



# CITY OF HUNTSVILLE COUNCIL MEETING

MONDAY, FEBRUARY 9, 2026  
City Hall | 6:00 PM

## Agenda

1. **Call to Order** – Mayor Travis Dotson
2. **Roll Call - Establish Quorum** – Finance Director Carmen Watkins
3. **Invocation** – Councilor Scott Thomas
4. **Pledge of Allegiance** – Councilor Stephen Ford
5. **Approval of Agenda**
  - a. Councilors may add items or delete items.
  - b. Motion required to approve as submitted or amended.
6. **Introduction of Special Guests**
7. **Special Order of Business**

Resignation due to sickness of a Mayor's Youth Council member.  
Swearing in of Sam Dupwe for Mayor's Youth Council.  
Oath of Office-Planning Commission-Jonathan Taylor

8. **Approval of Minutes of January 12<sup>th</sup>**
9. **Public Comments**
10. **City Department Reports** (provided in emailed agenda packet)
  - a. Police Department
  - b. Public Works Department
  - c. Water Department
  - d. Fire Department
  - e. Finance Director
  - f. Mayor
  - g. Economic Development Director
  - h. Planning Director
  - i. Building Inspector
  - j. Code Enforcement Officer
  - k. Animal Control Officer
11. **Commission and Committee Reports** (emailed with agenda packet)
  - a. Airport Commission-Jan. 8<sup>th</sup>
  - b. Infrastructure Committee-Jan. 15<sup>th</sup>
  - c. Water and Sewer Commission-Jan 15<sup>th</sup>
  - d. Economic Development Commission-Jan 20<sup>th</sup>
  - e. Planning Commission-Feb. 6h

### 12. Unfinished Business

### 13. New Business

- a. Resolution 4-2026 Approving the Destruction of Certain City Records.
- b. Discussion on Siddons-Martin Invoices from 2024(Fire Department).
- c. Discussion on Resolution 6-2024 Allowing Temporary Discounts to Builders and Contractors.
- d. Ordinance 2026-X To Rezone Certain Lands from Low Density Residential (R1) to High Density Residential (R-3). 1<sup>st</sup> Reading.

### 14. Announcements/Correspondence/Comments

- a. Water & Sewer Commission-Thursdays, Feb. 19th
- b. Economic Development-Monday, Feb. 16<sup>th</sup> 1:00 pm
- c. Planning Commission-Feb 23<sup>rd</sup> 6:00 pm

**Travis Dotson**  
Mayor

**Janice Smith**  
City Clerk

**Councilor Roger Eoff**  
Ward I, Position I

**Councilor Chrystal Lacey**  
Ward I, Position II

**Councilor Scott Thomas**  
Ward II, Position I

**Councilor Leslie Evans**  
Ward II, Position II

**Councilor Guy Roden**  
Ward III, Position I

**Brad Willis**  
Ward III, Position II

**Councilor Bettina Coger**  
Ward IV, Position I

**Councilor Stephen Ford**  
Ward IV, Position II

**Jessica Fritts**  
City Attorney

**Josh Herring**  
Chief of Police

**Brian Robinson**  
Public Works Director

**Carmen Watkins**  
Finance Director

**Kevin Shinn**  
Fire Department Chief

**Sean Davis**  
Water Department Director

**Brandi Holt**  
Economic Development Director

**Huntsville City Hall**

208 E War Eagle Ave  
Huntsville, AR 72740  
479.738.6607

[www.huntsvillearkansas.org](http://www.huntsvillearkansas.org)

d. City Council Meeting-Mar. 9<sup>th</sup> 6:00 pm

**15. Adjournment**

**COUNCIL MEETING MINUTES**  
**January 12, 2026**

**Special Order of Business**

A public hearing was held for the implementation of an Arkansas Community and Economic Development Program (ACEDP) grant for the Huntsville Fire Department to inform citizens of the current scope and progress of the ACEDP project. Chelsey Weaver, the Community Development Coordinator for NWAEDD, presented slides of the equipment that was bought by the Fire Department with the grant money. It included a new rescue boat, a Ranger side-by-side, and Toyota Tacoma and equipment to outfit the truck and boat. After discussion the meeting was declared closed.

A public hearing was held to discuss the zoning change for 1128 N Gaskill St., from DUZ zone to R5 zone, with the intent of the rezone is to ensure multi-family housing development is feasible on this property. Zak Johnston, the Civil Engineer for the project, showed slides of the 32-unit townhomes they are wanting to build on the property. Mayor Dotson rescued himself, since his home is right across the street where the proposed townhomes are going to be built. After much discussion the meeting was declared closed.

A public hearing was held to discuss the zoning change for 217 Amanda Pl, From DUZ zone to R2 zone, with the intent to build single family residential homes on the property. Richard DeLaughter, the owner of the property, and Zak Johnston, the engineer, gave a description of how the proposed change should improve the conditions for the existing property by improving Amanda Pl with the construction of a subdivision. After discussion the meeting was declared closed.

**CALL TO ORDER**

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:50 P.M.

**ROLL CALL / QUORUM**

Councilors Stephen Ford, Brad Willis, Leslie Evans, Chrystal Lacey, Scott Thomas, Guy Roden and Bettina Coger were present. Roger Eoff was absent. Watkins called roll and declared a quorum.

**INVOCATION / PLEDGE OF ALLEGIANCE**

Councilor Thomas shared the Invocation and Counciler Coger led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Counciler Roden made a motion to approve the Agenda, Seconded by Councilor Ford. Motion approved.

**INTRODUCTION OF SPECIAL GUESTS**

Mayor Dotson introduced April Shy who is running for Juvenile Judge.

**SPECIAL ORDER OF BUSINESS**

See above

**APPROVAL OF MINUTES**

Councilor Roden made a motion to approve the minutes of December 8, 2025 , seconded by Councilor Evans. Motion approved.

**PUBLIC COMMENTS**

None

## CITY DEPARTMENT REPORTS

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Chief Herring reported that in December, the step program concentrated on Driving while Intoxicated (DWI). He stated that out of the 45 stops only 1 citation was issued for DWI.
- Public Work Director Brian Robinson reported that the new bathrooms are open at College Park.
- Mayor Dotson reported that the City has received the Trendsetter Award for the renovation of the Basham Building.
- Mayor Dotson reported that we will be getting flashing beacons lights in our school zones.

## COMMISSION / COMMITTEE REPORTS PROVIDED

- Water & Sewer Comm.-Dec 18<sup>th</sup>
- Planning Comm.-Dec 22<sup>nd</sup>

## UNFINISHED BUSINESS

Mayor Dotson introduced an Ordinance to Rezone Certain Lands from General Industrial (I2) to Dual Use Zone (DUZ). Councilor Thomas made a motion to place the ordinance on its third reading by title only, seconded by Councilor Roden. Motion carried. Councilor Thomas made a motion to Adopt the Ordinance, seconded by Councilor Ford. Motion carried. 2026-1.

## NEW BUSINESS

Mayor Dotson orally presented the State of the City report. He reported that the City was in very good financial condition.

Mayor Dotson introduced a Resolution Setting Forth the Meeting Rules of the City Council of the City of Huntsville, Arkansas. Councilor Thomas made a motion to adopt the resolution, seconded by Councilor Ford. Motion carried. Res. 1-2026. Councilor Roden made a motion to appoint Councilor Thomas as Mayor Pro Tempore in the event of Mayor Dotson's absence, seconded by Councilor Lacey. Motion carried.

Mayor Dotson introduced a Resolution Amending the Adopted 2025 Budget. Councilor Roden made a motion to adopt the resolution, seconded by Councilor Evans. Motion carried. Res. 2-2026.

Mayor Dotson introduced a Resolution Regarding the Inter-Agency Agreement Between the City of Huntsville, AR and the County of Madison, Ar. Councilor Roden made a motion to adopt the resolution, seconded by Councilor Ford. Motion carried. Res. 3-2026.

#### ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

#### ADJOURNMENT

Councilor Thomas made a motion to adjourn the meeting, seconded by Councilor Lacey. Meeting adjourned 7:40.

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Mayor Travis Dotson

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City Clerk Janice Smith



## General Fund Statement of Revenue and Expenditures

	Current Period	Year-To-Date	Annual Budget	Jan 2026 Dec 2026 Percent of Budget
	Jan 2026 Dec 2026 Actual	Jan 2026 Dec 2026 Actual	Jan 2026 Dec 2026	
<b>Revenue &amp; Expenditures</b>				
<b>Revenue</b>				
<b>General Revenues</b>				
Building Permits	540.00	540.00	36,000.00	1.50%
Business License Fees	105.00	105.00	8,500.00	1.24%
City Sales Tax	107,076.80	107,076.80	1,287,800.00	8.31%
County Sales Tax	41,392.55	41,392.55	462,440.00	8.95%
Fines Income	24,957.58	24,957.58	100,000.00	24.96%
Fire Dept Fees	3,675.00	3,675.00	9,400.00	39.10%
Franchise Fees	35,533.05	35,533.05	424,000.00	8.38%
Grants/Donations	3,481.48	3,481.48	25,000.00	13.93%
Huntsville Schools SRO	0.00	0.00	153,075.00	
Interest Income	12,787.33	12,787.33	75,000.00	17.05%
Madison County	0.00	0.00	60,672.02	
Misc Income	36.18	36.18	0.00	
Misc Permits	0.00	0.00	200.00	
Municipal Aid	5,813.47	5,813.47	43,000.00	13.52%
Property Tax Assessment	1,015.21	1,015.21	165,000.00	0.62%
Rental Income	225.00	225.00	4,000.00	5.63%
Transfer In	0.00	0.00	78,000.00	
<b>General Revenues Totals</b>	<b>\$236,638.65</b>	<b>\$236,638.65</b>	<b>\$2,932,087.02</b>	
<b>Revenue</b>	<b>\$236,638.65</b>	<b>\$236,638.65</b>	<b>\$2,932,087.02</b>	
<b>Gross Profit</b>	<b>\$236,638.65</b>	<b>\$236,638.65</b>	<b>\$2,932,087.02</b>	
<b>Expenses</b>				
<b>Administrative</b>				
Advertising	225.50	225.50	4,500.00	5.01%
Dues/Licenses	3,528.88	3,528.88	5,109.52	69.06%
Equipment - Office	1,445.21	1,445.21	14,458.00	10.00%
Fuel	60.64	60.64	750.00	8.09%
Improvements	2,597.98	2,597.98	50,000.00	5.20%
Insurance - Buildings	0.00	0.00	3,917.05	
Insurance - Health	1,282.02	1,282.02	15,458.48	8.29%
Insurance - Legal & Other	0.00	0.00	5,326.15	
Insurance - Vehicles	0.00	0.00	303.50	
Land/Buildings	0.00	0.00	30,000.00	
Meeting Expense	0.00	0.00	500.00	
Miscellaneous Expense	158.14	158.14	5,000.00	3.16%
Other Services	10,367.94	10,367.94	75,169.00	13.79%
Payroll Taxes	1,466.87	1,466.87	18,451.42	7.95%
Repairs & Maint. - Bldgs.	(27.50)	(27.50)	5,000.00	(0.55%)
Repairs & Maint. - Veh/Equip	0.00	0.00	300.00	
Retirement - APERS	3,139.22	3,139.22	27,293.83	11.50%
Salaries	25,135.46	25,135.46	241,195.08	10.42%
Supplies - Office	6,541.43	6,541.43	9,000.00	72.68%
Supplies/ Materials	204.88	204.88	0.00	
Travel/Training	215.81	215.81	17,000.00	1.27%
Unemployment	28.01	28.01	56.00	50.02%
Utilities/Phonel/Trash	3,820.61	3,820.61	15,400.00	24.81%
Workers' Comp	178.75	178.75	1,930.00	9.26%
<b>Administrative Totals</b>	<b>\$60,369.85</b>	<b>\$60,369.85</b>	<b>\$546,118.03</b>	

**General Fund**  
**Statement of Revenue and Expenditures**

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
<b>Building Inspector</b>				
Dues/Licenses	0.00	0.00	125.00	
Other Services	0.00	0.00	300.00	
Payroll Taxes	207.82	207.82	2,493.90	8.33%
Salaries	2,716.65	2,716.65	32,600.00	8.33%
Supplies/ Materials	0.00	0.00	250.00	
Travel/Training	0.00	0.00	250.00	
Unemployment	5.43	5.43	28.00	19.39%
Workers' Comp	325.95	325.95	352.00	92.60%
<b>Building Inspector Totals</b>	<b>\$3,255.85</b>	<b>\$3,255.85</b>	<b>\$36,398.90</b>	
<b>Code Enforcement</b>				
Fuel	0.00	0.00	400.00	
Payroll Taxes	22.95	22.95	963.90	2.38%
Salaries	300.00	300.00	12,600.00	2.38%
Supplies/ Materials	0.00	0.00	2,500.00	
Unemployment	0.60	0.60	14.00	4.29%
Workers' Comp	125.95	125.95	136.00	92.61%
<b>Code Enforcement Totals</b>	<b>\$449.50</b>	<b>\$449.50</b>	<b>\$16,613.90</b>	
<b>Court Department</b>				
Dues/Licenses	150.00	150.00	350.00	42.86%
Insurance - Health	854.68	854.68	9,852.32	8.67%
Miscellaneous Expense	0.00	0.00	200.00	
Other Services	1,666.66	1,666.66	11,500.00	14.49%
Payroll Taxes	785.09	785.09	7,250.14	10.83%
Retirement - APERS	829.55	829.55	13,330.40	6.22%
Salaries	10,262.58	10,262.58	94,773.08	10.83%
Supplies - Office	58.24	58.24	3,000.00	1.94%
Travel/Training	0.00	0.00	1,000.00	
Unemployment	20.53	20.53	43.52	47.17%
Utilities/Phonel/Trash	249.72	249.72	3,200.00	7.80%
Workers' Comp	67.61	67.61	729.00	9.27%
<b>Court Department Totals</b>	<b>\$14,944.66</b>	<b>\$14,944.66</b>	<b>\$145,228.46</b>	
<b>Economic Development</b>				
Advertising	0.00	0.00	6,000.00	
Community Agreements	3,000.00	3,000.00	9,000.00	33.33%
Dues/Licenses	0.00	0.00	1,000.00	
Economic Development	0.00	0.00	15,000.00	
Payroll Taxes	255.00	255.00	3,060.00	8.33%
Salaries	3,333.33	3,333.33	40,000.00	8.33%
Supplies - Office	0.00	0.00	1,500.00	
Travel/Training	0.00	0.00	2,000.00	
Unemployment	6.67	6.67	14.00	47.64%
Workers' Comp	29.68	29.68	320.00	9.28%
<b>Economic Development Totals</b>	<b>\$6,624.68</b>	<b>\$6,624.68</b>	<b>\$77,894.00</b>	
<b>Fire Department</b>				
Dues/Licenses	0.00	0.00	1,000.00	
Equipment	8,947.00	8,947.00	45,000.00	19.88%
Equipment - Office	0.00	0.00	1,000.00	
Fuel	1,333.15	1,333.15	12,000.00	11.11%
Insurance - Buildings	0.00	0.00	3,931.47	
Insurance - Health	854.68	854.68	9,772.32	8.75%
Insurance - Vehicles	0.00	0.00	13,042.70	

## General Fund

### Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Land/Buildings	0.00	0.00	50,000.00	
Miscellaneous Expense	0.00	0.00	1,000.00	
Other Services	3,750.00	3,750.00	6,327.47	59.27%
Payroll Taxes	208.89	208.89	9,192.46	2.27%
Repairs & Maint. - Bldgs.	21.43	21.43	6,000.00	0.36%
Repairs & Maint. - Veh/Equip	21,936.48	21,936.48	26,000.00	84.37%
Salaries	14,519.25	14,519.25	168,790.38	8.60%
Supplies - Office	561.45	561.45	1,200.00	46.79%
Supplies - Uniforms	0.00	0.00	3,500.00	
Supplies/ Materials	380.72	380.72	8,000.00	4.76%
Travel/Training	3,720.74	3,720.74	23,000.00	16.18%
Unemployment	28.82	28.82	162.00	17.79%
Utilities/Phonel/Trash	3,899.48	3,899.48	23,000.00	16.95%
Vehicles	0.00	0.00	100,000.00	
Workers' Comp	2,033.53	2,033.53	2,078.00	97.86%
<b>Fire Department Totals</b>	<b>\$62,195.62</b>	<b>\$62,195.62</b>	<b>\$513,996.80</b>	
<b>Police Dept</b>				
Advertising	0.00	0.00	400.00	
Dispatching Service	0.00	0.00	35,000.00	
Dues/Licenses	125.00	125.00	305.00	40.98%
Equipment	577.88	577.88	60,000.00	0.96%
Fuel	2,924.16	2,924.16	40,000.00	7.31%
Insurance - Buildings	0.00	0.00	5,633.69	
Insurance - Health	5,555.42	5,555.42	73,372.40	7.57%
Insurance - Vehicles	237.45	237.45	3,756.68	6.32%
Miscellaneous Expense	152.48	152.48	3,000.00	5.08%
Other Services	10,455.75	10,455.75	64,584.00	16.19%
Payroll Taxes	6,511.73	6,511.73	60,784.49	10.71%
Police Pensions	0.00	0.00	110,723.35	
Repairs & Maint. - Bldgs.	0.00	0.00	6,000.00	
Repairs & Maint. - Veh/Equip	2,944.85	2,944.85	30,000.00	9.82%
Retirement - APERS	1,552.68	1,552.68	13,563.11	11.45%
Salaries	85,120.39	85,120.39	794,568.52	10.71%
Supplies - Office	74.01	74.01	6,500.00	1.14%
Supplies - Uniforms	0.00	0.00	9,000.00	
Supplies/ Materials	90.95	90.95	4,500.00	2.02%
Travel/Training	400.00	400.00	10,000.00	4.00%
Unemployment	165.81	165.81	218.00	76.06%
Utilities/Phonel/Trash	3,742.13	3,742.13	17,000.00	22.01%
Vehicles	0.00	0.00	55,000.00	
Workers' Comp	9,068.38	9,068.38	9,722.00	93.28%
<b>Police Dept Totals</b>	<b>\$129,699.07</b>	<b>\$129,699.07</b>	<b>\$1,413,631.24</b>	
<b>Street Department</b>				
Insurance - Health	2,136.70	2,136.70	31,840.04	6.71%
Payroll Taxes	2,631.04	2,631.04	24,984.38	10.53%
Retirement - APERS	4,684.43	4,684.43	49,022.97	9.56%
Salaries	34,532.86	34,532.86	326,593.26	10.57%
Unemployment	68.79	68.79	110.00	62.54%
<b>Street Department Totals</b>	<b>\$44,053.82</b>	<b>\$44,053.82</b>	<b>\$432,550.65</b>	
<b>Unallocated</b>				
Police Pensions	18,140.70	18,140.70	0.00	
<b>Unallocated Totals</b>	<b>\$18,140.70</b>	<b>\$18,140.70</b>	<b>\$0.00</b>	
<b>Expenses</b>	<b>\$339,733.75</b>	<b>\$339,733.75</b>	<b>\$3,182,431.98</b>	

## General Fund Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
<b>Revenue Less Expenditures</b>	(\$103,095.10)	(\$103,095.10)	(\$250,344.96)	
<b>Other Expenses</b>				
<b>Administrative</b>				
Transfer To Airport	0.00	0.00	6,500.00	
Transfer To Park	6,781.96	6,781.96	70,000.00	9.69%
<b>Administrative Totals</b>	<b>\$6,781.96</b>	<b>\$6,781.96</b>	<b>\$76,500.00</b>	
<b>Other Expenses</b>	<b>\$6,781.96</b>	<b>\$6,781.96</b>	<b>\$76,500.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$109,877.06)</b>	<b>(\$109,877.06)</b>	<b>(\$326,844.96)</b>	
<b>Fund Balances</b>				
Beginning Fund Balance	3,501,324.68	3,501,324.68	0.00	
Net Change in Fund Balance	(109,877.06)	(109,877.06)	(326,844.96)	
Ending Fund Balance	3,391,447.62	3,391,447.62	0.00	

## Street Fund

## Statement of Revenue and Expenditures

	Current Period	Year-To-Date	Annual Budget	Jan 2026
	Jan 2026	Jan 2026	Jan 2026	Dec 2026
	Dec 2026	Dec 2026	Dec 2026	Percent of
	Actual	Actual		Budget
<b>Revenue &amp; Expenditures</b>				
<b>Revenue</b>				
Grants/Donations	0.00	0.00	70,000.00	
Interest Income	885.57	885.57	10,000.00	8.86%
Municipal Aid	16,607.74	16,607.74	240,000.00	6.92%
Property Tax Assessment	441.34	441.34	60,000.00	0.74%
<b>Revenue</b>	<b>\$17,934.65</b>	<b>\$17,934.65</b>	<b>\$380,000.00</b>	
<b>Gross Profit</b>	<b>\$17,934.65</b>	<b>\$17,934.65</b>	<b>\$380,000.00</b>	
<b>Expenses</b>				
Equipment	0.00	0.00	35,000.00	
Fuel	1,033.07	1,033.07	26,000.00	3.97%
Grant Projects	0.00	0.00	79,000.00	
Insurance - Buildings	0.00	0.00	1,715.81	
Insurance - Vehicles	0.00	0.00	4,315.92	
Miscellaneous Expense	0.00	0.00	1,000.00	
Other Services	196.89	196.89	10,000.00	1.97%
Repairs & Maint - Street Proj.	1,008.16	1,008.16	250,000.00	0.40%
Repairs & Maint. - Bldgs.	0.00	0.00	1,500.00	
Repairs & Maint. - Veh/Equip	390.53	390.53	21,000.00	1.86%
Supplies - Uniforms	0.00	0.00	4,500.00	
Supplies/ Materials	843.19	843.19	24,000.00	3.51%
Unemployment	99.89	99.89	0.00	
Utilities/Phone/Trash	4,354.03	4,354.03	42,000.00	10.37%
Vehicles	0.00	0.00	25,000.00	
Workers' Comp	7,228.47	7,228.47	7,631.00	94.73%
<b>Expenses</b>	<b>\$15,154.23</b>	<b>\$15,154.23</b>	<b>\$532,662.73</b>	
<b>Revenue Less Expenditures</b>	<b>\$2,780.42</b>	<b>\$2,780.42</b>	<b>(\$152,662.73)</b>	
<b>Other Expenses</b>				
Transfer Out	0.00	0.00	6,000.00	
<b>Other Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	
<b>Net Change in Fund Balance</b>	<b>\$2,780.42</b>	<b>\$2,780.42</b>	<b>(\$158,662.73)</b>	
<b>Fund Balances</b>				
Beginning Fund Balance	422,595.15	422,595.15	0.00	
Net Change in Fund Balance	2,780.42	2,780.42	(158,662.73)	
Ending Fund Balance	425,375.57	425,375.57	0.00	

**Admin of Justice Fund**  
**Statement of Revenue and Expenditures**

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Fines Income	27,108.30	27,108.30
Interest Income	132.77	132.77
<b>Revenue</b>	<b>\$27,241.07</b>	<b>\$27,241.07</b>
<b>Gross Profit</b>	<b>\$27,241.07</b>	<b>\$27,241.07</b>
<b>Expenses</b>		
County Fees & Costs	2,290.69	2,290.69
State Fees & Costs	13,554.16	13,554.16
<b>Expenses</b>	<b>\$15,844.85</b>	<b>\$15,844.85</b>
<b>Revenue Less Expenditures</b>	<b>\$11,396.22</b>	<b>\$11,396.22</b>
<b>Net Change in Fund Balance</b>	<b>\$11,396.22</b>	<b>\$11,396.22</b>
<b>Fund Balances</b>		
Beginning Fund Balance	58,891.46	58,891.46
Net Change in Fund Balance	11,396.22	11,396.22
Ending Fund Balance	70,287.68	70,287.68

**Airport Fund**  
**Statement of Revenue and Expenditures**

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
City Sales Tax	49.61	49.61
County Sales Tax	172.19	172.19
Interest Income	164.03	164.03
Rental Income	9,102.00	9,102.00
Sale Of Material	4,629.25	4,629.25
<b>Revenue</b>	<b>\$14,117.08</b>	<b>\$14,117.08</b>
<b>Gross Profit</b>	<b>\$14,117.08</b>	<b>\$14,117.08</b>
<b>Expenses</b>		
Sales Tax	300.00	300.00
Supplies/ Materials	144.19	144.19
Utilities/Phonel/Trash	597.25	597.25
<b>Expenses</b>	<b>\$1,041.44</b>	<b>\$1,041.44</b>
<b>Revenue Less Expenditures</b>	<b>\$13,075.64</b>	<b>\$13,075.64</b>
<b>Net Change in Fund Balance</b>	<b>\$13,075.64</b>	<b>\$13,075.64</b>
<b>Fund Balances</b>		
Beginning Fund Balance	75,336.58	75,336.58
Net Change in Fund Balance	13,075.64	13,075.64
Ending Fund Balance	88,412.22	88,412.22

**Court Automation Fund**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Fines Income	2,881.00	2,881.00
Interest Income	86.10	86.10
<b>Revenue</b>	<b>\$2,967.10</b>	<b>\$2,967.10</b>
<b>Gross Profit</b>	<b>\$2,967.10</b>	<b>\$2,967.10</b>
<b>Expenses</b>		
Equipment - Office	3,376.37	3,376.37
Utilities/Phone/Trash	146.74	146.74
<b>Expenses</b>	<b>\$3,523.11</b>	<b>\$3,523.11</b>
<b>Revenue Less Expenditures</b>	<b>(\$556.01)</b>	<b>(\$556.01)</b>
<b>Net Change in Fund Balance</b>	<b>(\$556.01)</b>	<b>(\$556.01)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	41,186.34	41,186.34
Net Change in Fund Balance	(556.01)	(556.01)
Ending Fund Balance	40,630.33	40,630.33

**Fire Dept Act 833 Fund**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	79.98	79.98
<b>Revenue</b>	<b>\$79.98</b>	<b>\$79.98</b>
<b>Gross Profit</b>	<b>\$79.98</b>	<b>\$79.98</b>
<b>Revenue Less Expenditures</b>	<b>\$79.98</b>	<b>\$79.98</b>
<b>Net Change in Fund Balance</b>	<b>\$79.98</b>	<b>\$79.98</b>
<b>Fund Balances</b>		
Beginning Fund Balance	39,031.45	39,031.45
Net Change in Fund Balance	79.98	79.98
Ending Fund Balance	39,111.43	39,111.43

**Fire Equipment Purchase Acct.**  
**Statement of Revenue and Expenditures**

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	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Fund Balances</b>		
Beginning Fund Balance	5.00	5.00
Net Change in Fund Balance	0.00	0.00
Ending Fund Balance	5.00	5.00

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**General Fund Reserve**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	1.15	1.15
<b>Revenue</b>	<b>\$1.15</b>	<b>\$1.15</b>
<b>Gross Profit</b>	<b>\$1.15</b>	<b>\$1.15</b>
<b>Revenue Less Expenditures</b>	<b>\$1.15</b>	<b>\$1.15</b>
<b>Net Change in Fund Balance</b>	<b>\$1.15</b>	<b>\$1.15</b>
<b>Fund Balances</b>		
Beginning Fund Balance	557.53	557.53
Net Change in Fund Balance	1.15	1.15
Ending Fund Balance	558.68	558.68

**Huntsville City Parks Fund**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	31.58	31.58
Misc Income	20.00	20.00
Transfer In	6,781.96	6,781.96
<b>Revenue</b>	<b>\$6,833.54</b>	<b>\$6,833.54</b>
<b>Gross Profit</b>	<b>\$6,833.54</b>	<b>\$6,833.54</b>
<b>Expenses</b>		
Improvements	3,540.55	3,540.55
Miscellaneous Expense	297.00	297.00
Repairs & Maint. - Bldgs.	5,481.42	5,481.42
Supplies/ Materials	628.37	628.37
Utilities/Phonel/Trash	1,712.68	1,712.68
<b>Expenses</b>	<b>\$11,660.02</b>	<b>\$11,660.02</b>
<b>Revenue Less Expenditures</b>	<b>(\$4,826.48)</b>	<b>(\$4,826.48)</b>
<b>Net Change in Fund Balance</b>	<b>(\$4,826.48)</b>	<b>(\$4,826.48)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	18,225.01	18,225.01
Net Change in Fund Balance	(4,826.48)	(4,826.48)
Ending Fund Balance	13,398.53	13,398.53

**LOPFI Fund**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	317.64	317.64
Property Tax Assessment	145.12	145.12
<b>Revenue</b>	<b>\$462.76</b>	<b>\$462.76</b>
<b>Gross Profit</b>	<b>\$462.76</b>	<b>\$462.76</b>
<b>Expenses</b>		
Firemen's Pensions	3,164.26	3,164.26
<b>Expenses</b>	<b>\$3,164.26</b>	<b>\$3,164.26</b>
<b>Revenue Less Expenditures</b>	<b>(\$2,701.50)</b>	<b>(\$2,701.50)</b>
<b>Net Change in Fund Balance</b>	<b>(\$2,701.50)</b>	<b>(\$2,701.50)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	154,618.55	154,618.55
Net Change in Fund Balance	(2,701.50)	(2,701.50)
Ending Fund Balance	151,917.05	151,917.05

**Police Act 988 of 91' Fund**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Fines Income	2,795.00	2,795.00
Interest Income	28.97	28.97
<b>Revenue</b>	<b>\$2,823.97</b>	<b>\$2,823.97</b>
<b>Gross Profit</b>	<b>\$2,823.97</b>	<b>\$2,823.97</b>
<b>Revenue Less Expenditures</b>	<b>\$2,823.97</b>	<b>\$2,823.97</b>
<b>Net Change in Fund Balance</b>	<b>\$2,823.97</b>	<b>\$2,823.97</b>
<b>Fund Balances</b>		
Beginning Fund Balance	13,238.75	13,238.75
Net Change in Fund Balance	2,823.97	2,823.97
Ending Fund Balance	16,062.72	16,062.72

**Police Special Projects Fund**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	17.03	17.03
<b>Revenue</b>	<b>\$17.03</b>	<b>\$17.03</b>
<b>Gross Profit</b>	<b>\$17.03</b>	<b>\$17.03</b>
<b>Revenue Less Expenditures</b>	<b>\$17.03</b>	<b>\$17.03</b>
<b>Net Change in Fund Balance</b>	<b>\$17.03</b>	<b>\$17.03</b>
<b>Fund Balances</b>		
Beginning Fund Balance	8,320.93	8,320.93
Net Change in Fund Balance	17.03	17.03
Ending Fund Balance	8,337.96	8,337.96

**Prisoner Act 1188 Fund**  
**Statement of Revenue and Expenditures**

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Fines Income	3,165.06	3,165.06
Interest Income	48.65	48.65
<b>Revenue</b>	<b>\$3,213.71</b>	<b>\$3,213.71</b>
<b>Gross Profit</b>	<b>\$3,213.71</b>	<b>\$3,213.71</b>
<b>Expenses</b>		
Other Services	1,140.00	1,140.00
<b>Expenses</b>	<b>\$1,140.00</b>	<b>\$1,140.00</b>
<b>Revenue Less Expenditures</b>	<b>\$2,073.71</b>	<b>\$2,073.71</b>
<b>Net Change in Fund Balance</b>	<b>\$2,073.71</b>	<b>\$2,073.71</b>
<b>Fund Balances</b>		
Beginning Fund Balance	22,555.89	22,555.89
Net Change in Fund Balance	2,073.71	2,073.71
Ending Fund Balance	24,629.60	24,629.60

**Wastewater Facility Huntsville**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	0.45	0.45
<b>Revenue</b>	<b>\$0.45</b>	<b>\$0.45</b>
<b>Gross Profit</b>	<b>\$0.45</b>	<b>\$0.45</b>
<b>Revenue Less Expenditures</b>	<b>\$0.45</b>	<b>\$0.45</b>
<b>Net Change in Fund Balance</b>	<b>\$0.45</b>	<b>\$0.45</b>
<b>Fund Balances</b>		
Beginning Fund Balance	217.89	217.89
Net Change in Fund Balance	0.45	0.45
Ending Fund Balance	218.34	218.34

**2022 Water Tank Simmons Bond Construction Fund**  
**Statement of Revenue and Expenditures**

	<b>Current Period</b>	<b>Year-To-Date</b>
	<b>Jan 2026</b>	<b>Jan 2026</b>
	<b>Dec 2026</b>	<b>Dec 2026</b>
	<b>Actual</b>	<b>Actual</b>
<b>Fund Balances</b>		
Beginning Fund Balance	218,861.03	218,861.03
Net Change in Fund Balance	0.00	0.00
Ending Fund Balance	218,861.03	218,861.03

**2025 Water & Sewer Revenue Bond**  
**Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
<b>Revenue &amp; Expenditures</b>		
<b>Revenue</b>		
Interest Income	10,762.28	10,762.28
<b>Revenue</b>	<b>\$10,762.28</b>	<b>\$10,762.28</b>
<b>Gross Profit</b>	<b>\$10,762.28</b>	<b>\$10,762.28</b>
<b>Expenses</b>		
Bank Service Charge	287.45	287.45
Other Services	43,522.50	43,522.50
<b>Expenses</b>	<b>\$43,809.95</b>	<b>\$43,809.95</b>
<b>Revenue Less Expenditures</b>	<b>(\$33,047.67)</b>	<b>(\$33,047.67)</b>
<b>Net Change in Fund Balance</b>	<b>(\$33,047.67)</b>	<b>(\$33,047.67)</b>
<b>Fund Balances</b>		
Beginning Fund Balance	7,014,953.76	7,014,953.76
Net Change in Fund Balance	(33,047.67)	(33,047.67)
Ending Fund Balance	6,981,906.09	6,981,906.09



2026 School Resource Officer HUNTSVILLE POLICE DEPARTMENT

DATE	Medical	Training	Theft	Physical Arrest	Assaults	School Visits	Narcotics	Adult Related	Cases Opened	Cases Closed	Calls for Service	Training	Agency Assist	Daily Totals
JAN	2	2	0	1	0	2	1	0	2	2	28	2	4	46
FEB	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAR	0	0	0	0	0	0	0	0	0	0	0	0	0	0
APR	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JUN														
JULY														
AUG	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEPT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OCT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NOV	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DEC	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2027														
JAN	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FEB	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAR	0	0	0	0	0	0	0	0	0	0	0	0	0	0
APR	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JUN														
JULY														
AUG	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEPT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OCT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NOV	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DEC	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	2	2	0	1	0	2	1	0	2	2	28	2	4	46

SRO numbers are on the Patrol sheet due to being out of school and patrolling until school starts back.



Public Works Department  
Monthly Report  
January 2026

Completed Projects
1) Cut & Haul Brush
2) Take down Christmas lights
3) Clear ditches
4) Snow

Ongoing Projects

## Huntsville Water Utilities Monthly Report

Reporting Period:	December 15, 2025 - January 15, 2026				
	Current Month	Previous Month Comparison		Same Month, 1 Year Ago	
Active Accounts	1,440	Down	3	Up	35
In City Residential	1,062	Down	111	Up	43
Gallons Purchased	39,876,244	Down	1,754,120	Up	6,319,549
Gallons Sold	37,571,160	Down	638,260	Up	8,456,570
Gal. Wastewater	34,350,000	Down	7,290,000	Down	6,357,000
Number of Leaks	7	Up	3	Down	2
Leak Man Hours	57	Up	25	Down	26
Water Loss %	5%	Down	3%	Down	8%
Service Orders	154	Up	15	Up	54
Line Locates	22	Up	-	Down	2

	Year to Date	Previous Year Comparison	
Gallons Purchased	39,876,244	Up	6,319,549
Gallons Sold	37,571,160	Up	8,456,570
Gal. Wastewater	34,350,000	Down	6,357,000
Number of Leaks	7	Down	2
Leak Man Hours	57	Down	26
Water Loss %	Average of 5%	Down	8%
Service Orders	154	Up	54
Line Locates	22	Down	2

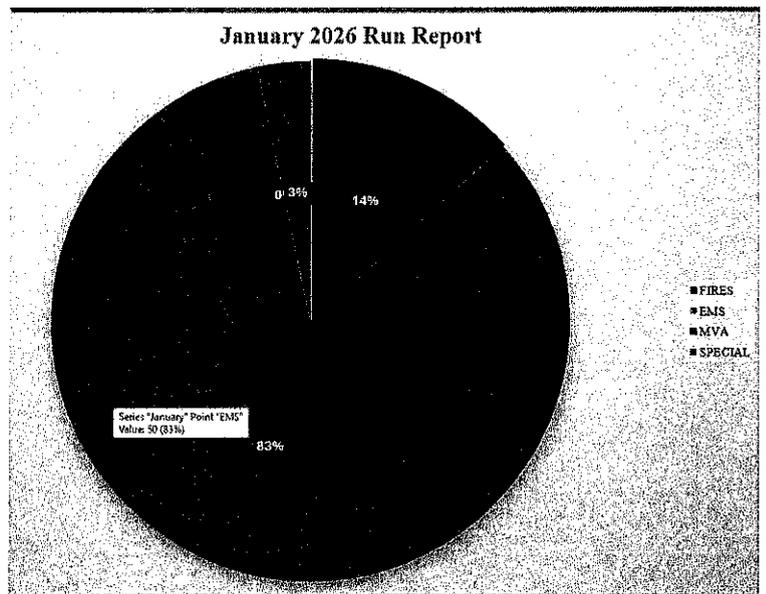
# HUNTSVILLE FIRE DEPARTMENT

## January 2026 Report

- Our training for the month of January focused on driver/operator skills.
- We currently have 19 members on our roster.
  - Four of those have more than ten years' experience.
  - Thirteen of those have less than five years' experience.
  - Two of them have less than a years' experience.

January	EMS CALLS	%	MVA	%	FIRE CALLS	%	SPECIAL DUTY	%	Inspections/Preplans	Public Service/Education	Training	Total Events
	50	83%	0	0%	8	14%	2	2%				

- Of the 60 emergency calls we responded to from January 1<sup>st</sup> to the 31<sup>st</sup>, 17 of them (28%) were outside the city in our Fire District or as automatic/mutual aid calls.
- Several of our surrounding departments are struggling with response times and available personnel.
  - We had a couple of fires in the Forum-Alabam district. The first one, we were the only department to respond and in the second one, we were the first on scene.



- We also had a fire in Marble just past the Kings River Store and we were the first ones on scene as well. The Sheriffs Office is investigating the cause of the fire.
- Our Water Rescue Team (Assistant Chief Jeremy Shinn, Captain Kristyn Shinn Clark, Lieutenant James House, Joey McConnell, Gabe Dasen and Steven McGourty) was called to a report of a dog that had fallen through the ice in a pond. On arrival, our team deployed and had McConnell in the water within three minutes and had the dog rescued and out of the water two minutes later.
- Station 1 and Engine 3 were damaged by accident, and we are waiting for the go ahead to get both repaired and back in service.
- We are still trying to get three bids to build our training center. It has been a much more difficult process than envisioned to have at least three companies willing to build here. Assistant Chief Shinn is working on this part of the process.
- We have approved the plans for the Edward Jones project.
- We have also approved the initial design concept for the proposed Gaskill Street development.
  - We won't know anything else until a site plan and actual plans are submitted to us.
- They are making progress on the jail but have not been able to get to the final walk through again yet.
- Firefighter Samantha Freeman has completed her EMT certification and is now working some shifts with Madison County EMS.
- On February 28<sup>th</sup>, we will be hosting our Firefighters Neck Tie Party again for firefighters, their families and our retired firefighters and their spouses at station 2. It is a tradition that goes back decades and was discontinued during the Covid-19 outbreak.



City of Huntsville  
Economic Development & Tourism  
Commission Monthly Report  
January 2026

### Strategic Objectives

- **Flashing Beacons** – ARDOT has issued a permit to install 2 flashing beacons to designate the Huntsville school zone on US412B (Main and Gaskill Streets). The beacons have been ordered and expected to arrive the week of February 10<sup>th</sup>. ARDOT is resetting signposts to ensure the stability of the beacons, solar panels, and controllers. The city will do the installation. The school district will be involved in setting the beacons' timing.
- **Affordable Housing** – Created a one-page, Affordable Housing Partnership document, that quick, easy look at what Huntsville needs and where the opportunities are. It highlights our local housing gaps, the types of homes that would make the biggest impact, and the support the City is ready to bring to the table. It's designed to help potential partners get a clear picture of the 19-acre development site recently purchased by the city. NWARPC is helping distribute the document.
- **Huntsville/Madison County Museum** – Fred Norcross is organizing a committee to establish a museum. The committee had an initial meeting on January 8<sup>th</sup>. Organizational structure, funding, locations, and collection curation were discussed. If anyone is interested in serving on the board, please contact Mr. Norcross.
- **Growing Home NWA Presentation** – Attended the event hosted by the Northwest Arkansas Council at the Fayetteville Public Library. Urban3, a consulting firm, provided a deep analysis of NWA communities examining how growth patterns shape long-term infrastructure needs. They showed that NWA cities investing in strong downtowns and compact development patterns generate significantly greater long-term public value while reducing infrastructure costs over time. More information can be found: [https://www.growinghomenwa.com/post/growing-home-nwa-shares-updated-analysis-on-growth-patterns-and-infrastructure?mc\\_cid=85ce1ec0ac&mc\\_eid=155bb6b244](https://www.growinghomenwa.com/post/growing-home-nwa-shares-updated-analysis-on-growth-patterns-and-infrastructure?mc_cid=85ce1ec0ac&mc_eid=155bb6b244)
- **Huntsville Nonpartisan Candidate Town Hall** – The city hosted 13 candidates for judicial and prosecuting attorney positions on Wednesday, January 28<sup>th</sup> at the Basham Community Center. Mayor Dotson moderated the question and answer session. Thank you to the Madison County Record's Shannon Hahn for streaming the event live on their Facebook page.
- **Huntsville Chamber of Commerce** – The chamber held a membership drive kickoff meeting on January 29<sup>th</sup> at the Basham Community Center. Anyone interested in joining the chamber or volunteering can contact Chamber President, Meredith Miller.

# Planning Commission Report

*City of Huntsville February  
(for January items)*

## OVERVIEW & PURPOSE

Planning we strive to be a proactive department that establishes goals and policies for directing and managing future growth and development. We address fundamental issues such as the location of growth, housing needs, and environmental protection.

## REVIEWED COMMERCIAL / RESIDENTIAL PERMITS/ CODE

- Sign Code officially completed and sent to City Attorney to be drafted as ordinance
- 214 LaVona Loop Residential Permit approved
- 227 Tonay Loop Residential Permit approved
- 226 LaVona Loop Residential Permit approved
- Edward Jones build out site conditional approval with FD requirements being met



**BUILDING INSPECTOR  
MONTHLY REPORT**

Name	Number	Location
Terry Presley	6	Subdivision
Assembly of God	4	Bypass
Nathan Wells 4 plex	3	Maple St.

Council Members,

Due to the snow, military time, and sickness, I was not able to be terrible active in January. I worked a few properties and gained resolution on them but nothing of note.

Thank you for your time,

Jeremy Shinn

Code Enforcement

CE phone            479-325-8483



# Huntsville Municipal Airport Commission

## Meeting Minutes

January 8, 2026

The Airport Commission was called to Order by Mayor Dotson at 4:27.

There was discussion of the regulations of the hangers. They are listed below.

1. Having a hanger rental form for all hangers and it needs to be in one place, where they can be found.
2. Madison County residents are first in line for hanger rentals.
3. Charles Coger stated that we are applying for a \$500,000.00 grant for a new hanger, and a \$300,000.00 grant for dirt work.
4. Charles Coger stated that our State Representative James Eaton has donated a car to the City and it can be used at the Airport and replace the existing car that the airport currently has.
5. Mayor Dotson presented the budget for the Airport. He said at the end of fiscal year 2025 the ending fund balance was \$75,748.35.
6. Mayor Dotson said that we might ask the Federal government for some money to fund a hospitality building.
7. Mayor Dotson stated that there is potential to buy some property next to the airport and expand.
8. There was discussion about a company that wants to come in close to the airport, that will have a drone hub station. There was discussion about how a drone is not supposed to be within 5 miles of an airport and different laws. There was also discussion about a technology company wanting to come in at the airport.
9. Charles Coger asked the Commission if we wanted to add to the existing building for the hospitality room or build a new building. After discussion, the commission decided to table the discussion.

## Huntsville Water Utilities Commission Meeting

January 15, 2026

The regular meeting of the Huntsville Water and Sewer Commission was held at the Huntsville Water Utilities office.

### **Call to Order**

- At 4:00, Chairman Brashears called the meeting to order. All commissioners were present.

### **Approval of Minutes**

- Commissioner Rogers made a motion to approve the minutes of the December meeting, seconded by Commissioner Scott. The motion was approved.

### **Approval of Agenda**

- Commissioner Rogers made a motion to accept the meeting agenda, seconded by Commissioner Scott. The motion was approved.

### **Old Business**

- Mr. Davis reported the project team for the wastewater upgrade had met to review equipment bids and begin selection of equipment. If all of the lowest bids were chosen, the equipment purchased would be over \$800,000.00 under budget. Mr. Eoff discussed the differences between dissolved oxygen equipment, one of the more expensive items that was being explored.

### **New Business**

- Mr. Davis presented the unaudited financial report for fiscal year 2025. He reported that overall revenues exceeded projections and that administration was the only department that wasn't under budget on expenses, citing over \$700,000.00 in engineering expenses that were not fully budgeted for to explain the overage in the administration budget.
- Mr. Davis presented proposed changes to the customer deposit policy, specifically a reduction in the required deposit for homeowners. The proposed change would reduce homeowner deposits from \$300 to \$100 and eliminate the requirement that the new customer go on bank draft. Commissioner Ford made a motion to accept the amendment to the Deposit Policy, seconded by Commissioner Scott. The motion was approved.
- Mr. Davis presented a draft of the request for engineering qualifications for review.

### **Other Business**

- Mr. Davis updated the Commission on the progress of the new office renovation. He said that the sheet rock was nearing completion and that the project schedule currently estimated a move-in date of early March.

### **Adjournment**

- Commissioner Ford made a motion to adjourn the meeting, seconded by Commissioner Roden. The meeting was adjourned at 4:39 pm.



City of Huntsville  
Economic Development & Tourism  
Commission Minutes  
January 20, 2026  
Basham Community Center

Special Guests: Shannon Hahn and Kandace Samuels, Huntsville Chamber of Commerce, via Zoom Brad Lipsteuer, Cloudpermit

Commissioners Present: David Pemberton, Jarred Rogers, Shelia Willcutt, James Eaton, Matt Smith, Bettina Coger, and EDTC Director, Brandi Holt were in attendance.

- A. Chamber Overview – Hahn presented a summary of the Shop Local program and provided an outline of 2026 Chamber activities and events. The first quarter meeting will be Thursday, January 29<sup>th</sup> at the Basham Community Center from 8:00am to 10:00 am focused on membership development.

2026 Chamber events will include Jan- Membership, June – Business After Hours Event, Aug – Back to School, and Nov/Dec – Shop Local, Dec – Christmas Parade.

Meredith Miller is serving in the president role for 2026. Samuels will be working on membership, social media, and website updates.

- B. Demonstration – Brad Lipsteuer provided a demonstration on the Cloudpermit a community development e-permitting software platform focusing on permitting & development including business licensing and zoning, code enforcement, inspection management, and contractor registration. He highlighted what’s included in the annual subscription, such as unlimited staff users, full software access (including mobile), unlimited storage, an online public portal, GIS and payment integrations, and ongoing support with frequent updates.

1. Call to Order – 6 members present

2. Director Report

- a. E Fay Jones Conservancy – The city will be working with Jonathan Formenak and the Huntsville Public School to promote tourism at the Faubus property through the city website, social media, and events/displays hosted at the Basham Community Center.
- b. Doston Street Housing – The city recently purchased 19 acres on Doston Street with the intention of attracting and partnering with developers to construct affordable housing. Mayor Dotson and Holt have created a one page document for developers about partnerships.



City of Huntsville  
Economic Development & Tourism  
Commission Minutes  
January 20, 2026  
Basham Community Center

3. Director Report - Continued

- c. Area Agency on Aging – Mayor Dotson has join the board of AAA and has been in the conversations regarding the change in leadership for the Madison County Senior Center. That change is expected 2/1/2026.
- d. Opportunity Zone Designation – Holt prepared documentation supporting a designation of parcel ???, approximately the city of limits, for consideration of designation by Governor Sanders.

4. No Old Business

5. New Business

- a. EDTC Commissioners 2026 – Eaton and Pemberton renewed their status, and Ms. Stacy Guzman joined the commission.
- b. EDTC Meeting Schedule 2026 – The commission discussed the best times for all members for meeting days and times. The third Monday of the month at 1pm was determined. The commission will continue to meet on a as need basis.
- c. EDTC Budget 2026 – The EDTC budget for local agreements and sponsorships remained at \$10,000 and the budge for economic development projects remained at \$15,000 for fiscal 2026. The EDTC will review and update agreements/sponsorship and brainstorm ED projects in February.
- d. Huntsville/ Madison County Museum – Fred Norcross is organizing a board to begin establishing a Huntsville/Madison County Museum. A brainstorming session was held on January 8, 2026. Anyone interested in serving as a board member should contact Mr. Norcross.

6. Adjournment



# City of Huntsville Planning Commission

Meeting Minutes

2/3/2026

## **CALL TO ORDER**

The regular meeting of the Planning Commission came to order at 6 P.M.

## **ROLL CALL**

All Commissioners and Director Thomas were present and the City Engineer was absent.

## **APPROVAL OF MINUTES LAST MEETING**

Commissioner Malloy made a motion to accept the minutes as presented. Commissioner Yates seconded and all were in favor.

## **APPROVAL OF THE AGENDA**

The agenda was amended to correct F. b. zone change request for Parrott to Amanda Place and add a Building Permit for Pizza Hut and the receipt of plans for the Edward Jones project. Commissioner Yates moved to approve the agenda. Commissioner Malloy seconded and all were in favor.

## **PUBLIC COMMENTS**

### **NEW BUSINESS**

The developer and engineer were present to answer questions about the proposed project 1128 N. Gaskill (First Choice Trade). They have changed the townhouse groups into groups of 3 to avoid sprinkling. The street goes around the homes and is good for fire protection. Drainage is not an issue. There are 27 townhouses and 61 parking spaces. There are 3 handicapped spaces. Director Thomas has received several concerns about density and access. Commissioner MacLean moved to rezone the tract from DUZ to R5. Commissioner Gates seconded and all were in favor.

The engineer for proposed subdivision "Stone Bluff Properties" (Blue Ribbon Property) was present to answer questions. They would like to rezone property at Amanda Place from I2 to R2. They presented a plat of a proposed subdivision with 31 residential lots. They plan to sell lots. They have considerable green space and are planning to develop it. The lots were 10,000 sq ft. or more. The preliminary plat looks good. Commissioner Davis made a motion to rezone proposed Stone Bluff Properties from I2 to R2. Commissioner Yates seconded and all were in favor.

The Commission recognizes Jonathan Taylor's interest in becoming a Planning Commissioner and supports his candidacy to the Mayor.

2023 Planning and Board of Zoning Adjustments Commissioners

Brad Willis  
Charles Cogger

Jim MacLean  
Kenny Malloy  
Sean Davis

Jason Yates  
Stephen Ford

Commissioner Malloy moved to approve a building permit for Pizza Hut to replace a water heater and Commissioner Yates seconded. All were in favor.

Edward Jones Company provided the documents the fire department needed for approval. Building Permit was approved once those documents were approved.

Commissioner Yates moved to adjourn and Commissioner Gates seconded. All were in favor and the meeting adjourned at 6:25.

### **OLD BUSINESS**

Do we need to check on drainage at Meadow View and is it time to receive a Building Permit for the next phase of remodeling?

### **ANNOUNCEMENTS**

No ad hoc next week.

### **ADJOURNMENT**

Commissioner Malloy moved to adjourn. Commissioner Davis seconded and all were in favor and the meeting adjourned at about 6:30 P.M.

Secretary MacLean

City of Huntsville  
Infrastructure Committee  
Meeting Minutes

**January 15th, 2025      Meeting called to order at 6:05, adjourned at 7:26**

**Present:** Rogers, Shinn, Roden, Lacey, Holt, Cotton, Robinson

**Strategy:** Identify city, county, and Arkansas Department of Transportation (ARDOT) stakeholders to form a committee to receive and discuss concerns and complaints submitted through the city website about road use, flooding concerns, maintenance, and safety concerns. Establish strategic plans for future infrastructure development to meet the needs, ensure safety, and mitigate hazards of a growing and changing population.

**Projects in Process:**

- **Update on school zone**
  - Asked for expansion and got turned down
  - Got approved for two horizontal flashing lights to indicate a school zone
  - Requested a review of sidewalks but haven't heard back about that yet
- Coger's sidewalk/driveway on the highway
  - No update yet
- Update on Residential street signs for parking
  - The signs are up and no one is complaining
- Update on Google Form for citizens to submit feedback about
  - Waiting on approval from Apple to get into and use new city website
  - All of the website is rolling out
  - How to touch base with stakeholders to get information about where to work on streets in the meantime
    - Chrystal will work on a Google Form to survey about road safety, and needs to go out on Social Media
  - Concern about Terry Presley's new road, the grade is a bit steep
- Update on permitting forms and other city forms
  - Working on updating them and making them "fillable" for online usage

**Ideas for projects/next steps:**

- Mayor will wait to speak with NWA Regional Planning until next meeting
  - It is on his radar
  - If NWA Regional does make us a map, we can have layers for other requirements
  - If we can get GIS, we can do a lot - we will check on getting editing access
- Need an event parking map that indicates public parking that is available to anyone and what times that may be available
  - Mr. Davis was not present to update on this
- Is it possible to change the timing on the light at specific times to move traffic during peak school traffic times? - feedback brought by Cotton
  - Turning left in the afternoon is a problem
  - How can we change the sensor that is aimed at the gate?
  - Brian will explore solutions for the light and the timing

RESOLUTION NO. 4-2026

A RESOLUTION APPROVING THE DESTRUCTION OF CERTAIN CITY RECORDS.

WHEREAS, A.C.A. 14-59-114 specifies the manner in which certain City records may be destroyed; and that

WHEREAS, there are currently numerous records which meet the criteria for destruction and are no longer necessary for public purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville, Arkansas:

That the destruction of certain City records, as listed on the attached affidavit, is hereby approved; and the City Clerk or her designee is hereby authorized to proceed with the destruction; provided, further that the Mayor shall appoint a member of the Council to witness said destruction.

DATE February 9, 2026

APPROVED \_\_\_\_\_  
MAYOR

ATTEST \_\_\_\_\_  
CITY CLERK

**RECORDS DESTRUCTION AUTHORIZATION AND CERTIFICATE**

***The records listed below are now eligible for destruction according to the approved retention schedule:***

Accounting Records:

- 2017-2018 Bank statements, check copies, invoices, receipts, and disbursements for all Funds
- 2016-2018 Ledger Books (have electronic copies)

Payroll:

- Employment Applications – Prior to 2023
- Employee Resignations – Prior to 2023
- Drug Testing Reports – Prior to 2023

Other:

- Arkansas Excise Tax Returns – 2017 & 2018
- Airport Lease Agreements – Not Current
- Bid Documents – Prior to 2019
- FOI Requests – Prior to 2019
- Grant Proposal – Not Funded – City/County/School for Soccer Field/Concession
- Industrial Park Documents Regarding Funds for Relocation of LaBarge – 1999-2001
- Lawsuits – 2016
- Newspaper Affidavits – Prior to 2019
- Unemployment Claims – Prior to 2019
- Worker’s Comp Payments & Claims – Prior to 2019

**Certificate of Destruction**

This is to certify that the records listed above have been destroyed on the date shown below.

\_\_\_\_\_, Finance Director

\_\_\_\_\_, Councilor

\_\_\_\_\_, Witness

\_\_\_\_\_ Date



Loose Equipment  
 1506 I-35 W  
 Denton, TX, 76207  
 USA  
 Telephone 940-315-4948

**Invoice #:**  
 PO #:  
 Date:  
 Salesperson

**700-SIV0012371**  
 02/28/2024  
 Scott Jones

Remit to: PO Box 679827 Dallas, TX.  
 75267-9827. ACH/Wire instructions  
 available upon request.

<u>Customer Info:</u>	<u>Document Info:</u>
Huntsville Vol. Fire Dept. (AR)	Quote #:
Account# C110049	Order #:
P O Box 549	LOOSE EQUIPMENT
Huntsville, AR, 72740	0027280
USA	

Item #:	Description:	Quantity / Unit:	Unit price:	Amount:
151648	NOZZLE 2.5" SHUT OFF NO PISTOL GRIP ELK-0069XD02	1.00 / EA	498.50	498.50
253233	HARD SUCTION MOUNTING KIT FOR UNISTRUT w/2 PIECE TRAY 3090-163-0000 ZIC-HSM-U-ST	2.00 / EA	419.60	839.20
194290	FOLDING WHEEL CHOC, UP TO 44" ZIA-SAC-44-E	1.00 / EA	324.50	324.50
000056	FREIGHT TO BE ADDED FRT	1.00 / EA	190.79	190.79

8091.99

3/5/2024

\$-141.28

2024

<i>Total of All Services</i>			
Labor Total:	\$ 0.00	Freight total:	\$ 190.79
Sublet Total:	\$ 0.00	Shop supplies	\$ 0.00
Parts Total:	\$ 1,662.20	Core Charges:	\$ 0.00
		Sales Tax:	\$ 141.28

Total	Prepaid	Amount Due
1,994.27	141.28	1,852.99



Loose Equipment  
3500 Shelby Lane  
Denton, TX, 76207  
USA  
Telephone 940-315-4948

**Invoice #:**

**700-SIV0027862**

PO #:  
Date:

**11/08/2024**

Remit to: PO Box 679827 Dallas, TX.  
75267-9827. ACH/Wire instructions  
available upon request.

Customer Info:

Huntsville Vol. Fire Dept. (AR)  
P O Box 549  
Huntsville, AR, 72740  
USA

Document Info:

Quote #: 0010840  
Order #: 0041079

Item #:	Description:	Quantity / Unit:	Unit price:	Amount:
245949	FXR COAT Spec 32776	1.00 / EA	1,988.25	1,988.25
245951	FDX-FXRCOAT FXR PANTS Spec 32776	1.00 / EA	1,395.00	1,395.00
243331	FDX-FXRPANTS FIRE-DEX TG51 DELUXE PANTS Spec 32771	1.00 / EA	529.50	529.50
246663	FDX-TG51DELUXEPANTS XR1 PRO LEATHER BOOT 9.5M	1.00 / EA	310.00	310.00
246835	HAX-605128 XR1 PRO LEATHER BOOT 13W	1.00 / EA	310.00	310.00
243653	HAX-605128 TECGEN DETACHABLE NAME Tecgen 51 Coat	6.00 / EA	30.00	180.00
243649	FDX-XODNP FIRE-DEX HANGING PATCH w/SNAPS XL61	1.00 / EA	36.75	36.75
242418	FIRE-DEX H41 INTERCEPTOR HOOD FDX-H41L1NBZFOS	6.00 / EA	108.25	649.50
245020	VANGUARD GAUNTLET GLOVES X-LARGE M#7877	6.00 / EA	85.00	510.00
245021	VAN-MK-1-XL VANGUARD GAUNTLET GLOVES XX-LARGE M#7877	2.00 / EA	85.00	170.00
245023	VAN-MK-1-XXL VANGUARD GAUNTLET XXX-LARGE GLOVES M#7877	1.00 / EA	85.00	85.00
300056	VAN-MK-1-XXXL FREIGHT FREIGHT	1.00 / EA	75.00	75.00



Loose Equipment  
3500 Shelby Lane  
Denton, TX, 76207  
USA  
Telephone 940-315-4948

**Invoice #:**

**700-SIV0027862**

PO #:

Date:

**11/08/2024**

Remit to: PO Box 679827 Dallas, TX.  
75267-9827. ACH/Wire instructions  
available upon request.

<i>Total of All Services</i>			
Labor Total:	\$ 0.00	Freight total:	\$ 75.00
Sublet Total:	\$ 0.00	Shop supplies	\$ 0.00
Parts Total:	\$ 6,164.00	Core Charges:	\$ 0.00
		Sales Tax:	\$ 0.00

- 9 /

RESOLUTION NO. 6-2024

A RESOLUTION ALLOWING FOR TEMPORARY DISCOUNTS TO  
BUILDERS AND CONTRACTORS

WHEREAS, Chapter 11.04.01 of the City of Huntsville Municipal Code outlines building permit fees and other fees.

WHEREAS, The City of Huntsville, due to unprecedented growth within the city; and in conjunction with AEDI and the city's strategic plan and surveys, the City of Huntsville have developed an initial comprehensive plan to entice builders and contractors to develop within the city limits.

WHEREAS, based on surveys conducted by the City of Huntsville, there is a deficit in single-family dwellings and multifamily housing for residents who would like to live in the city.

WHEREAS, the City Council of the City of Huntsville, being duly apprised of all facts and advised of the applicable law, finds it in the best interests of the citizens of the City of Huntsville to approve the temporary discount to builders and contractors to allow for single-family dwellings and multifamily housing for citizens.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville as follows:

Section 1: That for a period of eighteen (18) months, beginning July 8, 2024, the City of Huntsville will offer the following discounts from the permit fee outlined in Chapter 11.04.01 of the City of Huntsville Municipal Code to builders and contractors who build single-family dwellings and multifamily housing.

2-4 Homes: 25% Discount  
5-9 Homes: 50% Discount  
10-20 Homes: \$125 Flat Fee  
21+ Homes: \$50 Flat Fee

Section 2: For a builder or contractor to qualify for the discounts outline in Section One (1):

- a. All planning rules, city ordinances, and state regulations apply.
- b. The builder or contractor must provide building design plans or a detailed descriptive of what intent to build is.
- c. That the home must be a single-family dwellings and multifamily housing.
- d. All buildings will still require standard inspections.
- e. All builders and contractors will allow for progress reports and updates to the city.

- f. Builders and contractors who build to suit – one home or dwelling at a time – will pay full price for first permit, within the stipulated time frame described in Section 1 to qualify for discounts as the second unit starts.
- g. All permits must be purchased in accordance with the discount limits mentioned above. Once qualified, the permits can be purchased singularly until the next discount threshold is met.
- h. Multifamily dwellings will qualify for a discount based on the number of units being offered in each building.
- i. Any builder or contractor that wishes to participate in this discount will be sign a memorandum of understanding.

Section 3: Should a builder or contractor be given a discount for building permit(s) and is unable to build the number of dwellings proposed or unable to meet the qualifications of Section 2, the city reserves the right to assess the deficit of the original discounted amount and assess full permit fees for the dwelling built.

Section 4: If a current builder or contractor has significant building experience within the city, the City of Huntsville Planning Commission will vote to determine a discount on a case-by-case basis to insure fair, equitable, and reasonable discounts for those currently engaged or have been engaged in building multiple homes or apartments.

ADOPTED this 8th day of July 2024 by the City Council of Huntsville, Arkansas.

APPROVED

  
\_\_\_\_\_  
Mayor Travis Dotson

ATTEST

  
\_\_\_\_\_  
City Clerk Joetta Smith

ORDINANCE NO. 2026-X

AN ORDINANCE TO REZONE CERTAIN LANDS FROM LOW DENSITY RESIDENTIAL (R-1) TO HIGH DENSITY RESIDENTIAL (R-3)

WHEREAS, a Zoning Change Application has been approved by the Huntsville Planning Commission to rezone certain lands from Low Density Residential (R-1) to High Density Residential (R-3).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

SECTION 1: That the lands hereinafter described are presently zoned Low Density Residential (R-1). That in order to facilitate and provide for the actual and best use of said lands and considering the needs, health and welfare of our residents, it is found and determined that said lands should be rezoned to High Density Residential (R-3).

SECTION 2: The present name/use and legal descriptions of the lands to be rezoned to High Density Residential (R-3) upon the passage and approval of this Ordinance are as follows:

See Exhibit A.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS, THIS 13<sup>TH</sup> DAY OF APRIL 2026.

APPROVED \_\_\_\_\_  
Mayor Travis Dotson

ATTEST \_\_\_\_\_  
City Clerk Janice Smith

## EXHIBIT A

Part of the Northeast Quarter of the Southeast Quarter (NE/4 SE/4) of Section Four (4) Township Sixteen (16) North, Range Twenty-six (26) West of the Fifth Principal Meridian in Huntsville, Madison County, Arkansas, more particularly described as beginning at a point which is 955 feet South of the Northeast corner of said NE/4 SE/4, thence South 325 feet to the North side of the Crossbow Road, thence with said Crossbow Road West 295.55 feet, thence with a chain link fence N 10°53' W 259.65 feet, thence East 144.56 feet, thence North 70 feet, thence East 200 feet to the point of beginning, containing 2.19 acres, more or less.