly Report

August 2025

Completed Projects
1) Replace culvert at hillside
2) Haul red dirt for pad at bathrooms at splash pad
3) Cut & haul brush
4) Remove culverts behind pantry
5) Brush hogging and weed eating

Ongoing Projects

Huntsville Water Utilities Monthly Report

Reporting Period:	July 15, 2025 - August 15, 2025				
	Current Month	Previous Month Comparison		Same Month, 1 Year Ago	
Active Accounts	1,428	Up	-	Up	7
In City Residential	1,161	Up	104	Up	110
Gallons Purchased	51,169,338	Up	4,756,500	Up	10,149,338
Gallons Sold	49,939,300	Up	7,498,740	Up	11,469,300
Gal. Wastewater	44,620,000	Up	950,000	Up	9,168,000
Number of Leaks	6	Up	2	Up	1
Leak Man Hours	53	Down	1	Down	12
Water Loss %	2%	Down	3%	Down	2%
Service Orders	122	Up	14	Down	9
Line Locates	47	Down	7	Up	16

	Year to Date	Previous Year Comparison	
Gallons Purchased	323,845,198	Up	954,998
Gallons Sold	302,859,060	Up	11,088,081
Gal. Wastewater	353,676,000	Up	54,493,000
Number of Leaks	39	Up	7
Leak Man Hours	318.5	Down	19.5
Water Loss %	Average of 7%	Down	2%
Service Orders	832	Up	0
Line Locates	283	Up	62

HUNTSVILLE FIRE DEPARTMENT

September 2025 Report of August 2025 Activities

- Our training for the month of August focused on rope skills and stretching hose lines at a fire.
- We currently have 19 members on our roster. Eight of our members have responded to at least 10% of our total calls while another seven of them have responded to less than 5% of the calls this year.
 - Looking strictly at fire calls, five of our firefighters have responded to at least 50% of our 64 fire calls.
 - Four of our firefighters have responded to at least 25% of our 334 medical calls.
- Of the 442 emergency calls we responded to from January 1st to August 31th this year, 104 of them (24%) were outside the city in our Fire District or as automatic/mutual aid calls.
- Mayor Dotson, Sean Davis and I met with the ISO representatives to get a better understanding of what we need to do to maintain our Class 3 rating. The most important areas with regard to points is the training facility and training for our personnel as well as increasing our shift hours.
- Our department assisted the PD with traffic control for the Lew Thompson funeral.
- I met with Tina Cole from the Northwest Arkansas Economic Development District to prepare for a grant to purchase new air packs.
 - The main concern is that DOGE cut over a billion dollars from FEMA's budget which funds these grants.
- Mayor Dotson and I visited with DC Greer regarding the ability to finance our training center and possibly other purchases for the city.
- Assistant Chief Jeremy Shinn and firefighters Gabe Dasen and George Loera attended swift water training in Oklahoma City.
- Captain Kristyn Shinn Clark and firefighter Samantha Freeman will be attending the First In conference in Little Rock this month.
- Firefighter Dasen will be attending the Rope Rescue Tech class.
- Along with Officers Melton and Seaton, I had the burden of being a judge for the Dutch Oven Cooking contest at the Madison County Fair.
- In an epic contest that will be spoken of for generations, our fire department team soundly defeated the police department in the Back-to-School Tug-of-War event.
- We continue to have problems with dispatch.
 - The fire alarm at the high school was activated by a lab experiment and our department wasn't paged.
 - Dispatch told EMS Director Keith Edmonds that they refuse to page our department to possible suicide calls even though those calls are often the ones that need the most assistance.

January-September 2025	EMS CALLS	%	MVA	%	FIRE CALLS	%	SPECIAL DUTY	%	Inspections/Preplans	Public Service/Education	Training	Total Events
	334	76%	25	6%	64	15%	19	4%	19	8	22	491



Strategic Objectives

- Economic Development –
 - Attended the Huntsville School District’s Teacher Appreciation Day and provided NWA Visitor Guides and city bookmarks to all staff. – August 4, 2025
 - Helped coordinate meeting with NWA Council Economic Development Director, NWA Council Public Policy Director, Mayor Dotson, and Madison County Judge Larry Garrett regional growth strategies.
 - Began discussions with HHS Community Volunteer Coordinator, Hayden Phillips, for potential projects with students to earn community service hours for graduation.
 - Met with new Placer.ai account manager, Regis Durbin. – August 5, 2025. Attended training webinar, “From Traffic to Transformation: Placer.ai for Civic Transportation” – August 27, 2025
 - Attended NWAEDD quarterly meeting. – August 6, 2025
 - Worked with Mayor Dotson, HSD, and City Attorney to design and draft structure for a Mayor Youth Advisory Council. Resolution to establish to be presented at August City Council.
 - Attended City Council meeting. – August 11, 2025
 - Attended August meeting of NATA. – August 27, 2025.
 - Helped organized Huntsville’s Bash to School Bash on Friday, August 22nd. Secured sponsorships in the amount of \$1500 from Reliable Poultry and the Madison County Health Coalition’s MISARGO Grant. See more event details on attached Placer.ai tables.
 - Website accessibility and social media updates on going.

- Grants, Funding & Awards
 - Submitted the Basham Community Center renovation for consideration for the Arkansas Business Trendsetter City award in the category of Tourism Development/Creative Culture.
 - Coordinated meeting with Mayor Dotson and the Ozark Foundation to discuss creating a Huntsville Hub under the R3 – Rural Recreational Roads program as a tourism draw for gravel cyclists. - August 18, 2025
 - Wrote and received Arvest Foundation grant in the amount of \$25,000 to help finish restoration of the Basham Building. Thank you to our local Arvest Bank and Community President, Matt Smith for supporting this endeavor.

Back to School Bash – Attendance 645

Special Thanks to Presenting Sponsor – Reliable Poultry

College Street Park

911 North College Avenue, Huntsville, AR 72740

Aug 17 - Aug 23, 2025

Over 10 Min

Add Filter

Star

Export

College Street Park is a custom POI and only available for your account.

Learn More

Metrics ?

Property:

College Street Park / North C...

Visits	865	Avg. Dwell Time	50 min
Visits / sq ft	< 0.01	Panel Visits	115
Size - sq ft	210.2K	Visits YoY	+503.6%
Visitors	791	Visits Yo2Y	+2.5K%
Visit Frequency	1.09	Visits Yo3Y	N/A

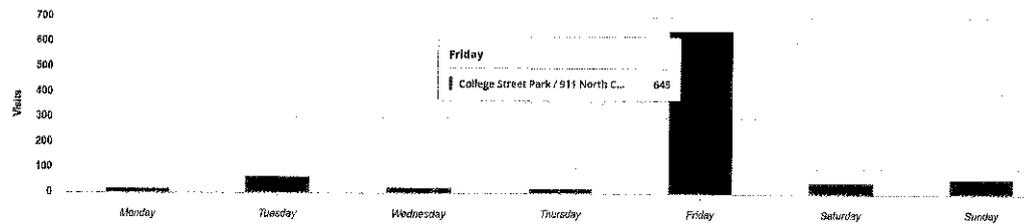
Daily Visits ?

Properties:

College Street Park

Metric:

Visits



College Street Park Visits – Last 12 Months & Yearly Comparisons Since 2022

Visits Trend ?

Property:

College Street Park

Metric:

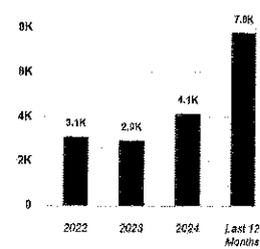
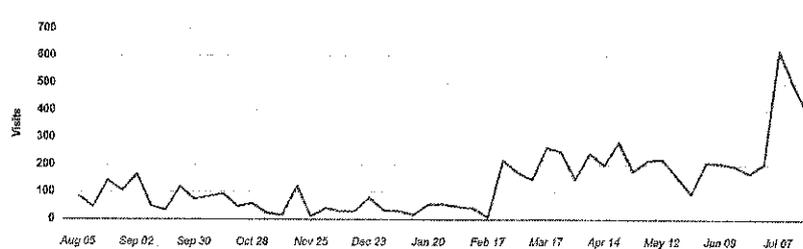
Visits

Aggregation:

Weekly

Annual Summary:

Line





City of Huntsville
 Economic Development & Tourism
 Commission Monthly Report
 August 2025

Madison County Fair 2024 vs. 2025

*2024 is on the left/blue and 2025 is on the right/red

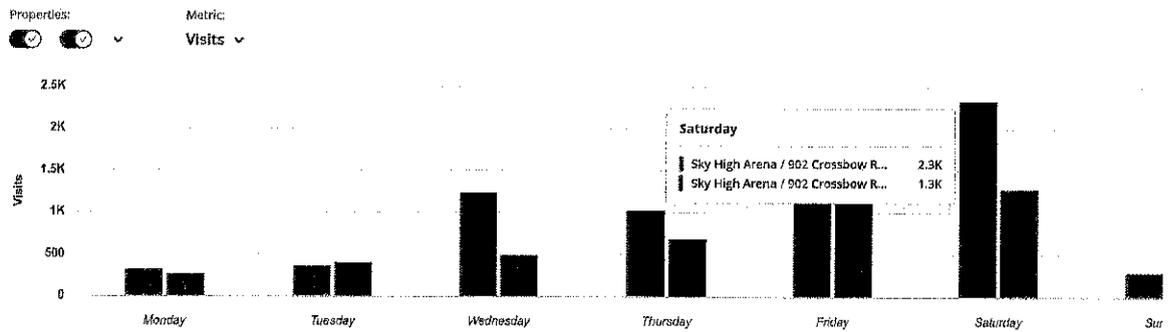
Sky High Arena 902 Crossbow Rd, Huntsville, AR 72740 **Vs** Sky High Arena 902 Crossbow Rd, Huntsville, AR 72740

Custom Dates Over 10 Min Edit Filters Aug 25 - Aug 31, 2024 Aug 10 - Aug 16, 2025 Export

Metrics

Metric Name	Sky High Arena 902 Crossbow Rd, Huntsville, AR 72740	Sky High Arena 902 Crossbow Rd, Huntsville, AR 72740
Visits	7K	5K
Visits / sq ft	0.02	0.01
Size - sq ft	399.5K	399.5K
Visitors	4.4K	3.3K
Visit Frequency	1.59	1.52
Avg. Dwell Time	175 min	160 min

Daily Visits



Planning Commission Report

*City of Huntsville September 2025
(for August items)*

OVERVIEW & PURPOSE

Planning we strive to be a proactive department that establishes goals and policies for directing and managing future growth and development. We address fundamental issues such as the location of growth, housing needs, and environmental protection.

APPROVED: COMMERCIAL / RESIDENTIAL PERMITS

1. Highland Park Lot 8 - approved
2. Highland Park Lot 9 - approved
3. Highland Park Final Plat Phase 7 & 8 -approved
4. 272 Kimber Ln – Lot Split -approved
5. 210 S Gaskill Residential Permit -approved
6. 600 Hargis Residential Permit -approved
7. 404 Stonecrest Residential Permit -approved
8. 346 Colton Residential Permit -approved
9. 402 Phillips Residential Permit -approved
10. 503 Amber St accessory building permit -approved
11. 29162 AR 23- Electric upgrade -approved

SIGN CODE

Currently reviewing code in full



**BUILDING INSPECTOR
MONTHLY REPORT**

Name	Number	Location
Shop Building	2	Enclave Subdivison
Lew Thompson	2	Horse barn 412
Reliable Poultry	1	412 Bypass
Hayden Dotson new house	1	Gaskill ave/st framing/plumbing
Terry Presley	5	Subdivison
School Baseball Facility	3	Gaskill St
Office Remodal (Danny Rays Mall)	2	Gaskill St
Gil Bryant Storage Building	1	Church St.

August Monthly Report

Taken into custody: 11

Returned to owner: 6

Transported to local shelters: 4

3 to Best Friends

1 to Paw's and Claws

Huntsville Water Utilities Commission Meeting

August 21, 2025

The regular meeting of the Huntsville Water and Sewer Commission was held at the Huntsville Water Utilities office.

Call to Order

- At 4:03, Chairman Brashears called the meeting to order. All commissioners were present.

Approval of Minutes

- Commissioner Roden made a motion to approve the minutes of the July meeting, seconded by Commissioner Rogers. The motion was approved.

Approval of Agenda

- Commissioner Rogers made a motion to accept the meeting agenda, seconded by Commissioner Ford. The motion was approved.

Old Business

- Mr. Davis reported that the Lead and Copper survey that started in 2023 had been reviewed and accepted by the Arkansas Department of Health. The health department had identified a number of customers with metal service lines that were old enough to potentially contain lead. A notice was posted on the August billing to notify customers, as required by the Department of Health.
- The purchase of 1937 Highway 412B was discussed. Commissioner Roden made a motion to purchase the property for \$335,730.04, using depreciation funds, seconded by Commissioner Scott. The motion was approved. Commissioner Rogers abstained.
- Updates to 1937 Highway 412B were discussed. Commissioner Roden made a motion to approve management to move forward with improvements within a budget of \$100,000.00, with all updates and necessary decisions to be presented to the Project Committee. The motion was seconded by Commissioner Scott. The motion was approved.
- Mr. Davis presented a list of project expenses totaling \$7,345.25 from the 2024 Tank Project that had been identified as outside the original project scope. Commissioner Rogers made a motion to issue the payment to McClelland, seconded by Commissioner Ford. The motion was approved; Commissioner Roden voted No.

New Business

- Mr. Davis reported that an error in the Summer Sewer Rates had been identified that was overcharging some customers. All impacted customers had been notified and reimbursed, and the software settings had been fixed to eliminate the issue.
- Mr. Davis presented the 2024 audit to the Commission. The Commission requested that a representative from the audit team attend the September meeting to explain the reasoning behind findings noted in the audit.

Other Business

- Mr. Eoff reported that he had hired Billy Rowe to fill the open position at the wastewater plant.
- Tye Rudolph was recognized for acquiring his Class III Distribution license.

Adjournment

- Commissioner Roden made a motion to adjourn the meeting, seconded by Commissioner Ford. The meeting was adjourned at 5:11 pm.



City of Huntsville Planning Commission

Meeting Minutes

8/25/25

CALL TO ORDER

The regular meeting of the Planning Commission came to order at 6 P.M.

ROLL CALL

Commissioners Yates, Malloy, Ford, Cogger and MacLean were present. Commissioner Davis came in at 6:05.

APPROVAL OF MINUTES LAST MEETING

Commissioner Malloy made a motion to accept the minutes as presented. Commissioner Yates seconded and all were in favor.

APPROVAL OF THE AGENDA

Commissioner Yates moved to approve the agenda. Commissioner Malloy seconded the motion and all were in favor.

NEW BUSINESS

Engineer Presley and Terry Presley presented the final plat for Highland Park Subdivision phases 7 and 8. Commissioner Yates moved to approve the Final Plat, Commissioner Malloy seconded and all were in favor.

A residential building at 505 Amber will be considered at the ad hoc meeting on August 27.

The Commission was curious about what was going on west of the Hwy 412 and Hwy 23 intersection. It may be owned by Nelson Villaobog. The Director will inquire.

Old Business

Fall Cleanup was scheduled for Sept. 13th with weather backup the next weekend. Arvest has committed for a breakfast or lunch. Director hopes to have some door prizes.

ANNOUNCEMENT

The Director asked Terry Presley how homes he has built in Huntsville. Terry Presley thought about 140.

ADJOURNMENT

Commissioner Yates moved to adjourn. Commissioner Malloy seconded. All were in favor and the meeting adjourned at 6:20 P.M.

Secretary MacLean

2023 Planning and Board of Zoning Adjustments Commissioners

Brad Willis
Charles Cogger

Jim MacLean
Kenny Malloy
Sean Davis

Jason Yates
Stephen Ford

2023 Planning and Board of Zoning Adjustments Commissioners

Brad Willis
Charles Coger

Jim MacLean
Kenny Malloy
Sean Davis

Jason Yates
Stephen Ford

AN ORDINANCE AMENDING TITLE 8 OF THE VEHICLES & TRAFFIC CODES OF THE CITY OF HUNTSVILLE, ARKANSAS

WHEREAS, the City of Huntsville has recently discovered that certain residential city streets, where cars park on both sides of the street, impede the passage of emergency vehicles, the City Council of Huntsville, Arkansas has determined that the Code should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

ARTICLE 1:

SECTION 1: Title 8, Chapter 8.20 Parking is hereby amended as follows:

SECTION 2: Section 8.20.06 Street Parking in Residential Areas: The City Public Works Department shall determine which residential city streets are too narrow for emergency vehicles to traverse on when cars are parked on both sides of the street. "No Parking" signs may be placed by City Public Works Department on one side of the street banning parking from occurring; however, parking may be allowed on the other side as long as it does not impede the passage of emergency vehicles or other large vehicles and does not block driveways and mailboxes.

SECTION 3: Section 8.20.07 Enforcement: The Huntsville City Police Department and Huntsville Code Enforcement Officer are hereby authorized to enforce this Ordinance to include towing of vehicles with or without notice if the vehicle is impeding traffic to the point that emergency vehicles cannot traverse the street.

SECTION 4: Section 8.20.08 Fine. Any person violating any of the terms of this Ordinance shall be guilty of a misdemeanor, and subject to a fine of One Hundred Dollars (\$100.00) for the First offense, a fine of Two Hundred and Fifty Dollars (\$250.00) for the Second offense and a fine of Five-Hundred Dollars (\$500.00) for the Third offense. Responsibility for any such violation shall rest with the owner of any vehicle illegally parked regardless of who actually placed the vehicle in the parking area.

ARTICLE 2: Emergency. The adoption of this ordinance is necessary to ensure the passage of emergency vehicles, including fire trucks and ambulances. Therefore, an emergency exists, and this Ordinance is necessary for the preservation of the public peace, health, and safety. It shall be in full force and effective immediately from and after this passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS, THIS
8th DAY OF SEPTEMBER 2025.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Joetta Smith

INTRAGENCY AGREEMENT
CITY OF HUNTSVILLE, ARKANSAS AND COUNTY OF MADISON, ARKANSAS

WHEREAS, COUNTY OF MADISON, ARKANSAS, herein referred to as “COUNTY” and the CITY OF HUNTSVILLE, ARKANSAS, hereinafter referred to as “CITY” have reached an understanding concerning recent changes made from Act 371 of 2025.

1. The City of Huntsville, Arkansas will continue to collect all County and City court costs. With these court costs, the City will pay 50% of court costs collected on violations committed outside the city limits (“County Charges”) to the Administration of Justice Funds Section for deposit into the State Administration of Justice Fund. The City will pay 50% of the court costs collected on violations committed inside the city limits (“City Charges”) to the Administration of Justice Funds Section for deposit into the State Administration of Justice Fund. These payments shall remit on or before the fifteenth day of each month of the moneys collected in district court matters during the previous month.
2. That the remaining money shall be distributed as follows: The City shall remit payment, on or before the fifteenth day of each month, a total of \$2,290, to the County. The City shall retain and keep all remaining court cost funds (from both city and county court costs), which shall go to the City’s Administration of Justice Fund. This will help defray the cost of District Court that the City encumbers each year.
3. This Agreement constitutes a final written expression of all the terms of this Agreement and a complete exclusive statement of those terms.
4. Whereas, this agreement is non-expiratory unless one party wishes to dissolve the agreement, all parties must be notified in writing thirty days prior to the dissolution of this agreement. This agreement will be reviewed annually to ensure that all information is current and correct. Any amendments to this agreement must be made in writing.
5. IN WITNESS WHEREOF, the County and the City have caused this Agreement to be signed by their duly authorized officers.

IT IS SO AGREED.

Larry Garrett,
Madison County Judge
Date: _____

Travis Dotson,
Mayor, City of Huntsville
Date: _____