



CITY OF HUNTSVILLE
COUNCIL MEETING

MONDAY, DECEMBER 8, 2025

City Hall | 6:00 PM

Agenda

1. **Call to Order** – Mayor Travis Dotson
2. **Roll Call - Establish Quorum** – Finance Director Carmen Watkins
3. **Invocation** – Councilor Scott Thomas
4. **Pledge of Allegiance** – Councilor Guy Roden
5. **Approval of Agenda**
 - a. Councilors may add items or delete items.
 - b. Motion required to approve as submitted or amended.
6. **Introduction of Special Guests**
7. **Special Order of Business**

Swearing In of the City of Huntsville Youth Council
8. **Approval of Minutes of November 10th**
9. **Public Comments**
10. **City Department Reports** (provided in emailed agenda packet)
 - a. Police Department
 - b. Public Works Department
 - c. Water Department
 - d. Fire Department
 - e. Finance Director
 - f. Mayor
 - g. Economic Development Director
 - h. Planning Director
 - i. Building Inspector
 - j. Code Enforcement Officer
 - k. Animal Control Officer
11. **Commission and Committee Reports** (emailed with agenda packet)
 - a. Economic Development Commission-Nov. 18th
 - b. Water and Sewer Commission-Nov. 20th
 - c. Planning Commission-Nov. 24th
 - d. 19+Acres off Dotson St. Committee-Nov. 20th
12. **Unfinished Business**
 - a. Ordinance to Rezone Certain Lands from General Industrial (I2) to Dual Use Zone (DUZ). 2nd reading.
13. **New Business**
 - a. Review of the 2024 Legislative Audit
 - b. Resolution 18-2025 Amending the Adopted Budget for the City of Huntsville
 - c. Resolution 19-2025 Providing for the Adoption of the Budget for the City of Huntsville, AR for the 12 months Beginning January 1 and Ending December 31, 2026, Appropriating Money for Each Item and Expenditure Therein Provided For, and for Other Purposes.
 - d. Resolution 20-2025 Regarding the Purchase Agreement of Certain Real Estate.

Travis Dotson
Mayor

Janice Smith
City Clerk

Councilor Roger Eoff
Ward I, Position I

Councilor Chrystal Lacey
Ward I, Position II

Councilor Scott Thomas
Ward II, Position I

Councilor Leslie Evans
Ward II, Position II

Councilor Guy Roden
Ward III, Position I

Brad Willis
Ward III, Position II

Councilor Bettina Coger
Ward IV, Position I

Councilor Stephen Ford
Ward IV, Position II

Jessica Fritts
City Attorney

Josh Herring
Chief of Police

Brian Robinson
Public Works Director

Carmen Watkins
Finance Director

Kevin Shinn
Fire Department Chief

Sean Davis
Water Department Director

Brandi Holt
Economic Development Director

Huntsville City Hall
208 E War Eagle Ave
Huntsville, AR 72740
479.738.6607
www.huntsvillearkansas.org

14. Announcements/Correspondence/Comments

- a. Water & Sewer Commission-Thursday, Dec 18th
- b. Planning Commission-Monday, Dec 29th
- c. City Council-Monday, January 12th

15. Adjournment

STEP NSB Nov. 24-30,2025

	Warnings	Citations
DD	2	
Speeding	21	2
No Proof	12	
NSB	29	6
Improper Display	3	
Decal	1	
No Insurance	4	
Fail to Stop	4	1
Expired Tag	5	1
No DL	2	1
Tail Lamp	7	
Fail to Maintain	1	
Tint	3	
Left of Center	1	
Improper Turn	1	
Following to Close	1	
Muffler	1	
No Lights (Weather)	3	
Headlights		
Open Container	1	
Sch. 6	1	
Turn Signal	1	
Improper Lane Use	5	
Breaklight	1	
Lane Change	0	
Windshield	1	
Total	111	11
Total Traffic Stops	84	
Total Arrests	1	



Public Works Department
Monthly Report
November 2025

Completed Projects
1) Christmas lights
2) Haul dirt to Airport
3) Work on bathrooms

Ongoing Projects

Huntsville Water Utilities Monthly Report

Reporting Period:	October 15, 2025 - November 15, 2025				
	Current Month	Previous Month Comparison		Same Month, 1 Year Ago	
Active Accounts	1,442	Up	9	Up	26
In City Residential	1,064	Up	4	Up	26
Gallons Purchased	55,928,262	Up	11,463,711	Up	16,380,476
Gallons Sold	52,279,080	Up	11,042,920	Up	16,657,750
Gal. Wastewater	54,490,000	Up	9,080,000	Up	25,976,000
Number of Leaks	3	Down	3	Down	9
Leak Man Hours	44	Down	8	Down	37
Water Loss %	6%	Down	1%	Down	3%
Service Orders	129	Down	45	Down	19
Line Locates	16	Down	19	Down	15

	Year to Date	Previous Year Comparison	
Gallons Purchased	476,570,877	Up	11,368,548
Gallons Sold	445,467,540	Up	19,518,015
Gal. Wastewater	507,166,000	Up	92,950,000
Number of Leaks	51	Down	1
Leak Man Hours	436.5	Down	30.5
Water Loss %	Average of 6%	Down	2%
Service Orders	1264	Up	101
Line Locates	362	Up	44

HUNTSVILLE FIRE DEPARTMENT

December 2025 Report of November 2025 Activities

- Our training for the month of November focused on flue fires and on ladders.
- We remain critically low on manpower right now with only 17 members on our roster. Five of those members have responded to at least 20% of our total calls while another six of them have responded to less than 5% of the calls this year.
 - Looking strictly at fire calls, four of our firefighters (Chief Shinn 83%, Captain Shinn Clark 62%, Lt House 60% and Firefighter McConnell 70%) have responded to at least 50% of our 89 fire calls.
 - Four of our firefighters have responded to at least 25% of our 479 medical calls.
- Our recruiting committee has started a TikTok page in an effort to reach a broader audience for possible new members. Whereas our Facebook page focuses more on our emergency responses and training, this social media venture is designed to highlight the camaraderie among our membership.
 - According to research from the International Association of Fire Chiefs, one of the main reasons why members quit is because they do not feel appreciated.
- Our 2nd Annual Toys for Tots Fundraiser with our partners from the police department was a success raising over \$4,700 and filling 10 large boxes of toys. Stacy McConnell won the Judge's Choice award and Weldon Orand won the People's Choice award for our Chili Cook-Off.
- The newspaper reported that the new jail failed the inspection by the state fire marshal. There were many issues the contractor will need to correct but once that has been finished, our department will work with the sheriff's department to develop our response protocols once the jail is open for business. It will be a learning curve for all of us.
- We had two fire calls at Taco Bell in less than a week involving different cooking appliances. No structural damage occurred.
- Of the 629 emergency calls we responded to from January 1st to November 30th this year, 157 of them (25%) were outside the city in our Fire District or as automatic/mutual aid calls.
- I am working with the Planning Commission to address some of the problems we are having with new construction. The Arkansas Fire Code requires a builder to submit their detailed construction documents and supporting data in two or more sets with each application for a permit and in such form and detail as required by the *fire code official*.
 - Once I have those documents, I begin our review of them to insure they are in line with the required fire codes. If there are any problems, it allows us to inform them early enough for it not to be a burden on the builder to adjust.
 - We have had several issues where construction is already underway before we have been notified causing a delay in the process.
- I am also reviewing the requirements for Accessory Dwelling Units and how to apply the Arkansas Fire Code under this new law.

Total calls from January 1 to November 30 by year.					
● 2025	● 2024	● 2023	● 2022	● 2021	● 2020
● 683	● 668	● 612	● 622	● 558	● 413

January- November 2025	EMS CALLS	%	MVA	%	FIRE CALLS	%	SPECIAL DUTY	%	Inspections/ Preplans	Public Service/ Education	Training	Total Events
	479	76%	38	6%	89	14%	23	4%	30	26	38	723



Strategic Objectives

- Economic Development –
 - Hosted Mark Goodman, Economic Development Director for the Fayetteville Chamber of Commerce and Ron Maloney, NWA Council Economic Development Director at the EDTC meeting at Cornerstone Bank. 11/18/2025
 - Worked with HSD and HHS on a promotional video for the Huntsville Youth Council. Special thank you to Mrs. Wiggin's and the HHS Film class for their production. The nomination process was implemented and completed by November 21, 2025. The mayor and the selection committee made final selections on December 2, 2015.
 - Developed communication plan for Huntsville Youth Council announcement.
 - Coordinated the Lighting of the Square entertainment and children's activities. Thank you to Faith's Children Choir, Arvest Bank, and Bank of 1889 for helping make the evening merry.
 - Coordinated installation of AV equipment and teleconferencing equipment in the Basham Building and City Hall conference room.
 - Continued to work with Appetgy for the immigration of the city website. Attended training sessions on the CMS software for the site. Shared site information with police and fire departments.
 - On going correspondence with ARDOT representatives regarding US412/AR74 intersection and crashes on US412.



**BUILDING INSPECTOR
MONTHLY REPORT**

Name	Number	Location
School Baseball Facility	3	412 B West
Blackey Canion Remodal	2	Combs St.
Terry Presley	6	Subdivsion
Reliable Poultry	2	412 Bypass
Jason Hargis Remodal	1	Phillips St.
Assembly of God	3	412 Bupass
House Remodal	3	Bypass

Council Members,

November was spent with focus on getting some last remaining yards to clean up weeds and overgrowth along with the usual rubbish issues. I have been focusing on the Hawn Subdivision(north of the Elementary schools and south of the activity center) for the last few months with a small degree of success. I will be focusing on the area south of Combs St for the next few weeks to 2 months, depending. The Comcate software I use will have a capability for citation shortly and that will most likely come in quite handy as opposed to utilizing the PD for all citations.

Thank you for your time,

Jeremy Shinn

Code Enforcement

CE phone 479-325-8483

INFORMATION

Organization Name: City of Huntsville/Huntsville Police Department
 EIN:
 Organization State: Arkansas
 Organization Type: Municipality
 Report Year: 2025

DOG	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Dog Intakes-Stray										7	5	1	13
Dog Intakes-Relinquished by Owners									2				2
Dog Intakes-Transferred In													0
Dog Intakes-ORE													0
Dog Live Outcome-Adaption									1	0	0	1	2
Dog Live Outcome-Returned to Field									4	3	1	1	8
Dog Live Outcome-Transferred Out											1		1
Dog Outcome-Died in Care												5	5
Dog Outcome-Returned to owner/donation													0
Dog Outcome-Shelter Euthanasia										2	2	1	5
Dogs in Shelter	0	0	0	0	0	0	0	0	0	16	10	10	0
Month Totals													



City of Huntsville
Economic Development & Tourism
Commission Minutes
November 18, 2025
Cornerstone Bank

Special Guests: Mark Goodman, Economic Development Director for the Fayetteville Chamber of Commerce and Ron Maloney, NWA Council Economic Development Director, Michael Keck, JP, Mayor Travis Dotson, Kandice Samuels, Chamber, and Patti Cline, Chamber.

Commissioners Present: David Pemberton, Jarred Rogers, Shelia Willcutt and EDTC Director, Brandi Holt were in attendance.

Presentations:

- a. Madison County Economic Analysis - Mark Goodman.
 - b. Industrial Development Authority - Ron Maloney.
2. No New or Old Business
 3. Adjournment

Huntsville Water Utilities Commission Meeting

November 20, 2025

The regular meeting of the Huntsville Water and Sewer Commission was held at the Huntsville Water Utilities office.

Call to Order

- At 4:00, Chairman Brashears called the meeting to order. All commissioners were present.

Approval of Minutes

- Commissioner Rogers made a motion to approve the minutes of the October meeting, seconded by Commissioner Ford. The motion was approved.

Approval of Agenda

- Commissioner Rogers made a motion to accept the meeting agenda, seconded by Commissioner Roden. The motion was approved.

Old Business

- Mr. Davis reported that the renovations were progressing on the new office building and that demolition would be completed before Thanksgiving. He shared a slideshow of the demolition work and noted that some light fixtures had been damaged during the removal of the sheetrock and would likely need to be replaced.

New Business

- Mr. Davis presented three draft work orders from McClelland Consulting Engineers. The first was to finalize engineering design to renovate the Cain St. lift station. The scope of work would include replacement of the metal lid on the station itself, as well as replacement of the control panel and at least one of the pumps. The second work order was to allow address engineering work for the sewer trunk line replacement that was budgeted for 2026. The third work order was an on-call agreement that would allow quick access to McClelland's staff for advice or design work for emergencies or short-notice items. The Commission instructed Mr. Davis to negotiate final terms for the work orders and to present completed versions for at the December 2025 meeting.
- Mr. Davis provided a list of equipment and property that would be available for sale in 2026. He requested that the Commission review it and plan to discuss the list and their thoughts about the future of the properties at a later date.

Other Business

- Mr. Rudolph presented photos of the new sewer truck being used to hydro-excavate meter boxes and service lines. He discussed the efficiency improvements with the new process as well as the lesser impact hydro-excavation offered compared to using a traditional excavator to dig up lines.
- The Commission chose to reschedule the December meeting to be held at 12:00 pm to accommodate a lunch for the holidays. Mr. Davis was instructed to reserve the Basham Building for the meal if possible.

- Mr. Davis explained that the job listings had been posted for the three new staff positions created for 2026. He explained that the new employees could start as early as December 15th without their paychecks impacting the 2025 budget.

At 4:29, the Commission entered into executive session

At 4:45, the Commission exited executive session

- Chairman Brashears announced that a personnel matter was discussed and that no action would be taken.

Adjournment

- Commissioner Rogers made a motion to adjourn the meeting, seconded by Commissioner Ford. The meeting was adjourned at 4:47 pm.



City of Huntsville Planning Commission

Meeting Minutes
11/24/25

CALL TO ORDER

The regular meeting of the Planning Commission came to order at 6 P.M.

ROLL CALL

All Commissioners, the Director and the City Engineer were present.

APPROVAL OF MINUTES LAST MEETING

Commissioner Davis made a motion to accept the minutes as presented. Commissioner Yates seconded and all were in favor.

APPROVAL OF THE AGENDA

Commissioner Davis moved to approve the agenda. Commissioner Gates seconded the motion and all were in favor.

NEW BUSINESS

The Fire Chief's new schedule made it impossible for him to attend the Wednesday ad hoc meeting. Commissioner Gates moved to change the by-laws to have a Wednesday 11AM ad hoc meeting instead of the current 1:30 PM. meeting. Commissioner Yates seconded and all were in favor.

Election of officers is at the regular Dec. meeting. The commission was asked about the willingness of Commissioners to serve. Commissioners Ford, Davis and MacLean were willing to serve.

Old Business

Commissioner Malloy moved to approve the updated Sign Code. Commissioner Gates seconded and all were in favor.

ANNOUNCMENT

The November 26th ad hoc is cancelled in observance of the Holiday. Next ad hoc meeting will be on Dec.3 at 11AM and next regular meeting will be at 6PM Dec. 22.

ADJOURNMENT

Commissioner Malloy moved to adjourn. Commissioner Yates seconded and all were in favor and the meeting adjourned at 6:16 P.M.

Secretary MacLean

2023 Planning and Board of Zoning Adjustments Commissioners

Brad Willis
Charles Cogger

Jim MacLean
Kenny Malloy
Sean Davis

Jason Yates
Stephen Ford

City of Huntsville, Arkansas
19 +/- Acres off Dotson Street Committee Meeting
Minutes of the November 20th, 2025

Start Time: 5:09 PM

End Time: 6:26 PM

Mission Statement: Mayor Dotson, during the regular session of the City Council of Huntsville, Arkansas held November 10, 2025, asked this committee to provide the Mayor and the City Council with a direction/recommendation to proceed and determine the viability of possibly purchasing the 19 +/- acres near Dotson Street. **Note:** Mayor Dotson, in order to ensure the committee understood the land in question will be on hand to give a brief discussion and provide the necessary maps of the land.

Committee Members: Councilman Stephen Ford, Councilman Brad Willis, Councilwoman Betina Coger, Councilwoman Chrystal Lacy, Economic Development Director Brandi, Holt, Planning Director Jennifer Thomas, Finance Director Carmen Watkins, & Councilman Guy Roden. All members were present. Mayor Dotson was in attendance along with guest Jarred Rogers.

Committee Goals: (1) The committee's goal is to weigh the pros and cons of the land and determine if it could be of practical use to the City of Huntsville. (2) Determine a direction to recommend to Mayor Dotson. (3) Determine if it was feasible, direct Mayor Dotson to bring to the entire City Council the needed information to conduct an entire council vote prior to agreeing on any legal terms that could go against the City Councils wishes.

Chairman Guy Roden called the meeting to order at **5:09 PM**. All members were in attendance. Along with guest Jarred Rogers. Mayor Dotson was also in attendance. **Note: Planning Director Thomas** informed the committee that she has not shown the property to any potential buyers nor has she acted on behalf of any party acting as a realtor.

Chairman Guy Roden announced the mission and the goals and added that given the latest development of this additional property wanted the committee to briefly go over the previous decision of the possible purchase of the old bank building. It was stated that this meeting will not determine whether the city purchases the building, but just to ensure that all aspects of the building would be considered by stating the pros and cons of the site. **Councilman Stephen Ford** made a motion to end the consideration of the purchase of the bank building with Councilman Brad Willis seconding the motion. No discussion ensued and Chairman Roden called for a vote. The vote was 7-1 in favor of having no further interest in purchasing the bank building. The one vote not in favor was cast by Planning Director **Jennifer**

City of Huntsville, Arkansas
19 +/- Acres off Dotson Street Committee Meeting
Minutes of the November 20th, 2025

Thomas. Since Mayor Dotson was present, he understood the decision and there will be no additional consideration on the matter at this point. This vote ends this version of any interest in the bank building.

Next topic of discussion will be the possible purchase of the 19 acres +/- from David Canion. **Mayor Dotson** presented maps of the potential property in question to each member. Mayor Dotson stated this could potentially end up being a huge gain for the city. It could entice builders to the city where the sky is the limit on what we could possibly build there. Many members agreed and stated that Single unit housing, Duplexes, smaller homes to accommodate single persons or retirement couples. Mayor Dotson did indicate this isn't the best property but it's also not the worst property. It could be tied into Lee Street and if there were others pieces of property that became available, they could easily be acquired to enhance the potential of the area. Several places along the road frontage are in need of serious cleanup and issues that are close to having to be condemned. These land owners might be approached to try and consolidate the holdings into a better opportunity in the future. Cons: will require lots of dirt work, ground is hilly, ingress and egress points. Pros: Land is in the city limits already, less than \$10,000/acre (average is \$15,000 as presented by member Jennifer Thomas), it's 19 +/- acres instead of a lot for just a bit more money, and the work could be done in phases.

Member Brandi Holt mentioned that land banking is big in cities in Arkansas. Has a list of 5 builders to contact for feedback as to what can be done with the area and what would be suitable. Contact developers to see what they would want to do. Affordable housing is part of our plan. **Guest Jarred Rogers** mentioned that city services are already to the property but some of the utilities might have to be upgraded. Should focus on lower end housing and single homes. **Member Bettina Cogger** mentioned we should have both an entrance and an exit road. Asked do we just leave it or should we clear it if we purchase? Mayor added it should be cleared and guest Jarred Rogers stated 3-5 days with brush hog and dozer. **Mayor Dotson** said he would talk the surrounding land owners about their property as well. **Member Crystal Lacey** mentioned she was for it if we purchased the property for residential and parks in the future. **Member Jennifer Thomas** stated it's in the city limits with an asking price of \$10,000/acre as opposed to the average of \$15,000/acre. It's close to the airport & golf course. **Member Stephen Ford** stated he'd like to see smaller homes possibly 1 person homes in the 500 – 600 square foot range. **Member Brad Willis** stated we should pursue this because it's a good investment. We have a need for affordable housing in the form of duplexes, family

City of Huntsville, Arkansas
19 +/- Acres off Dotson Street Committee Meeting
Minutes of the November 20th, 2025

units, smaller dwellings. **Member Carmen Watson** indicated there are lots of opportunities. Mayor Dotson added, “if we buy it we can sale it for a profit if we can’t make it work”. Planning will be able to work with all comers if it stays residential and there is a lot of potential.

After the lengthy discussion was over about the possibilities of the purchase of the above-mentioned property, **Member Jennifer Thomas** made a **motion** to recommend to the mayor that enough interest exist in possibly purchasing the 19 +/- acres and to proceed with the necessary inquiry to recommend to the entire City Council to purchase the property. **Member Stephen Ford** **seconded** the motion.

Vote: The committee voted (by unanimous consent) to direct Mayor Dotson to proceed with exploring the potential purchase of the David Canion 19 +/- acres, and present those findings to the entire city council for consideration of purchase.

Adjournment: Member Stephen Ford made a motion to adjourn; Member Brad Willis seconded the motion. Motioned passed. There being no other business the meeting adjourned at 6:26 PM.

Guy Roden
Councilman Ward III
Committee Chairman

ORDINANCE NO. _____ 2025-_____

AN ORDINANCE TO REZONE CERTAIN LANDS FROM GENERAL INDUSTRIAL (I2) TO DUAL USE ZONE (DUZ)

WHEREAS, a Zoning Change Application has been approved by the Huntsville Planning Commission to rezone certain lands from General Industrial (I2) to Dual Use Zone (DUZ).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

SECTION 1: That the lands hereinafter described are presently zoned General Industrial (I2). That in order to facilitate and provide for the actual and best use of said lands and considering the needs, health and welfare of our residents, it is found and determined that said lands should be rezoned to Dual Use Zone (DUZ).

SECTION 2: The present name/use and legal descriptions of the lands to be rezoned to Dual Use Zone (DUZ) upon the passage and approval of this Ordinance are as follows:

See Exhibit A.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS, THIS 10TH DAY OF NOVEMBER 2025.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Janice Smith

2nd Reading

EXHIBIT "A"

A part of the Northwest Quarter of the Southeast Quarter (NW¼SE¼) of Section Twenty-two (22), Township Seventeen (17) North, Range Twenty-six (26) West of the Fifth Principal Meridian in Madison County, Arkansas, being more particularly described as follows: Commencing at the Southwest corner of said Section 22, a record corner, thence South 88° 11' 33" East a distance of 1328.88 feet, thence North 01° 28' 29" East a distance of 1321.06 feet, thence South 88° 12' 32" East a distance of 1329.05 feet, thence North 01° 28' 58" East a distance of 180.34 feet to a point on the North right of way of Arkansas Highway #412 for the Point of Beginning, thence North 01° 28' 58" East a distance of 1017.63 feet to a point in the centerline of a branch, thence along said centerline as follows: South 87° 37' 28" East a distance of 75.67 feet, thence South 82° 07' 29" East a distance of 13.30 feet, thence South 65° 16' 26" East a distance of 52.12 feet, thence South 28° 31' 25" East a distance of 117.72 feet, thence South 50° 46' 54" East a distance of 187.97 feet, thence North 59° 20' 39" East a distance of 11.36 feet, thence South 65° 38' 33" East a distance of 63.97 feet, thence South 46° 39' 44" East a distance of 64.03 feet, thence South 38° 42' 23" East a distance of 50.81 feet, thence South 64° 25' 25" East a distance of 34.34 feet, thence South 41° 36' 20" East a distance of 39.83 feet, thence South 79° 28' 42" East a distance of 30.42 feet, thence South 55° 51' 33" East a distance of 71.15 feet, thence South 71° 30' 45" E a distance of 87.44 feet, thence South 78° 24' 31" E a distance of 59.59 feet, thence South 57° 17' 54" East a distance of 61.68 feet, thence South 75° 55' 42" East a distance of 51.07 feet, thence North 77° 53' 35" East a distance of 37.16 feet, thence North 31° 40' 00" East a distance of 51.75 feet, thence North 42° 53' 44" East a distance of 90.81 feet, thence North 57° 14' 18" East a distance of 95.82 feet, thence North 54° 11' 17" East a distance of 39.95 feet, thence leaving said centerline South 38° 59' 18" East a distance of 194.78 feet to a point on the North right of way of Arkansas #412, thence along said right of way as follows: South 62° 38' 56" West a distance of 74.90 feet, thence South 69° 38' 40" West a distance of 270 feet, thence South 69° 38' 40" West a distance of 30 feet, thence South 52° 52' 25" West a distance of 208.89 feet, thence South 71° 33' 13" West a distance of 300.17 feet, thence South 69° 38' 40" West a distance of 100 feet, thence South 69° 41' 03" West a distance of 392.03 feet to the Point of Beginning, containing 12.64 acres, more or less.

RESOLUTION NO. 18-2025

A RESOLUTION AMENDING THE ADOPTED 2025 BUDGET FOR THE
CITY OF HUNTSVILLE, ARKANSAS

Whereas, the City Council of the City of Huntsville, Arkansas, has made a comprehensive study and review of the current budget; and

Whereas, in the opinion of the City Council, the 2025 Fiscal Budget (Resolution 20-2024) should be amended to reflect the following change in expenditure budgetary amounts as set forth hereafter.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

Section 1. This resolution shall be known as the 2025 Budget Amendment Resolution for the City of Huntsville, Arkansas, for the twelve-month period beginning January 1, 2025, and ending December 31, 2025. All revenues and appropriations are based on estimated revenues; and all estimates are subject to change during the budgetary period.

Section 2. The amount for Expenditures proposed in this 2025 Amended Budget is hereby authorized and appropriated for the purposes set forth the calendar year ending December 31, 2025.

The Amendment is as follows:

Revenue:

Fund	Description:	Amount
LOPFI	Transfer In from General Fund - Correct Errors	33,608.88
General Fund	Transfer In from Street - Correct Errors	14,110.14
General Fund	Transfer In - from Industrial Park (Close Account)	355,922.07
General Fund	Transfer In -Temporary Transfer returned to GF	60,000.00
Airport	Transfer In - from GF to correct errors	42,033.52
General Fund	Rental Income (budgeted but didn't calculate to totals)	4,000.00
General Fund	Transfer In - from Prisoner Act 1188 to pay dispatching	35,000.00
General Fund	Miscellaneous Income	25,000.00
CD	Added to CD	123,607.75
General Fund	Grants - Splash Pad	80,655.66

Expenditures:

Fund	Description	Amount
General Fund	Transfer Out to LOPFI Fund - Correct Error	33,608.88
Street Fund	Transfer Out to General Fund - Correct Error	14,110.14
Industrial Park	Transfer Out to General Fund to Close Account	355,922.07
General Fund	Transfer to Airport -Temporary Transfer	60,000.00
General Fund	Transfer to Airport - Correct Errors	42,033.52
General Fund	Dispatching- Police Dept. (budgeted but didn't calculate to totals)	35,000.00
Prisoner Act 1188	Transfer Out to General Fund to pay dispatching	35,000.00
General Fund	Retirement -Animal Control	513.21
General Fund	Vehicles -Admin	20000.00

The amendment results in \$20,513.21 in expenditures from unallocated General Funds.

PASSED AND APPROVED BY THE CITY COUNCIL OF HUNTSVILLE, ARKANSAS, THIS 8th Day of December, 2025.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Janice Smith

RESOLUTION NO. 19-2025

A RESOLUTION PROVIDING FOR THE ADOPTION OF A BUDGET FOR THE CITY OF HUNTSVILLE, ARKANSAS, FOR THE TWELVE (12) MONTHS BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, APPROPRIATING MONEY FOR EACH ITEM OF EXPENDITURE THEREIN PROVIDED FOR, AND FOR OTHER PURPOSES.

WHEREAS, the City Council has made a comprehensive study and review of the proposed budget submitted by the mayor, and;

WHEREAS, it is the finding and conclusion of the City Council that the schedules and exhibits of anticipated revenues and expenditures for the calendar year appear to be as accurate as possible for budgetary purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUNTSVILLE, ARKANSAS:

Section 1. This Resolution shall be known as the budget resolution for the City of Huntsville, Arkansas, for the twelve (12) month period beginning January 1, 2026 and ending December 31, 2026. The attached budget, incorporated herein as if set out word for word and figure for figure, reflects estimated revenues and expenditures as set forth on the succeeding pages.

Section 2. The respective amounts of funds for each item of expenditure proposed in the budget for 2026 are hereby approved and adopted for the operation of the City of Huntsville, Arkansas, by the City Council on this date and constitute an appropriation of funds which are lawfully applicable to the items contained within the budget. This budget may be altered or revised by action of this governing body and unpledged funds may be subsequently appropriated to another purpose except as prohibited by law. A.C.A. §14-58-203(a).

Section 3. Expenditure of funds appropriated by this resolution shall not be restricted to the line item expenditure but shall be restricted to office/departmental expenditures except for funds appropriated for personnel salaries and wages and related employee benefits. Personnel expenditures shall not exceed the dollar amounts, number of employees and salary or wage rates specified in the annual budget or an amendment thereto.

Section 4. The Mayor or his duly-authorized representative may approve for payment, out of funds appropriated by this budget or otherwise approved by the City Council for those purposes, or may disapprove any bills, debts, or liabilities asserted as claims against the City of Huntsville. Provided, however, that the execution of all contracts and conveyances and lease contracts shall be performed by the mayor and city clerk or recorder, when authorized by a resolution in writing and approved by a majority vote of the City Council present and participating.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are declared to be severable.

DATED: December 8, 2025

APPROVED: _____

Mayor Travis Dotson

ATTEST: _____

City Clerk Janice Smith

RESOLUTION NO. 20-2025

A RESOLUTION REGARDING THE PURCHASE AGREEMENT OF CERTAIN REAL ESTATE

WHEREAS, the City Council of Huntsville, Arkansas had reached an agreement to enter into a Real Estate Contract between the City of Huntsville, Arkansas, and David G. Canion for the purpose of purchasing certain real estate on or around December 30, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUNTSVILLE, ARKANSAS:

Section 1. That the City Council has reviewed the Real Estate Contract, attached to this Resolution as Exhibit "A" and hereby authorizes the City to enter into the Real Estate Contract with David G. Canion, to purchase approximately 18.68 acres located on Doston St., Huntsville, Arkansas.

Section 2. That the City Council approves the purchase of the property in exchange for the sum of approximately \$185,000 contingent on David G. Canion being able to convey good, valid, and merchantable title. That the City Council also authorizes to pay any closing costs and fees associated with the purchase, including the costs of title search and/or title insurance, and real estate agent fees (1.5%).

Section 3. That the City Council hereby authorizes the Mayor Travis Dotson and the City Recorder Janice Smith, to sign the Real Estate Purchase Contract by and between the City of Huntsville and David G. Canion.

Section 4. That the City Council hereby authorizes the Mayor Travis Dotson and the City Recorder Janice Smith, to sign the Buyer Agency Representation Agreement (Exhibit B), Septic or Sewage System Addendum (Exhibit C), and the Multi-Party Compensation Disclosure (Exhibit D).

ADOPTED this 8th day of December 2025 by the City Council of Huntsville, Arkansas.

APPROVED _____

Mayor Travis Dotson

ATTEST _____

City Recorder Janice Smith

5 YR MONTHLY					
Tax Comparison	Nov-25	Nov-24	Nov-23	Nov-22	Nov-21
City Sales Tax	108,303.00	75,758.00	106,117.00	95,277.00	87,683.00
County Sales Tax	40,563.00	33,277.98	36,352.00	32,075.00	30,500.00
5 YR ANNUAL					
	YTD 2025	2024	2023	2022	2021
Building Permits	40,484.15	26,698.15	35,271.67	42,984.52	82,027.51
Business License	8,880.00	8,195.00	8,615.00	8,622.50	7,095.00
Fire Dept Fees	9,410.00	9,565.00	9,930.00	7,170.00	7,160.00
Franchise Fees	389,219.32	379,692.50	432,189.31	369,615.81	322,753.78
Misc Permits	148.00	376.00	393.00	467.00	439.00
Fines Income	108,522.49	111,491.92	79,397.17	23,179.00	43,729.75
Municipal Aid	39,826.26	42,814.81	43,773.01	42,949.71	39,704.37
American Rescue				266,122.24	266,125.35
Grants/Donations	1,528,150.00	8,437.50	2,145.00	2,726.00	80.00
Huntsville Schools	98,124.51	110,565.76	72,791.15		
Interest Income	97,142.76	73,136.18	66,930.30		
Madison County	22,969.04	21,988.02	26,019.52	12,270.66	16,592.65
Misc Income	24,369.71	46,058.96	2,144.49	21,571.90	15,791.64
Police Stipend 2022				1,099.44	525.90
Rental Income	7,705.00	550.00		43,060.00	
Transfer In	582,139.96	50,285.01	67,756.48		
City Sales Tax	1,180,869.41	2,191,163.72	1,200,022.53	645,065.78	3,200.00
County Sales Tax	425,778.30	442,766.41	416,780.44	1,166,393.15	1,010,636.66
Property Tax	167,918.48	150,912.97	158,685.76	397,864.52	311,277.83
				115,928.77	132,633.45
	\$4,731,660.39	\$3,674,577.10	\$2,622,844.83	\$3,167,091.00	\$2,259,772.89

2025 REVENUE BY						
	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Building Permits	305.00	\$405.00	3265.00	7690.00	16646.27	200.00
Business License	160.00	\$60.00	75.00	30.00	130.00	1585.00
City Sales Tax	108,916.00	\$118,667.00	88252.00	90825.94	114122.10	106901.50
County Sales Tax	37,078.00	\$40,574.00	34417.00	33858.79	42784.96	37958.33
Fines Income	7,960.00	\$8,045.00	7724.00	13029.05	231.50	6863.46
Fire Dept Fees	710.00	\$7,075.00	1015.00	175.00	0.00	175.00
Franchise Fees	31,600.00	\$39,064.00	37462.00	34672.52	28970.82	31343.26
Grants/Donations		\$87,344.00	0.00	50.00	0.00	2000.00
Huntsville Schools	13,083.00	\$13,083.00	17083.00	13083.20	0.00	0.00
Interest Income	102.00	\$90.00	7900.00	38568.86	6965.00	5745.40
Misc Income	10.00	\$1,197.00	5.00	5.00	1355705.00	2325.69
Misc Permits	4.00	\$2.00	6.00	8.00	14.00	20.00
Municipal Aid	5,820.00	\$2,949.00	2949.00	2948.54	2947.15	2942.96
Property Tax	18,989.00	\$0.00	0.00	4937.49	51536.18	3196.11
Rental Income	100.00	\$0.00	225.00	475.00	0.00	300.00
	224,837.00	\$318,555.00	\$ 197,038.00	\$ 240,357.39	1,620,053.	201,557.

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Building Permits	1,614.	1,651.	4,689.	563.	548.	0.
Business License	4,860.	950.	640.	330.	60.	0.
City Sales Tax	114,067.	111,416.	112,686.	106,713.	108,303.	0.
County Sales Tax	40,150.	38,934.	41,076.	38,385.	40,563.	0.
Fines Income	10.	18,261.	9,125.	14,150.	10,376.	0.
Fire Dept Fees	35.	140.	85.	0.	0.	0.
Grants/Donations	0.	1,000.	500.	80,656.	0.	0.
Franchise Fees	32,845.	38,469.	43,840.	36,918.	34,034.	0.
Huntsville Schools	0.	0.	0.	0.	45,792.	0.
Interest Income	11,881.	3,920.	4,927.	12,444.	4,698.	0.
Misc Income	803.	15.	20.	3,841.	16,748.	0.
Misc Permits	28.	10.	24.	24.	8.	0.
Municipal Aid	8,063.	2,368.	2,947.	2,947.	2,947.	0.
Property Tax	4,827.	3,887.	3,326.	20,128.	57,092.	0.
Rental Income	100.	0.	775.	325.	975.	0.
Transfer In	0.	13,083.	356,211.	35,000.	53,500.	0.
	219,282.	234,104.	580,871.	358,241.	381,163.	0.

General Fund Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures				
Revenue				
General Revenues				
Building Permits	548.42	40,484.15	25,000.00	161.94%
Business License Fees	60.00	8,880.00	8,000.00	111.00%
City Sales Tax	108,302.77	1,180,869.41	1,350,000.00	87.47%
County Sales Tax	40,562.94	425,778.30	450,000.00	94.62%
Fines Income	10,375.75	95,773.95	100,000.00	95.77%
Fire Dept Fees	0.00	9,410.00	9,500.00	99.05%
Franchise Fees	34,033.93	389,219.32	380,000.00	102.43%
Grants/Donations	0.00	1,528,150.00	1,444,944.36	105.76%
Huntsville Schools SRO	45,791.65	98,124.51	123,648.98	79.36%
Interest Income	4,698.31	97,142.76	70,000.00	138.78%
Madison County	5,519.51	22,969.04	23,266.02	98.72%
Misc Income	16,748.31	24,303.25	0.00	
Misc Permits	8.00	148.00	400.00	37.00%
Municipal Aid	2,947.16	39,829.26	43,000.00	92.63%
Property Tax Assessment	57,091.61	167,918.48	155,000.00	108.33%
Rental Income	975.00	7,425.00	4,000.00	185.63%
Transfer In	53,500.00	582,139.96	54,500.00	1,068.15%
General Revenues Totals	\$381,163.36	\$4,718,565.39	\$4,241,259.36	
Revenue	\$381,163.36	\$4,718,565.39	\$4,241,259.36	
Gross Profit	\$381,163.36	\$4,718,565.39	\$4,241,259.36	
Expenses				
Administrative				
Advertising	0.00	3,043.00	2,500.00	121.72%
Dues/Licenses	0.00	4,998.52	5,854.52	85.38%
Equipment	0.00	217.80	0.00	
Equipment - Office	146.61	10,155.87	14,000.00	72.54%
Fuel	25.88	222.39	1,000.00	22.24%
Improvements	9,873.00	302,167.62	399,850.00	75.57%
Insurance - Buildings	0.00	3,679.65	2,996.27	122.81%
Insurance - Health	1,176.04	13,241.47	14,271.84	92.78%
Insurance - Legal & Other	0.00	10,796.25	5,330.00	202.56%
Insurance - Vehicles	0.00	0.00	248.50	
Land/Buildings	0.00	175,195.00	175,000.00	100.11%
Meeting Expense	0.00	0.00	500.00	
Miscellaneous Expense	255.30	236,157.00	6,000.00	3,935.95%
Other Services	5,749.41	56,863.43	54,398.00	104.53%
Payroll Taxes	999.35	11,547.80	16,939.71	68.17%
Repairs & Maint. - Bldgs.	8,295.00	37,547.69	5,000.00	750.95%
Repairs & Maint. - Veh/Equip	49.07	100.49	1,000.00	10.05%
Retirement - APERS	2,021.48	24,820.43	25,943.48	95.67%
Salaries	16,927.93	197,326.16	227,434.08	86.76%
Supplies - Office	3,562.73	12,157.12	6,500.00	187.03%
Supplies/ Materials	6.65	6.65	0.00	
Travel/Training	348.56	13,656.54	17,000.00	80.33%
Unemployment	0.46	79.94	79.52	100.53%
Utilities/Phonel/Trash	1,509.18	14,446.79	12,000.00	120.39%
Vehicles	0.00	20,000.00	0.00	

General Fund

Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Workers' Comp	0.00	190.00	165.00	
Administrative Totals	\$50,946.65	\$1,148,617.61	\$994,010.92	115.15%
Animal Control/Sanitation				
Equipment	0.00	693.31	0.00	
Miscellaneous Expense	0.00	167.88	400.00	41.97%
Other Services	576.40	2,610.69	12,000.00	21.76%
Payroll Taxes	0.00	567.31	963.90	58.86%
Repairs & Maint. - Veh/Equip	0.00	0.00	3,000.00	
Retirement - APERS	0.00	513.21	0.00	
Salaries	0.00	7,512.00	12,600.00	59.62%
Supplies/ Materials	393.64	1,067.96	1,300.00	82.15%
Travel/Training	0.00	620.76	1,000.00	62.08%
Unemployment	0.00	6.29	14.00	44.93%
Utilities/Phonel/Trash	41.60	930.18	1,000.00	93.02%
Workers' Comp	0.00	47.00	42.00	111.90%
Animal Control/Sanitation Totals	\$1,011.64	\$14,736.59	\$32,319.90	
Building Inspector				
Dues/Licenses	0.00	25.00	125.00	20.00%
Other Services	0.00	3,600.00	3,600.00	100.00%
Payroll Taxes	163.20	1,791.38	1,958.40	91.47%
Salaries	2,133.33	23,416.63	25,600.00	91.47%
Supplies/ Materials	0.00	9.68	500.00	1.94%
Travel/Training	0.00	0.00	500.00	
Unemployment	0.00	14.01	14.00	100.07%
Workers' Comp	0.00	98.00	240.00	40.83%
Building Inspector Totals	\$2,296.53	\$28,954.70	\$32,537.40	
Code Enforcement				
Fuel	0.00	0.00	300.00	
Payroll Taxes	19.51	413.12	1,116.90	36.99%
Salaries	255.00	5,400.00	14,000.00	38.57%
Supplies/ Materials	0.00	2,495.33	2,560.00	97.47%
Unemployment	0.30	10.59	14.00	75.64%
Workers' Comp	0.00	98.00	137.00	71.53%
Code Enforcement Totals	\$274.81	\$8,417.04	\$18,127.90	
Court Department				
Dues/Licenses	0.00	278.57	350.00	79.59%
Insurance - Health	784.02	5,026.84	9,514.56	52.83%
Miscellaneous Expense	0.00	0.00	200.00	
Other Services	833.33	17,572.70	18,378.57	95.62%
Payroll Taxes	505.90	6,101.15	6,959.36	87.67%
Retirement - APERS	545.35	6,562.99	12,748.09	51.48%
Salaries	6,612.90	79,751.39	90,972.08	87.67%
Supplies - Office	109.81	2,420.99	3,000.00	80.70%
Travel/Training	81.24	547.33	1,000.00	54.73%
Unemployment	0.00	30.52	47.68	64.01%
Utilities/Phonel/Trash	124.76	2,163.74	4,000.00	54.09%
Workers' Comp	0.00	140.00	61.00	229.51%
Court Department Totals	\$9,597.31	\$120,596.22	\$147,231.34	
Economic Development				
Advertising	0.00	3,025.00	12,000.00	25.21%
Community Agreements	3,000.00	6,420.00	10,000.00	64.20%

General Fund Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Dues/Licenses	0.00	0.00	2,800.00	
Economic Development	0.00	1,209.69	30,000.00	4.03%
Payroll Taxes	146.62	1,612.82	1,759.50	91.66%
Salaries	1,916.66	21,083.26	25,000.00	84.33%
Supplies - Office	0.00	904.83	1,900.00	47.62%
Supplies/ Materials	87.71	87.71	0.00	
Travel/Training	0.00	130.00	2,700.00	4.81%
Unemployment	0.00	13.99	14.00	99.93%
Workers' Comp	0.00	100.00	16.00	625.00%
Economic Development Totals	\$5,150.99	\$34,587.30	\$86,189.50	
Fire Department				
Dues/Licenses	275.00	1,113.40	1,324.00	84.09%
Equipment	11,049.39	35,433.64	60,000.00	59.06%
Equipment - Office	0.00	0.00	1,000.00	
Fuel	0.00	9,004.11	9,500.00	94.78%
Insurance - Buildings	0.00	3,693.20	3,007.30	122.81%
Insurance - Health	784.03	9,070.19	9,514.56	95.33%
Insurance - Vehicles	0.00	0.00	11,402.70	
Land/Buildings	0.00	0.00	50,000.00	
Miscellaneous Expense	0.00	648.00	1,000.00	64.80%
Other Services	22.35	1,364.99	5,976.06	22.84%
Payroll Taxes	598.61	2,127.38	2,251.02	94.51%
Repairs & Maint. - Bldgs.	49.77	4,546.11	4,000.00	113.65%
Repairs & Maint. - Veh/Equip	171.07	18,146.37	26,000.00	69.79%
Salaries	41,395.38	147,614.28	144,710.08	102.01%
Supplies - Office	440.00	1,717.86	1,000.00	171.79%
Supplies - Uniforms	0.00	3,087.72	3,500.00	88.22%
Supplies/ Materials	414.23	7,713.86	9,000.00	85.71%
Travel/Training	119.38	12,545.91	25,000.00	50.18%
Unemployment	60.14	115.57	162.00	71.34%
Utilities/Phonel/Trash	1,151.51	19,040.34	23,000.00	82.78%
Vehicles	0.00	0.00	50,000.00	
Workers' Comp	0.00	2,300.30	1,723.00	133.51%
Fire Department Totals	\$56,530.86	\$279,283.23	\$443,070.72	
Police Dept				
Dispatching Service	0.00	35,000.00	35,000.00	100.00%
Dues/Licenses	0.00	125.00	305.00	40.98%
Equipment	19,589.23	67,308.90	70,000.00	96.16%
Fuel	3,340.31	27,629.99	43,500.00	63.52%
Insurance - Buildings	0.00	5,292.26	4,310.00	122.79%
Insurance - Health	5,096.14	47,472.63	66,601.92	71.28%
Insurance - Vehicles	0.00	457.50	3,827.50	11.95%
Miscellaneous Expense	0.00	2,195.35	1,000.00	219.54%
Other Services	4,061.74	42,520.99	33,112.00	128.42%
Payroll Taxes	4,456.60	50,907.79	58,294.44	87.33%
Police Pensions	(13,585.80)	44,183.42	99,784.37	44.28%
Repairs & Maint. - Bldgs.	394.27	4,213.22	8,000.00	52.67%
Repairs & Maint. - Veh/Equip	1,611.09	24,678.33	29,200.00	84.51%
Retirement - APERS	964.07	10,604.21	12,924.42	82.05%
Salaries	58,256.26	665,465.63	762,018.83	87.33%
Supplies - Office	41.88	6,012.90	6,000.00	100.22%
Supplies - Uniforms	222.75	8,402.53	8,500.00	98.85%
Supplies/ Materials	303.69	4,524.62	4,600.00	98.36%

General Fund Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Travel/Training	1,714.91	5,003.75	12,000.00	41.70%
Unemployment	2.60	255.68	204.00	125.33%
Utilities/Phone/Trash	894.43	14,340.56	18,000.00	79.67%
Vehicles	0.00	44,000.00	44,000.00	100.00%
Workers' Comp	0.00	7,619.30	6,657.00	114.46%
Police Dept Totals	\$87,364.17	\$1,118,214.56	\$1,327,839.48	
Street Department				
Insurance - Health	1,960.06	21,169.14	23,786.40	89.00%
Payroll Taxes	1,402.51	18,370.20	20,032.92	91.70%
Retirement - APERS	2,822.52	33,591.62	37,958.09	88.50%
Salaries	18,473.87	241,722.67	343,729.61	70.32%
Unemployment	0.00	101.58	84.00	120.93%
Street Department Totals	\$24,658.96	\$314,955.21	\$425,591.02	
Unallocated				
Payroll Taxes	16.07	16.07	0.00	
Police Pensions	11,571.12	11,571.12	0.00	
Salaries	210.00	210.00	0.00	
Unallocated Totals	\$11,797.19	\$11,797.19	\$0.00	
Expenses	\$249,629.11	\$3,080,159.65	\$3,506,918.18	
Revenue Less Expenditures	\$131,534.25	\$1,638,405.74	\$734,341.18	
Other Expenses				
Administrative				
Transfer Out	0.00	1,288,192.46	1,485,972.02	86.69%
Transfer To Airport	0.00	63,253.93	6,500.00	973.14%
Transfer To Park	13,698.00	77,698.00	60,000.00	129.50%
Administrative Totals	\$13,698.00	\$1,429,144.39	\$1,552,472.02	
Economic Development				
Account Cleanup	0.00	(1,140.39)	0.00	
Economic Development Totals	\$0.00	(\$1,140.39)	\$0.00	
Unallocated				
Account Cleanup	0.00	21,683.43	0.00	
Unallocated Totals	\$0.00	\$21,683.43	\$0.00	
Other Expenses	\$13,698.00	\$1,449,687.43	\$1,552,472.02	
Net Change in Fund Balance	\$117,836.25	\$188,718.31	(\$818,130.84)	
Fund Balances				
Beginning Fund Balance	3,335,735.71	3,264,853.65	0.00	
Net Change in Fund Balance	117,836.25	188,718.31	(818,130.84)	
Ending Fund Balance	3,453,571.96	3,453,571.96	0.00	

Street Fund

Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures				
Revenue				
Interest Income	823.33	9,596.25	7,000.00	137.09%
Misc Income	0.00	424.83	0.00	
Municipal Aid	19,729.70	223,823.87	240,000.00	93.26%
Property Tax Assessment	24,474.00	116,656.87	58,000.00	201.13%
Revenue	\$45,027.03	\$350,501.82	\$305,000.00	
Gross Profit	\$45,027.03	\$350,501.82	\$305,000.00	
Expenses				
Dues/Licenses	0.00	0.00	45.00	
Equipment	60.93	42,860.76	64,000.00	66.97%
Fuel	1,248.90	25,695.58	20,500.00	125.34%
Grant Projects	0.00	0.00	79,000.00	
Insurance - Buildings	0.00	1,611.82	1,312.48	122.81%
Insurance - Vehicles	0.00	0.00	4,215.92	
Miscellaneous Expense	0.00	983.06	1,000.00	98.31%
Other Services	160.00	7,210.00	9,920.00	72.68%
Repairs & Maint - Street Proj.	56,965.00	76,662.48	332,406.60	23.06%
Repairs & Maint. - Bldgs.	0.00	650.00	1,500.00	43.33%
Repairs & Maint. - Veh/Equip	997.21	18,916.23	19,000.00	99.56%
Supplies - Uniforms	0.00	1,383.46	4,500.00	30.74%
Supplies/ Materials	1,431.71	25,401.18	19,000.00	133.69%
Travel/Training	0.00	0.00	500.00	
Utilities/Phonel/Trash	3,229.80	38,259.10	42,000.00	91.09%
Workers' Comp	0.00	5,809.00	5,600.00	103.73%
Expenses	\$64,093.55	\$245,442.67	\$604,500.00	
Revenue Less Expenditures	(\$19,066.52)	\$105,059.15	(\$299,500.00)	
Other Expenses				
Transfer Out	13,500.00	27,321.20	13,500.00	202.38%
Other Expenses	\$13,500.00	\$27,321.20	\$13,500.00	
Net Change in Fund Balance	(\$32,566.52)	\$77,737.95	(\$313,000.00)	
Fund Balances				
Beginning Fund Balance	440,374.37	330,069.90	0.00	
Net Change in Fund Balance	(32,566.52)	77,737.95	(313,000.00)	
Ending Fund Balance	407,807.85	407,807.85	0.00	

Admin of Justice Fund
Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	17,828.25	192,455.51
Interest Income	113.05	1,579.63
Revenue	\$17,941.30	\$194,035.14
Gross Profit	\$17,941.30	\$194,035.14
Expenses		
County Fees & Costs	2,290.69	22,906.90
Miscellaneous Expense	0.00	2,290.69
State Fees & Costs	8,914.13	121,264.64
Expenses	\$11,204.82	\$146,462.23
Revenue Less Expenditures	\$6,736.48	\$47,572.91
Other Expenses		
Transfer Out	40,000.00	40,000.00
Other Expenses	\$40,000.00	\$40,000.00
Net Change in Fund Balance	(\$33,263.52)	\$7,572.91
Fund Balances		
Beginning Fund Balance	84,691.48	43,855.05
Net Change in Fund Balance	(33,263.52)	7,572.91
Ending Fund Balance	51,427.96	51,427.96

Airport Fund
Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
City Sales Tax	58.38	368.46
County Sales Tax	144.00	918.21
Grants/Donations	0.00	288,929.91
Interest Income	133.62	3,055.34
Misc Income	0.00	260.33
Rental Income	7,005.00	73,551.00
Sale Of Material	1,968.68	42,022.96
Transfer In	0.00	102,033.52
Revenue	\$9,309.68	\$511,139.73
Gross Profit	\$9,309.68	\$511,139.73
Expenses		
Fuel	0.00	23,737.50
Grant Projects	0.00	31,000.00
Improvements	25,605.00	328,881.25
Insurance - Buildings	1,258.68	6,266.45
Labor - Contract	721.50	5,726.50
Land/Buildings	0.00	71,884.84
Miscellaneous Expense	0.00	39,042.12
Repairs & Maint. - Veh/Equip	0.00	6,224.05
Sales Tax	731.00	4,309.03
Supplies/ Materials	2.59	772.58
T- Hangars	0.00	1,768.27
Utilities/Phone/Trash	189.96	10,919.95
Expenses	\$28,508.73	\$530,532.54
Revenue Less Expenditures	(\$19,199.05)	(\$19,392.81)
Net Change in Fund Balance	(\$19,199.05)	(\$19,392.81)
Fund Balances		
Beginning Fund Balance	72,512.01	72,705.77
Net Change in Fund Balance	(19,199.05)	(19,392.81)
Ending Fund Balance	53,312.96	53,312.96

Court Automation Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Nov 2025	Jan 2025
	Nov 2025	Nov 2025
	Actual	Actual
Revenue & Expenditures		
Revenue		
Fines Income	2,252.50	48,169.46
Interest Income	82.04	894.26
Misc Income	0.00	200.00
Revenue	\$2,334.54	\$49,263.72
Gross Profit	\$2,334.54	\$49,263.72
Expenses		
Equipment - Office	1,562.57	19,233.15
Miscellaneous Expense	0.00	16,574.46
Supplies - Office	1,252.21	1,792.86
Utilities/Phonel/Trash	73.80	778.42
Expenses	\$2,888.58	\$38,378.89
Revenue Less Expenditures	(\$554.04)	\$10,884.83
Net Change in Fund Balance	(\$554.04)	\$10,884.83
Fund Balances		
Beginning Fund Balance	41,288.92	29,850.05
Net Change in Fund Balance	(554.04)	10,884.83
Ending Fund Balance	40,734.88	40,734.88

Fire Dept Act 833 Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Nov 2025	Jan 2025
	Nov 2025	Nov 2025
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	68.28	518.13
State Of Arkansas	0.00	18,025.72
Revenue	\$68.28	\$18,543.85
Gross Profit	\$68.28	\$18,543.85
Revenue Less Expenditures	\$68.28	\$18,543.85
Net Change in Fund Balance	\$68.28	\$18,543.85
Fund Balances		
Beginning Fund Balance	35,605.14	17,129.57
Net Change in Fund Balance	68.28	18,543.85
Ending Fund Balance	35,673.42	35,673.42

**Fire Equipment Purchase Acct.
Statement of Revenue and Expenditures**

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
Grants/Donations	0.00	54,876.00
Misc Income	0.00	37,824.00
Revenue	\$0.00	\$92,700.00
Gross Profit	\$0.00	\$92,700.00
Expenses		
Bank Service Charge	0.00	4.00
Equipment	0.00	92,691.00
Expenses	\$0.00	\$92,695.00
Revenue Less Expenditures	\$0.00	\$5.00
Net Change in Fund Balance	\$0.00	\$5.00
Fund Balances		
Beginning Fund Balance	5.00	0.00
Net Change in Fund Balance	0.00	5.00
Ending Fund Balance	5.00	5.00

General Fund Reserve
Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	1.06	17.71
Misc Income	0.00	4,764.27
Revenue	\$1.06	\$4,781.98
Gross Profit	\$1.06	\$4,781.98
Revenue Less Expenditures	\$1.06	\$4,781.98
Other Expenses		
Transfer Out	0.00	4,764.27
Other Expenses	\$0.00	\$4,764.27
Net Change in Fund Balance	\$1.06	\$17.71
Fund Balances		
Beginning Fund Balance	555.21	538.56
Net Change in Fund Balance	1.06	17.71
Ending Fund Balance	556.27	556.27

Huntsville City Parks Fund

Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
Concession Income	0.00	2,000.00
Grants/Donations	0.00	29,000.00
Interest Income	97.61	996.74
League Fees	0.00	16,800.00
Misc Income	0.00	2,500.00
Transfer In	13,698.00	77,698.00
Revenue	\$13,795.61	\$128,994.74
Gross Profit	\$13,795.61	\$128,994.74
Expenses		
Equipment	0.00	9,381.18
Insurance - Buildings	0.00	1,219.33
Labor - Contract	0.00	4,000.00
Labor- League	0.00	11,720.00
League Expense	0.00	957.85
Lighting	0.00	2,508.75
Miscellaneous Expense	396.00	3,960.32
Other Services	0.00	9,415.76
Repairs & Maint. - Bldgs.	0.00	15,247.52
Repairs & Maint. - Veh/Equip	0.00	118.60
Supplies/ Materials	117.17	3,349.76
Utilities/Phonel/Trash	1,435.90	21,055.59
Expenses	\$1,949.07	\$82,934.66
Revenue Less Expenditures	\$11,846.54	\$46,060.08
Net Change in Fund Balance	\$11,846.54	\$46,060.08
Fund Balances		
Beginning Fund Balance	40,435.29	6,221.75
Net Change in Fund Balance	11,846.54	46,060.08
Ending Fund Balance	52,281.83	52,281.83

LOPFI Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Nov 2025	Jan 2025
	Nov 2025	Nov 2025
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	284.91	2,846.25
Property Tax Assessment	8,156.96	46,362.00
Revenue	\$8,441.87	\$49,208.25
Gross Profit	\$8,441.87	\$49,208.25
Expenses		
Firemen's Pensions	120.00	14,466.44
Expenses	\$120.00	\$14,466.44
Revenue Less Expenditures	\$8,321.87	\$34,741.81
Net Change in Fund Balance	\$8,321.87	\$34,741.81
Fund Balances		
Beginning Fund Balance	146,330.62	119,910.68
Net Change in Fund Balance	8,321.87	34,741.81
Ending Fund Balance	154,652.49	154,652.49

Police Act 988 of 91' Fund
Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,940.00	15,093.00
Interest Income	21.57	162.63
Revenue	\$1,961.57	\$15,255.63
Gross Profit	\$1,961.57	\$15,255.63
Expenses		
Equipment	0.00	9,763.71
Vehicles	0.00	11,142.00
Expenses	\$0.00	\$20,905.71
Revenue Less Expenditures	\$1,961.57	(\$5,650.08)
Net Change in Fund Balance	\$1,961.57	(\$5,650.08)
Fund Balances		
Beginning Fund Balance	9,933.13	17,544.78
Net Change in Fund Balance	1,961.57	(5,650.08)
Ending Fund Balance	11,894.70	11,894.70

Police Special Projects Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Nov 2025	Jan 2025
	Nov 2025	Nov 2025
	Actual	Actual
Revenue & Expenditures		
Revenue		
Grants/Donations	0.00	4,764.27
Interest Income	13.03	147.63
Revenue	\$13.03	\$4,911.90
Gross Profit	\$13.03	\$4,911.90
Revenue Less Expenditures	\$13.03	\$4,911.90
Net Change in Fund Balance	\$13.03	\$4,911.90
Fund Balances		
Beginning Fund Balance	6,792.24	1,893.37
Net Change in Fund Balance	13.03	4,911.90
Ending Fund Balance	6,805.27	6,805.27

Prisoner Act 1188 Fund
Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,688.00	13,588.00
Interest Income	40.49	1,085.65
Revenue	\$1,728.49	\$14,673.65
Gross Profit	\$1,728.49	\$14,673.65
Expenses		
Other Services	1,125.00	5,025.00
Expenses	\$1,125.00	\$5,025.00
Revenue Less Expenditures	\$603.49	\$9,648.65
Other Expenses		
Transfer Out	0.00	35,000.00
Other Expenses	\$0.00	\$35,000.00
Net Change in Fund Balance	\$603.49	(\$25,351.35)
Fund Balances		
Beginning Fund Balance	20,849.87	46,804.71
Net Change in Fund Balance	603.49	(25,351.35)
Ending Fund Balance	21,453.36	21,453.36

Wastewater Facility Huntsville
Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	0.42	4.89
Revenue	\$0.42	\$4.89
Gross Profit	\$0.42	\$4.89
Revenue Less Expenditures	\$0.42	\$4.89
Net Change in Fund Balance	\$0.42	\$4.89
Fund Balances		
Beginning Fund Balance	216.98	212.51
Net Change in Fund Balance	0.42	4.89
Ending Fund Balance	217.40	217.40

Water Tank Simmons Bond Construction Fund
Statement of Revenue and Expenditures

	Current Period Nov 2025 Nov 2025 Actual	Year-To-Date Jan 2025 Nov 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	0.00	408.87
Revenue	\$0.00	\$408.87
Gross Profit	\$0.00	\$408.87
Expenses		
Miscellaneous Expense	23.57	258.55
Expenses	\$23.57	\$258.55
Revenue Less Expenditures	(\$23.57)	\$150.32
Net Change in Fund Balance	(\$23.57)	\$150.32
Fund Balances		
Beginning Fund Balance	218,770.12	218,596.23
Net Change in Fund Balance	(23.57)	150.32
Ending Fund Balance	218,746.55	218,746.55

COUNCIL MEETING MINUTES

November 10, 2025

CALL TO ORDER

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:00 P.M.

ROLL CALL / QUORUM

Councilors Stephen Ford, Leslie Evans, Chrystal Lacey, Roger Eoff, Scott Thomas, Guy Roden and Bettina Coger were present. Councilor Brad Willis was absent. Watkins called roll and declared a quorum.

INVOCATION / PLEDGE OF ALLEGIANCE

Councilor Thomas shared the Invocation and Councilor Thomas led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilor Coger made a motion to table item number 13-C on the agenda, regarding the approving on the intra -agency agreement between the City of Huntsville and County of Madison. Seconded by Councilor Eoff. Motion approved.

INTRODUCTION OF SPECIAL GUESTS

None

SPECIAL ORDER OF BUSINESS

None

APPROVAL OF MINUTES

Councilor Eoff made a motion to approve the minutes of October 13, 2025, seconded by Councilor Ford. Motion approved.

PUBLIC COMMENTS

None

CITY DEPARTMENT REPORTS

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Chief Herring reported that in October, Animal Control picked up five dogs—three were returned to their owners and two remain at the shelter. He also discussed the Police Department’s participation in the state-reimbursed STEP program, which provides overtime for officers conducting focused traffic enforcement. The October 19–25 focus was distracted driving, resulting in 177 stops, 36 citations, and 5 arrests.
- The Public Works Director, Brian Robinson, reported ongoing work on the College Park bathrooms and installation of Christmas lights.
- Water Director Sean Davis gave a brief slideshow of all the projects that are going on at the Water Department and upgrades for 2026.
- Fire Chief Kevin Shinn reported that some of his crew members recently completed a heavy rescue training course in Ohio that focused on lifting and stabilizing heavy vehicles and

construction incidents. He announced the 2nd Annual Toys for Tots Fundraiser at Station 2 on November 22nd at 11:00 am

- Mayor Dotson thanked Representative James Eaton for donating a Lincoln MKS that will be used at the Airport.
- Mayor Dotson reported that for December's meeting we will discuss the 2024 Legislative Audit and also the budget.
- Mayor Dotson reported that we are working on a credit app with Governmental Capital to borrow money for the training center.
- Mayor Dotson stated that the Bond closing for the water department will be November 25th.
- Mayor Dotson reported that the bank committee has given a directive to proceed with exploring the cost associated with the demolition and purchase of the bank building and present those findings to the city council for consideration of the purchase. He stated that before we look at purchasing the building, that someone has contacted him this week about the city buying 19.50 acres from Dotson to Gaskill to Lee St.. He stated that he is formally asking this committee to meet again to see if it would be in the best interest of the city to buy the bank building or the land on Dotson.
- Mayor Dotson wanted to thank the Budget Committee and stated that they have done a fantastic job on the budget. He gave a brief overview of each department's budget and if they had an increase or decrease in next year's budget. He said in all with the numbers right now the City is looking at saving \$341,000.00 in the 2026 budget.
- Mayor Dotson stated that we should be receiving soon \$343,000.00 for the hanger project at the Airport and another \$42,000.00 for the bathrooms at College Street Park.

COMMISSION / COMMITTEE REPORTS PROVIDED

- | | |
|--------------------------------------|----------------------------------|
| • Infrastructure Committee-Oct 14th | Airport Comm.-Oct 22nd |
| • Water & Sewer Comm.-Oct 16th | Bank Building Committee-Oct 22nd |
| • Economic Development Comm-Oct 21st | Wage & Position-Oct 29th |
| • Wage & Position Committee-Oct 21st | |

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Dotson introduced an Ordinance to Rezone Certain Lands from General to Industrial (I2) to Dual Use Zone (DUZ), Exhibit "A". Councilor Eoff made a motion to put it on its first reading, seconded by Councilor Eoff. 2025-

Mayor Dotson introduced an Ordinance to Confirm Ward-Based Voting in the City of Huntsville and Declaring an Emergency. Councilor Thomas made a motion to place the ordinance on its first reading in full, seconded by Councilor Ford. Attorney Fritts read the

ordinance. Councilor Thomas made a motion to suspend the rules of reading the ordinance on three separate occasions and proceed with the second reading by title only, seconded by Councilor Ford. Attorney Fritts read the title. Councilor Thomas made a motion to suspend the rules of reading the ordinance on three separate occasions and proceed with the third reading by title only, seconded by Councilor Roden. Attorney Fritts read the title. Mayor Dotson opened the floor for further discussion. After no discussion, Councilor Eoff made a motion to adopt the ordinance, seconded by Councilor Lacey. Councilor Thomas made a motion to Accept the Emergency Clause, seconded by Councilor Eoff. Motion carried. Ord. 2025-10

Mayor Dotson introduced a Resolution Regarding the Acceptance of a Certain Donation. Councilor Eoff made a motion to adopt the resolution, seconded by Councilor Ford. Motion carried. Res.16-2025

Mayor Dotson introduced a Resolution Adopting an Artificial Intelligence Policy for the City of Huntsville in Compliance with Act 848 of 2025; and for other purposes. Councilor Eoff made a motion to adopt the resolution, seconded by Councilor Thomas. Motion carried. Res. 17-2025.

ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

ADJOURNMENT

Councilor Eoff made a motion to adjourn the meeting, seconded by Councilor Lacey. Meeting adjourned 7:20.

Mayor Travis Dotson

City Clerk Janice Smith