



CITY OF HUNTSVILLE
COUNCIL MEETING
MONDAY, MARCH 9, 2026
City Hall | 6:00 PM

Agenda

1. **Call to Order** – Mayor Travis Dotson
2. **Roll Call - Establish Quorum** – Finance Director Carmen Watkins
3. **Invocation** – Councilor Scott Thomas
4. **Pledge of Allegiance** – Councilor Brad Willis
5. **Approval of Agenda**
 - a. Councilors may add items or delete items.
 - b. Motion required to approve as submitted or amended.
6. **Introduction of Special Guests**
7. **Special Order of Business**
Good Citizen Awards
8. **Approval of Minutes of February 9th and February 23rd**
9. **Public Comments**
10. **City Department Reports** (provided in emailed agenda packet)
 - a. Police Department
 - b. Public Works Department
 - c. Water Department
 - d. Fire Department
 - e. Finance Director
 - f. Mayor
 - g. Economic Development Director
 - h. Planning Director
 - i. Building Inspector
 - j. Code Enforcement Officer
 - k. Animal Control Officer
11. **Commission and Committee Reports** (emailed with agenda packet)
 - a. Water & Sewer Commission-Feb. 19th
 - b. Planning Commission- Feb. 23rd
 - c. Budget Committee – Feb. 19th
 - d. Infrastructure Committee-Feb. 24th
12. **Unfinished Business**
Proposed Ordinance 2026-2 to Rezone Certain Lands from Low Density Residential (R1) to High Density Residential (R3). 2nd Reading.
13. **New Business**
 - a. Proposed Ordinance 2026-3 Amending Title 14 of the Huntsville Zoning Code of the City of Huntsville, Arkansas. 1st Reading.
14. **Announcements/Correspondence/Comments**
 - a. Water & Sewer Commission-Thursdays, Mar. 19th
 - b. Economic Development-Tues., Mar. 17th 1:00 pm
 - c. Planning Commission-Mar. 23rd 6:00 pm
 - d. City Council Meeting-Apr.13th 6:00 pm
15. **Adjournment**

Travis Dotson
Mayor

Janice Smith
City Clerk

Councilor Roger Eoff
Ward I, Position I

Councilor Chrystal Lacey
Ward I, Position II

Councilor Scott Thomas
Ward II, Position I

Councilor Leslie Evans
Ward II, Position II

Councilor Guy Roden
Ward III, Position I

Brad Willis
Ward III, Position II

Councilor Bettina Coger
Ward IV, Position I

Councilor Stephen Ford
Ward IV, Position II

Jessica Fritts
City Attorney

Josh Herring
Chief of Police

Brian Robinson
Public Works Director

Carmen Watkins
Finance Director

Kevin Shinn
Fire Department Chief

Sean Davis
Water Department Director

Brandi Holt
Economic Development Director

Huntsville City Hall
208 E War Eagle Ave
Huntsville, AR 72740
479.738.6607
www.huntsvillearkansas.org

COUNCIL MEETING MINUTES

February 9, 2026

CALL TO ORDER

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:00 P.M.

ROLL CALL / QUORUM

Councilors Stephen Ford, Brad Willis, Leslie Evans, Chrystal Lacey, Roger Eoff, Scott Thomas, Guy Roden and Bettina Coger were present. Watkins called roll and declared a quorum.

INVOCATION / PLEDGE OF ALLEGIANCE

Councilor Thomas shared the Invocation and Counciler Ford led the Pledge of Allegiance.

APPROVAL OF AGENDA

Counciler Eoff made a motion to approve the Agenda, Seconded by Councilor Roden. Motion approved.

INTRODUCTION OF SPECIAL GUESTS

Engineer-Zach Johnston

SPECIAL ORDER OF BUSINESS

Swearing in of Sam Dupwe for Mayor's Youth Council.
Oath of Office of Jonathan Taylor for Planning Commission.

APPROVAL OF MINUTES

Councilor Roden made a motion to approve the minutes of January 12, 2026, seconded by Councilor Evans. Motion approved.

PUBLIC COMMENTS

None

CITY DEPARTMENT REPORTS

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Mayor Dotson presented a statement on the Madison County Planning and the Industrial Development Authority (IDA).
- Mayor Dotson reported that the City received a permit from ArDot to install school zone beacon lights at a cost of \$8,607.00 to be paid by the City.
- Mayor Dotson reported that the City will receive 3 million from the federal government to be used for water and sewer projects.
- Mayor Dotson reported that the City's loan capacity, calculated at 5% of the appraised value of land in the incorporated town has increased from \$3,161,845.95 in 2024 to \$ 7,732,520.85 in 2025.

COMMISSION / COMMITTEE REPORTS PROVIDED

- Airport Commission-Jan. 8th
 - Infrastructure Committee-Jan. 15th
 - Water & Sewer Commission-Jan. 15th
- Economic Development Comm-Jan. 20th
Planning Commission-Feb. 3rd

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Dotson introduced a Resolution Approving the Destruction of Certain Records. Councilor Eoff made a motion to adopt the resolution, seconded by Councilor Ford. Motion carried. Res. 4-2026.

Mayor Dotson started a discussion about an invoice from Siddons-Martin for \$8,091.99 from 2024 that the fire department had ordered and received, but for some reason the City did not receive the bill. He asked the councilors if they wanted to pay the bill. Councilor Evans made a motion to pay the bill and also add the 8,091.99 to the fire department's budget for this year with a resolution. Seconded by Councilor Eoff. Motion carried 7-1.

Mayor Dotson started a discussion about Resolution 6-2024, which is Allowing for Temporary Discounts to Builders and Contractors. Mayor Dotson stated that it was for a period of 18 months and that it expired as of January 8th of this year. He asked the councilors if they wanted to continue with the discounts for builders. After much discussion, Councilor Eoff made a motion to allow Temporary Discounts to Builders and Contractors, and they must start at zero houses for this new discount. Seconded by Councilor Roden. Motion carried unanimously. Res. 5-2026.

Mayor Dotson introduced an Ordinance to Rezone Certain Lands from Low Density Residential (R1) to High Density Residential (R3). Councilor Eoff made a motion to place the Ordinance on its 1st reading, Seconded by Councilor Lacey. Attorney Fritts read the Ordinance.

ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

ADJOURNMENT

Councilor Thomas made a motion to adjourn the meeting, seconded by Councilor Lacey. Meeting adjourned 7:27.

Mayor Travis Dotson

City Clerk Janice Smith

SPECIAL COUNCIL MEETING MINUTES

February 23, 2026

CALL TO ORDER

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:05 P.M.

ROLL CALL / QUORUM

Councilors Stephen Ford, Brad Willis, Leslie Evans, Chrystal Lacey, Roger Eoff, Scott Thomas, Guy Roden and Bettina Coger were present. Watkins called roll and declared a quorum.

INVOCATION / PLEDGE OF ALLEGIANCE

Councilor Thomas shared the Invocation and Counciler Willis led the Pledge of Allegiance.

NEW BUSINESS

Mayor Dotson started a discussion about a recommendation brought by the budget committee to approve the agreement with Government Capital to finance six 2026 Chevy Tahoe's upfitted, and one 2025 Chevy Silverado upfitted for \$462,573.00 at an interest rate of 4.98% for six years, with an annual payment of \$91,590.10, to upgrade the police department's fleet. Councilor Evans made a motion to approve the agreement, seconded by Councilor Roden. Motion carried 8-0.

Mayor Dotson introduced a Resolution Regarding a Lease of Purchase Agreement for the Purpose of Procuring "Police Units and Upfitting". Councilor Roden made a motion to approve the resolution, seconded by Councilor Thomas. Motion carried.

Mayor Dotson introduced a Resolution Amending the Adopted 2026 Budget for the City of Huntsville. Councilor Evans made a motion to approve the resolution, seconded by Councilor Lacey. Motion carried.

ADJOURNMENT

Councilor Thomas made a motion to adjourn the meeting, seconded by Councilor Roden. Meeting adjourned 6:31.

Mayor Travis Dotson

City Clerk Janice Smith

3/3/2026

General Fund

Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Revenue & Expenditures				
Revenue				
General Revenues				
Building Permits	2,080.32	2,080.32	36,000.00	5.78%
Business License Fees	215.00	215.00	8,500.00	2.53%
City Sales Tax	228,334.67	228,334.67	1,287,800.00	17.73%
County Sales Tax	84,696.66	84,696.66	462,440.00	18.32%
Fines Income	37,628.13	37,628.13	100,000.00	37.63%
Fire Dept Fees	8,010.00	8,010.00	9,400.00	85.21%
Franchise Fees	77,001.18	77,001.18	424,000.00	18.16%
Grants/Donations	47,155.71	47,155.71	25,000.00	188.62%
Huntsville Schools SRO	0.00	0.00	153,075.00	
Interest Income	17,550.22	17,550.22	75,000.00	23.40%
Madison County	5,918.01	5,918.01	60,672.02	9.75%
Misc Income	11,536.99	11,536.99	0.00	
Misc Permits	8.00	8.00	200.00	4.00%
Municipal Aid	8,759.37	8,759.37	43,000.00	20.37%
Property Tax Assessment	17,450.36	17,450.36	165,000.00	10.58%
Rental Income	950.00	950.00	4,000.00	23.75%
Transfer In	0.00	0.00	78,000.00	
General Revenues Totals	\$547,294.62	\$547,294.62	\$2,932,087.02	
Revenue	\$547,294.62	\$547,294.62	\$2,932,087.02	
Gross Profit	\$547,294.62	\$547,294.62	\$2,932,087.02	
Expenses				
Administrative				
Advertising	306.50	306.50	4,500.00	6.81%
Dues/Licenses	3,528.88	3,528.88	5,109.52	69.06%
Equipment	1,000.00	1,000.00	0.00	
Equipment - Office	1,495.81	1,495.81	14,458.00	10.35%
Fuel	60.64	60.64	750.00	8.09%
Improvements	3,419.32	3,419.32	50,000.00	6.84%
Insurance - Buildings	0.00	0.00	3,917.05	
Insurance - Health	2,511.06	2,511.06	15,458.48	16.24%
Insurance - Legal & Other	0.00	0.00	5,326.15	
Insurance - Vehicles	0.00	0.00	303.50	
Land/Buildings	0.00	0.00	30,000.00	
Meeting Expense	0.00	0.00	500.00	
Meeting Expense	158.14	158.14	5,000.00	3.16%
Miscellaneous Expense	14,251.27	14,251.27	75,169.00	18.96%
Other Services	2,460.20	2,460.20	18,451.42	13.33%
Payroll Taxes	2,460.20	2,460.20	5,000.00	(0.55%)
Repairs & Maint. - Bldgs.	(27.50)	(27.50)	5,000.00	
Repairs & Maint. - Veh/Equip	0.00	0.00	300.00	
Retirement - APERS	5,235.57	5,235.57	27,293.83	19.18%
Salaries	42,093.88	42,093.88	241,195.08	17.45%
Supplies - Office	8,130.18	8,130.18	9,000.00	90.34%
Supplies/ Materials	250.64	250.64	0.00	
Travel/Training	3,957.15	3,957.15	17,000.00	23.28%
Unemployment	36.47	36.47	56.00	65.13%
Utilities/Phone/Trash	4,551.27	4,551.27	15,400.00	29.55%
Workers' Comp	178.75	178.75	1,930.00	9.26%
Administrative Totals	\$93,598.23	\$93,598.23	\$546,118.03	

General Fund

Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Building Inspector				
Dues/Licenses	0.00	0.00	125.00	
Other Services	0.00	0.00	300.00	
Payroll Taxes	415.64	415.64	2,493.90	16.67%
Salaries	5,433.30	5,433.30	32,600.00	16.67%
Supplies/ Materials	0.00	0.00	250.00	
Travel/Training	0.00	0.00	250.00	
Unemployment	10.86	10.86	28.00	38.79%
Workers' Comp	325.95	325.95	352.00	92.60%
Building Inspector Totals	\$6,185.75	\$6,185.75	\$36,398.90	
Code Enforcement				
Fuel	0.00	0.00	400.00	
Payroll Taxes	45.90	45.90	963.90	4.76%
Salaries	600.00	600.00	12,600.00	4.76%
Supplies/ Materials	2,121.80	2,121.80	2,500.00	84.87%
Unemployment	1.20	1.20	14.00	8.57%
Workers' Comp	125.95	125.95	136.00	92.61%
Code Enforcement Totals	\$2,894.85	\$2,894.85	\$16,613.90	
Court Department				
Dues/Licenses	150.00	150.00	350.00	42.86%
Insurance - Health	1,674.04	1,674.04	9,852.32	16.99%
Miscellaneous Expense	0.00	0.00	200.00	
Other Services	2,499.99	2,499.99	11,500.00	21.74%
Payroll Taxes	1,325.97	1,325.97	7,250.14	18.29%
Retirement - APERS	9,044.45	9,044.45	13,330.40	67.85%
Salaries	17,332.83	17,332.83	94,773.08	18.29%
Supplies - Office	274.17	274.17	3,000.00	9.14%
Travel/Training	0.00	0.00	1,000.00	
Unemployment	28.68	28.68	43.52	65.90%
Utilities/Phone/Trash	374.58	374.58	3,200.00	11.71%
Workers' Comp	67.61	67.61	729.00	9.27%
Court Department Totals	\$32,772.32	\$32,772.32	\$145,228.46	
Economic Development				
Advertising	0.00	0.00	6,000.00	
Community Agreements	3,000.00	3,000.00	9,000.00	33.33%
Dues/Licenses	0.00	0.00	1,000.00	
Economic Development	0.00	0.00	15,000.00	
Payroll Taxes	255.00	255.00	3,060.00	8.33%
Salaries	3,333.33	3,333.33	40,000.00	8.33%
Supplies - Office	500.00	500.00	1,500.00	33.33%
Travel/Training	0.00	0.00	2,000.00	
Unemployment	6.67	6.67	14.00	47.64%
Workers' Comp	29.68	29.68	320.00	9.28%
Economic Development Totals	\$7,124.68	\$7,124.68	\$77,894.00	
Fire Department				
Dues/Licenses	0.00	0.00	1,000.00	
Equipment	11,065.65	11,065.65	45,000.00	24.59%
Equipment - Office	0.00	0.00	1,000.00	
Fuel	1,982.06	1,982.06	12,000.00	16.52%
Insurance - Buildings	0.00	0.00	3,931.47	
Insurance - Health	1,674.04	1,674.04	9,772.32	17.13%
Insurance - Vehicles	0.00	0.00	13,042.70	

General Fund Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Land/Buildings	0.00	0.00	50,000.00	
Miscellaneous Expense	0.00	0.00	1,000.00	
Other Services	4,260.00	4,260.00	6,327.47	67.33%
Payroll Taxes	349.16	349.16	9,192.46	3.80%
Repairs & Maint. - Bldgs.	1,485.56	1,485.56	6,000.00	24.76%
Repairs & Maint. - Veh/Equip	44,654.74	44,654.74	26,000.00	171.75%
Salaries	24,307.58	24,307.58	168,790.38	14.40%
Supplies - Office	812.38	812.38	1,200.00	67.70%
Supplies - Uniforms	0.00	0.00	3,500.00	
Supplies/ Materials	954.34	954.34	8,000.00	11.93%
Travel/Training	7,936.14	7,936.14	23,000.00	34.50%
Unemployment	34.66	34.66	162.00	21.40%
Utilities/Phonel/Trash	4,790.50	4,790.50	23,000.00	20.83%
Vehicles	0.00	0.00	100,000.00	
Workers' Comp	2,033.53	2,033.53	2,078.00	97.86%
Fire Department Totals	\$106,340.34	\$106,340.34	\$513,996.80	
Police Dept				
Advertising	0.00	0.00	400.00	
Dispatching Service	0.00	0.00	35,000.00	
Dues/Licenses	125.00	125.00	305.00	40.98%
Equipment	1,680.95	1,680.95	60,000.00	2.80%
Fuel	10,596.70	10,596.70	40,000.00	26.49%
Insurance - Buildings	0.00	0.00	5,633.69	
Insurance - Health	11,181.26	11,181.26	73,372.40	15.24%
Insurance - Vehicles	237.45	237.45	3,756.68	6.32%
Miscellaneous Expense	292.06	292.06	3,000.00	9.74%
Other Services	15,223.60	15,223.60	64,584.00	23.57%
Payroll Taxes	10,776.09	10,776.09	60,784.49	17.73%
Police Pensions	18,140.70	18,140.70	110,723.35	16.38%
Repairs & Maint. - Bldgs.	47.29	47.29	6,000.00	0.79%
Repairs & Maint. - Veh/Equip	3,781.55	3,781.55	30,000.00	12.61%
Retirement - APERS	2,553.91	2,553.91	13,563.11	18.83%
Salaries	140,863.56	140,863.56	794,568.52	17.73%
Supplies - Office	672.66	672.66	6,500.00	10.35%
Supplies - Uniforms	1,918.65	1,918.65	9,000.00	21.32%
Supplies/ Materials	320.10	320.10	4,500.00	7.11%
Travel/Training	867.41	867.41	10,000.00	8.67%
Unemployment	198.00	198.00	218.00	90.83%
Utilities/Phonel/Trash	4,346.20	4,346.20	17,000.00	25.57%
Vehicles	0.00	0.00	55,000.00	
Workers' Comp	9,068.38	9,068.38	9,722.00	93.28%
Police Dept Totals	\$232,891.52	\$232,891.52	\$1,413,631.24	
Street Department				
Insurance - Health	4,594.78	4,594.78	31,840.04	14.43%
Payroll Taxes	4,771.67	4,771.67	24,984.38	19.10%
Retirement - APERS	10,413.07	10,413.07	49,022.97	21.24%
Salaries	62,655.25	62,655.25	326,593.26	19.18%
Unemployment	83.99	83.99	110.00	76.35%
Street Department Totals	\$82,518.76	\$82,518.76	\$432,550.65	
Expenses	\$564,326.45	\$564,326.45	\$3,182,431.98	
Revenue Less Expenditures	(\$17,031.83)	(\$17,031.83)	(\$250,344.96)	

General Fund Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Other Expenses				
Administrative				
Transfer To Airport	0.00	0.00	6,500.00	
Transfer To Park	6,781.96	6,781.96	70,000.00	9.69%
Administrative Totals	\$6,781.96	\$6,781.96	\$76,500.00	
Other Expenses	\$6,781.96	\$6,781.96	\$76,500.00	
Net Change in Fund Balance	(\$23,813.79)	(\$23,813.79)	(\$326,844.96)	
Fund Balances				
Beginning Fund Balance	3,501,324.68	3,501,324.68	0.00	
Net Change in Fund Balance	(23,813.79)	(23,813.79)	(326,844.96)	
Ending Fund Balance	3,477,510.89	3,477,510.89	0.00	

Street Fund

Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Revenue & Expenditures				
Revenue				
Grants/Donations	0.00	0.00	70,000.00	
Interest Income	1,712.42	1,712.42	10,000.00	17.12%
Municipal Aid	37,704.66	37,704.66	240,000.00	15.71%
Property Tax Assessment	7,491.78	7,491.78	60,000.00	12.49%
Revenue	\$46,908.86	\$46,908.86	\$380,000.00	
Gross Profit	\$46,908.86	\$46,908.86	\$380,000.00	
Expenses				
Equipment	9,064.55	9,064.55	35,000.00	25.90%
Fuel	3,085.50	3,085.50	26,000.00	11.87%
Grant Projects	0.00	0.00	79,000.00	
Insurance - Buildings	0.00	0.00	1,715.81	
Insurance - Vehicles	0.00	0.00	4,315.92	
Miscellaneous Expense	0.00	0.00	1,000.00	
Other Services	398.83	398.83	10,000.00	3.99%
Repairs & Maint - Street Proj.	7,668.16	7,668.16	250,000.00	3.07%
Repairs & Maint. - Bldgs.	0.00	0.00	1,500.00	
Repairs & Maint. - Veh/Equip	10,398.12	10,398.12	21,000.00	49.51%
Supplies - Uniforms	441.50	441.50	4,500.00	9.81%
Supplies/ Materials	6,292.76	6,292.76	24,000.00	26.22%
Utilities/Phone/Trash	7,593.88	7,593.88	42,000.00	18.08%
Vehicles	0.00	0.00	25,000.00	
Workers' Comp	7,228.47	7,228.47	7,631.00	94.73%
Expenses	\$52,171.77	\$52,171.77	\$532,662.73	
Revenue Less Expenditures	(\$5,262.91)	(\$5,262.91)	(\$152,662.73)	
Other Expenses				
Transfer Out	0.00	0.00	6,000.00	
Other Expenses	\$0.00	\$0.00	\$6,000.00	
Net Change in Fund Balance	(\$5,262.91)	(\$5,262.91)	(\$158,662.73)	
Fund Balances				
Beginning Fund Balance	422,595.15	422,595.15	0.00	
Net Change in Fund Balance	(5,262.91)	(5,262.91)	(158,662.73)	
Ending Fund Balance	417,332.24	417,332.24	0.00	

Admin of Justice Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Fines Income	36,363.31	36,363.31
Interest Income	269.84	269.84
Revenue	\$36,633.15	\$36,633.15
Gross Profit	\$36,633.15	\$36,633.15
Expenses		
County Fees & Costs	2,290.69	2,290.69
State Fees & Costs	17,193.31	17,193.31
Expenses	\$19,484.00	\$19,484.00
Revenue Less Expenditures	\$17,149.15	\$17,149.15
Net Change in Fund Balance	\$17,149.15	\$17,149.15
Fund Balances		
Beginning Fund Balance	58,891.46	58,891.46
Net Change in Fund Balance	17,149.15	17,149.15
Ending Fund Balance	76,040.61	76,040.61

Court Automation Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Fines Income	5,824.50	5,824.50
Interest Income	166.49	166.49
Revenue	\$5,990.99	\$5,990.99
Gross Profit	\$5,990.99	\$5,990.99
Expenses		
Equipment - Office	4,092.02	4,092.02
Supplies - Office	207.85	207.85
Utilities/Phone/Trash	146.74	146.74
Expenses	\$4,446.61	\$4,446.61
Revenue Less Expenditures	\$1,544.38	\$1,544.38
Net Change in Fund Balance	\$1,544.38	\$1,544.38
Fund Balances		
Beginning Fund Balance	41,186.34	41,186.34
Net Change in Fund Balance	1,544.38	1,544.38
Ending Fund Balance	42,730.72	42,730.72

Fire Dept Act 833 Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	154.99	154.99
Revenue	\$154.99	\$154.99
Gross Profit	\$154.99	\$154.99
Revenue Less Expenditures	\$154.99	\$154.99
Net Change in Fund Balance	\$154.99	\$154.99
Fund Balances		
Beginning Fund Balance	39,031.45	39,031.45
Net Change In Fund Balance	154.99	154.99
Ending Fund Balance	39,186.44	39,186.44

Fire Equipment Purchase Acct.
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Fund Balances		
Beginning Fund Balance	5.00	5.00
Net Change in Fund Balance	0.00	0.00
Ending Fund Balance	5.00	5.00

General Fund Reserve
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	2.22	2.22
Revenue	\$2.22	\$2.22
Gross Profit	\$2.22	\$2.22
Revenue Less Expenditures	\$2.22	\$2.22
Net Change in Fund Balance	\$2.22	\$2.22
Fund Balances		
Beginning Fund Balance	557.53	557.53
Net Change in Fund Balance	2.22	2.22
Ending Fund Balance	559.75	559.75

Huntsville City Parks Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	58.52	58.52
Misc Income	190.00	190.00
Transfer In	6,781.96	6,781.96
Revenue	\$7,030.48	\$7,030.48
Gross Profit	\$7,030.48	\$7,030.48
Expenses		
Improvements	3,540.55	3,540.55
Miscellaneous Expense	297.00	297.00
Other Services	267.35	267.35
Repairs & Maint. - Bldgs.	5,481.42	5,481.42
Supplies/ Materials	694.61	694.61
Utilities/Phone/Trash	3,232.28	3,232.28
Expenses	\$13,513.21	\$13,513.21
Revenue Less Expenditures	(\$6,482.73)	(\$6,482.73)
Net Change in Fund Balance	(\$6,482.73)	(\$6,482.73)
Fund Balances		
Beginning Fund Balance	18,225.01	18,225.01
Net Change in Fund Balance	(6,482.73)	(6,482.73)
Ending Fund Balance	11,742.28	11,742.28

LOPFI Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	609.15	609.15
Property Tax Assessment	2,492.55	2,492.55
Revenue	\$3,101.70	\$3,101.70
Gross Profit	\$3,101.70	\$3,101.70
Expenses		
Firemen's Pensions	3,164.26	3,164.26
Expenses	\$3,164.26	\$3,164.26
Revenue Less Expenditures	(\$62.56)	(\$62.56)
Net Change in Fund Balance	(\$62.56)	(\$62.56)
Fund Balances		
Beginning Fund Balance	154,618.55	154,618.55
Net Change in Fund Balance	(62.56)	(62.56)
Ending Fund Balance	154,555.99	154,555.99

Police Act 988 of 91' Fund
Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual
Revenue & Expenditures		
Revenue		
Fines Income	4,200.00	4,200.00
Interest Income	58.89	58.89
Revenue	\$4,258.89	\$4,258.89
Gross Profit	\$4,258.89	\$4,258.89
Revenue Less Expenditures	\$4,258.89	\$4,258.89
Net Change in Fund Balance	\$4,258.89	\$4,258.89
Fund Balances		
Beginning Fund Balance	13,238.75	13,238.75
Net Change in Fund Balance	4,258.89	4,258.89
Ending Fund Balance	17,497.64	17,497.64

Police Special Projects Fund
Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual
Revenue & Expenditures		
Revenue		
Interest Income	35.28	35.28
Misc Income	3,000.00	3,000.00
Revenue	\$3,035.28	\$3,035.28
Gross Profit	\$3,035.28	\$3,035.28
Expenses		
Supplies/ Materials	846.79	846.79
Expenses	\$846.79	\$846.79
Revenue Less Expenditures	\$2,188.49	\$2,188.49
Net Change in Fund Balance	\$2,188.49	\$2,188.49
Fund Balances		
Beginning Fund Balance	8,320.93	8,320.93
Net Change in Fund Balance	2,188.49	2,188.49
Ending Fund Balance	10,509.42	10,509.42

Prisoner Act 1188 Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Fines Income	4,720.04	4,720.04
Interest Income	95.16	95.16
Revenue	\$4,815.20	\$4,815.20
Gross Profit	\$4,815.20	\$4,815.20
Expenses		
Other Services	1,465.00	1,465.00
Expenses	\$1,465.00	\$1,465.00
Revenue Less Expenditures	\$3,350.20	\$3,350.20
Net Change in Fund Balance	\$3,350.20	\$3,350.20
Fund Balances		
Beginning Fund Balance	22,555.89	22,555.89
Net Change in Fund Balance	3,350.20	3,350.20
Ending Fund Balance	25,906.09	25,906.09

Street Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	1,712.42	1,712.42
Municipal Aid	37,704.66	37,704.66
Property Tax Assessment	7,491.78	7,491.78
Revenue	\$46,908.86	\$46,908.86
Gross Profit	\$46,908.86	\$46,908.86
Expenses		
Equipment	9,064.55	9,064.55
Fuel	3,085.50	3,085.50
Other Services	398.83	398.83
Repairs & Maint - Street Proj.	7,668.16	7,668.16
Repairs & Maint. - Veh/Equip	10,398.12	10,398.12
Supplies - Uniforms	441.50	441.50
Supplies/ Materials	6,292.76	6,292.76
Utilities/Phonel/Trash	7,593.88	7,593.88
Workers' Comp	7,228.47	7,228.47
Expenses	\$52,171.77	\$52,171.77
Revenue Less Expenditures	(\$5,262.91)	(\$5,262.91)
Net Change in Fund Balance	(\$5,262.91)	(\$5,262.91)
Fund Balances		
Beginning Fund Balance	422,595.15	422,595.15
Net Change in Fund Balance	(5,262.91)	(5,262.91)
Ending Fund Balance	417,332.24	417,332.24

Wastewater Facility Huntsville
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	0.87	0.87
Revenue	\$0.87	\$0.87
Gross Profit	\$0.87	\$0.87
Revenue Less Expenditures	\$0.87	\$0.87
Net Change in Fund Balance	\$0.87	\$0.87
Fund Balances		
Beginning Fund Balance	217.89	217.89
Net Change in Fund Balance	0.87	0.87
Ending Fund Balance	218.76	218.76

2022 Water Tank Simmons Bond Construction Fund
Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Jan 2026	Jan 2026
	Dec 2026	Dec 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	89.95	89.95
Revenue	\$89.95	\$89.95
Gross Profit	\$89.95	\$89.95
Revenue Less Expenditures	\$89.95	\$89.95
Net Change in Fund Balance	\$89.95	\$89.95
Fund Balances		
Beginning Fund Balance	218,861.03	218,861.03
Net Change in Fund Balance	89.95	89.95
Ending Fund Balance	218,950.98	218,950.98

2025 Water & Sewer Revenue Bond
Statement of Revenue and Expenditures

	Current Period Jan 2026 Dec 2026 Actual	Year-To-Date Jan 2026 Dec 2026 Actual
Revenue & Expenditures		
Revenue		
Interest Income	20,135.54	20,135.54
Revenue	\$20,135.54	\$20,135.54
Gross Profit	\$20,135.54	\$20,135.54
Expenses		
Bank Service Charge	484.18	484.18
Other Services	58,742.50	58,742.50
Expenses	\$59,226.68	\$59,226.68
Revenue Less Expenditures	(\$39,091.14)	(\$39,091.14)
Net Change in Fund Balance	(\$39,091.14)	(\$39,091.14)
Fund Balances		
Beginning Fund Balance	7,014,953.76	7,014,953.76
Net Change in Fund Balance	(39,091.14)	(39,091.14)
Ending Fund Balance	6,975,862.62	6,975,862.62



Public Works Department
Monthly Report
February 2026

Completed Projects
1) Work on guard rail
2) Work on shooting range
3) Work at ballpark
4) Cut brush

Ongoing Projects

Huntsville Water Utilities Monthly Report

Reporting Period:	January 15, 2026 - February 15, 2026				
	Current Month	Previous Month Comparison		Same Month, 1 Year Ago	
Active Accounts	1,462	Up	22	Up	71
In City Residential	1,081	Up	19	Up	51
Gallons Purchased	42,167,877	Up	2,291,633	Up	1,714,310
Gallons Sold	39,421,640	Up	1,850,480	Up	1,015,540
Gal. Wastewater	37,520,000	Up	3,170,000	Down	7,629,000
Number of Leaks	5	Down	2	Up	1
Leak Man Hours	80	Up	23	Up	56
Water Loss %	7%	Up	2%	Up	2%
Service Orders	107	Down	47	Up	20
Line Locates	27	Up	5	Up	16

	Year to Date	Previous Year Comparison	
Gallons Purchased	82,044,121	Up	8,033,859
Gallons Sold	76,992,800	Up	9,472,110
Gal. Wastewater	71,870,000	Down	13,986,000
Number of Leaks	12	Down	1
Leak Man Hours	136.5	Up	30
Water Loss %	Average of 6%	Down	3%
Service Orders	261	Up	74
Line Locates	49	Up	14

HUNTSVILLE FIRE DEPARTMENT

Report of February 2026 Events

- We currently have 20 members on our roster.
 - Two of those members are over 64 years of age.
 - Two others are our paid personnel.
- Our recruiting committee is continuing to examine ways to up our numbers.
 - The 16 volunteer members that we have are committed to acquiring as much training as possible.
 - Eleven of those 16 will be attending advanced training using their vacation days from their paying jobs to expand their knowledge and skills. I think that is a level of commitment that we should all be proud of.
- Our training in February focused on Side-by-Side Operations and Packaging and Incident Command Operations.
- In Northwest Arkansas, flash floods are most likely to occur during the months of March through May. Our training this month will be focused on swift water tactics and techniques.
 - We have received all the equipment purchased for our swiftwater team but still need to acquire a trailer to haul the side-by-side. I believe the best course is to either sell the original boat trailer we had or negotiate some type of trade to help facilitate the purchase of the new trailer.
- We have published our bid requirements and will be opening whatever we receive on March 20th at 11:00 AM at City Hall.
- Joey McConnell was selected as the Firefighter of the Year for our department.
- Station 1 has been repaired and back in service.
- Engine 3 is scheduled to be repaired this week.
- So far this year, only eighteen of our emergency calls (15%) have been outside the city limits.
- I have suggested this before, but I still advocate that the dues we charge to cover the area outside the city limits should be raised to \$60 a year.
 - In addition, I believe that following the success of the Japton Fire Department getting their dues placed on the tax rolls, it would be prudent for the city to follow the same path.
 - It is our duty to respond to help people when we are called on but asking the citizens that we serve to contribute \$5 a month for that protection does not seem unreasonable to me.
 - Keep in mind that a new airpack costs over \$10,000 to purchase and a new set of turnouts costs nearly \$5,000 not to mention the costs for the upkeep and maintenance of our aging apparatus fleet.
- We have concluded the final fire code check for the new jail and they are now in the process of moving into the facility.
- I also met with representatives of the Sheriff's Office and jail staff to discuss procedures regarding our interaction during possible fire and medical emergencies. I believe we have a workable plan in place but recognize that this will be a new experience for us all going forward.

January-February 2026	EMS CALLS	%	MVA	%	FIRE CALLS	%	SPECIAL DUTY	%	Inspection/Preplans	Public Service/Education	Training	Total Events
	80	77%	1	1%	18	17%	5	5%	3	5	4	116



City of Huntsville
Economic Development & Tourism
Commission Monthly Report
February 2026

Strategic Objectives

- **Small Cities Committee** – The NWARPC has formed a Small Cities Committee to bring together cities in Benton, Washington, and Madison counties with populations less than 75,000. The committee held the first meeting on February 3, 2026. Ongoing meetings will be a hybrid and in person format. The committee is working to produce a Regional Unified Model Development Code Guide as a resource for small city planners.
- **Infrastructure Committee** – The Infrastructure Committee drafted a Road/Street Concern survey that will be placed on the new city website to gather feedback from the community and guide repairs. The committee also sent a letter to the planning commission to support a resolution to update the city land use plan. When approved by city council, the NWARPC agreed to facilitate the process to create a comprehensive plan which will address land use and master street planning.
- **Youth Council** – The Huntsville Youth Council will be working on a Huntsville Alumni Recognition event tentatively scheduled for May 15th. More details to come.
- **Buck Vaughan Family Athletic Complex Opening** – Members of the Buck Vaughan Scholarship Fund along with Huntsville School District administration and school board hosted a grand opening of the new complex on Friday, February 20th. The facility will serve as an indoor practice facility for the softball and baseball teams.
- **TAP/RTP Grant** – ARDOT's TAP/RTP webinar was February 24th providing an overview of the 2026 grant application, platform, and requirements. The deadline for submission is April 30th by 4pm.
- **Cloudpermit Demo** – EDTC participated in a software demonstration for community development. Cloudpermit specializes in smart solutions for smaller cities needs regarding permitting, licensing, inspections, and code enforcement. They offer an annual subscription-based plan. Mayor Dotson has a demo video for anyone interested in learning more.
- **Flashing Beacons** – Two sets of beacons were installed on school zone signs on Main and Gaskill Streets. ARDOT also replaced all the school zone signage with high reflective signs.
- **City Website** – The Apple Developer account has been approved and Apptegy has begun work on the new city app. The app and website are expected to go live by March 20th.

Next EDTC Meeting – Monday, March 16th at 1:00pm at the Basham Community Center – Guest Pamela Nelson with The Conservation Fund

Planning Commission Report

*City of Huntsville 2026
(for Feb items)*

OVERVIEW & PURPOSE

Planning we strive to be a proactive department that establishes goals and policies for directing and managing future growth and development. We address fundamental issues such as the location of growth, housing needs, and environmental protection.

COMMERCIAL / RESIDENTIAL PERMITS/ LOT SPLIT

1. Build Permit Lot 14 Highland Park Subdivision- approved
2. Build Permit Lot 7 Highland Park Subdivision – approved
3. 449 Harmony Rd- commercial build permit – approved
4. Gaskill Lot Split application – approved
5. Build Permit 348 LaVona – approved
6. Build Permit 356 LaVona -approved
7. Build Permit 503 Madison St -approved
8. Infrastructure Memo received in support of Master Planning
- 9.

PROJECTS

Sign Code finalized and to Council for adoption



**BUILDING INSPECTOR
MONTHLY REPORT**

Name	Number	Location
Terry Presley	8	Subdivision
Gil Bryant	2	Office space
Assembly of God	4	Bypass
405 Hargis	2	Hargis St.

Huntsville Water Utilities Commission Meeting

February 19, 2026

The regular meeting of the Huntsville Water and Sewer Commission was held at the Huntsville Water Utilities office.

Call to Order

- At 4:00, Commissioner Roden called the meeting to order. Chairman Brashears was absent.

Approval of Minutes

- Commissioner Rogers made a motion to approve the minutes of the January meeting, seconded by Commissioner Scott. The motion was approved.

Approval of Agenda

- Commissioner Rogers made a motion to accept the meeting agenda, seconded by Commissioner Ford. The motion was approved.

Old Business

- Mr. Davis reported that he had accepted GMP from Crossland Construction but had not yet received a construction schedule. He added that groundwork was expected to begin in the early part of March.
- Mr. Davis reported that the majority of the renovations had been completed at the new office, with the exception of the network and server integration. He stated that the utility should be ready to occupy the building at some point between mid-March and early April.

New Business

- The department managers updated the Commission on their respective departments and staffing changes. Mr. Eoff said that the plant was operating well and that with the addition of a third employee, he was able to stagger days, which allowed him to have onsite staff for Saturday and Sunday each week. Mr. Rudolph discussed that his department had been able to incorporate more preventative maintenance work while still working on leaks and other projects.

Other Business

- Mr. Davis reported that the final day for engineering firms to submit Statements of Qualifications would be Friday, February 20th and that staff would begin reviewing the submissions shortly after that to prepare recommendations for the Commission to review.

Adjournment

- Commissioner Rogers made a motion to adjourn the meeting, seconded by Commissioner Ford. The meeting was adjourned at 4:30 pm.



City of Huntsville Planning Commission

Meeting Minutes

2/23/2026

CALL TO ORDER

The regular meeting of the Planning Commission came to order at 6:35 P.M.

ROLL CALL

All Commissioners and Director Thomas were present and the City Engineer Presley was absent.

APPROVAL OF MINUTES LAST MEETING

Commissioner Davis made a motion to accept the minutes as presented. Commissioner Yates seconded and all were in favor.

APPROVAL OF THE AGENDA

Commissioner Yates moved to approve the agenda and Commissioner Gates seconded. All were in favor.

PUBLIC COMMENTS

NEW BUSINESS

510 Phillips wishes to install a whole home generator. Generator Super Center of Springdale is the contractor. They thought they would have to move the propane tank but it wasn't necessary. Commissioner Davis moved to approve there building permit contingent on the naming of the electrical contractor. Commissioner Gates seconded and all were in favor. Expected cost \$22000. Terry Presley was present to present plans for a Triplex in the Highland subdivision. He has joined lots 19 and 20 to reach a half acre lot necessary for a triplex in R4. He has drawn an approximately 3600 square foot building which lies within the setbacks. Commissioner Davis moved to approve the building permit and Commissioner Malloy seconded. All were in favor.

OLD BUSINESS

ADJOURNMENT

Commissioner Gates moved to adjourn and Commissioner Yates seconded. All were in favor and the meeting adjourned at about 7:15.

Secretary MacLean

2023 Planning and Board of Zoning Adjustments Commissioners

Brad Willis
Charles Cogger

Jim MacLean
Kenny Malloy
Sean Davis

Jason Yates
Stephen Ford

City of Huntsville
Budget Committee
Meeting Minutes
February 19, 2026

Mayor Travis Dotson called the budget committee meeting to order at 5:25 p.m., at City Hall on Wednesday, February 19, 2026.

The following committee members were present: Mayor Travis Dotson, Councilors Scott Thomas, Guy Roden, Leslie Evans. Chrystal Lacey was absent. Also present were Mayor's assistant, Janice Smith, Finance Director, Carmen Watkins, and Chief of Police, Josh Herring.

Mayor Dotson reported upcoming expenditures expected to occur within the new few weeks.

- Commercial grade stove for the Basham Building will be purchased from Jeremy Johnson for \$1,000.00
- Dirt work is planned for F1 at Mitchusson Park, with the estimated cost expected to be roughly \$8,575.00 based on prior work completed on F2.
- Kristie Miller with the Juvenile Probation Office is working with a Foundation called Hive, which provides transportation for teens to medical appointments and other obligations. She inquired about a donated vehicle. He stated that he advised her he would look into the matter but made no promise that a vehicle could be provided.
- Mayor Dotson reported that there are potential builders interested in the Dotson Street property, which may be developed for low-income or smaller homes.

Police Chief Josh Herring presented three options to the Budget Committee to upgrade the department's fleet, proposing the purchase of six fully upfitted 2026 Chevy Tahoe's and one fully upfitted 2025 Chevy Silverado for admin use. The purchase would replace all older units except for one eight-year-old and one six-year-old vehicle. The vehicles would be acquired through ESU Pursuits and financed through Government Capital. Councilor Roden made a motion to approve Option 3, which includes a \$75,000 down payment from the unallocated general fund budget on a total purchase price of \$537,573.00, resulting in a financed amount of \$462,573.00 at an interest rate of 4.98% for six years, with annual payments of \$91,590.10. The motion was seconded by Councilor Evans.

The Budget committee recommended that a special City Council meeting be held on Monday, January 23rd at 6:00 pm.

Councilor Roden made a motion to adjourn the meeting, seconded by Councilor Evans. Meeting adjourned at 6:33 p.m.

City of Huntsville
Infrastructure Committee
Meeting Minutes

February 24, 2026

Meeting called to order at 6:01, adjourned at 7:48

Present: Rogers, Shinn, Roden, Lacey, Holt, Cotton, Davis, Robinson, Mayor Dotson (only present for the first 15 mins)

Strategy: Identify city, county, and Arkansas Department of Transportation (ARDOT) stakeholders to form a committee to receive and discuss concerns and complaints submitted through the city website about road use, flooding concerns, maintenance, and safety concerns. Establish strategic plans for future infrastructure development to meet the needs, ensure safety, and mitigate hazards of a growing and changing population.

Strategy for Housing per Strategic Planning: Increase housing affordability and availability through increasing density allowances.

Benefit to the Community: Increasing density allowances, expanding and updating infrastructure, and allowing for mixed-use zoning in the downtown core of Huntsville incentivize and encourage housing developers to invest in creating more housing units and more affordable housing developments by allowing them to benefit from economies of scale.

Projects in Process:

- Google Form for Street Concern Feedback
- **Updates** on School Zone
 - Asked for expansion, moving slowly toward that
 - Poles are up for the lights - Today's Bank and Church of Christ
 - ARDOT wants to start with a safe crosswalk and then move to sidewalks from there
- The continuous turn lane (3800 feet) on 412 is moving forward slowly
 - ARDOT wants us to put up \$750,000 toward the multimillion-dollar project
- Coger's sidewalk
 - Had another meeting about this, hopefully will get approved soon
- Missouri Street issues with blind corners
 - Make it a one-way street to decrease safety concerns
- **Update** on timing for our streetlight
 - A man can come change it for us; we will request that
 - No arrow is possible without a turn lane
- Update on Google Form for City Street Citizen Feedback
 - A version of the form will be up on the city website in two weeks
- Update on GIS
 - Water Dept is working on getting access to GIS and can support city with that

Ideas for projects/next steps:

- Mayor Dotson brought a statement, and it is pasted below
 - Works alongside the City's Master Plan with NWA Regional Planning

City of Huntsville
Infrastructure Committee
Meeting Minutes

- Need to focus on housing
 - Special focus on direction or guidance for the planning commission, so that they consider affordable housing
 - The Strategic Plan indicates a directive from the citizens that we need affordable housing
 - We have a Planned Urban Development zone that could be used
- Last Land Use Plan was in 2014
 - It is time to update
 - Regional Planning suggested a Comprehensive Plan (Land Use and Street Plan)
 - Regional Planning will facilitate
 - May take up to 6 months
 - Includes reviewing and updating the zoning procedures
 - Will also do Unified Code Guide that we can refer to
- Letter drafted (see below, under Mayor Dotson's letter) addressed to Planning Commission
 - Our Committee requests they take next steps toward a Comprehensive Plan, specifically that they present a resolution to City Council recommending the development of such
- Concerns about Cain St
 - Children speeding down it
 - Consider speed tables and request officers to monitor and write tickets if need be
- **Next Steps for the Mayor: How to get this started?**
- Streamlined process/platform for applications - Cloud Permit software
 - Possibly useful for permits, applications are clear, have gates that require certain signatures
- Should there be more light at the intersection of N Gaskill and Eagle Drive
 - Brighter bulb? Another light?
- Should/Could there be more light at the intersection to turn into Walmart?

City of Huntsville
Infrastructure Committee
Meeting Minutes

TO: INFRASTRUCTURE COMMITTEE/CHAIR CRYSTAL LACEY
FROM: MAYOR TRAVIS DOTSON
DATE: February 24, 2026

Over a year ago, we began the important work of developing our City's Strategic Plan. As part of that process, we surveyed our citizens to better understand what actions were necessary to promote growth, diversify our tax base, and strengthen our community's future. The feedback was clear and thoughtful, and it provided us with a roadmap for where our citizens want us to go.

As we completed that process, it became evident that an Infrastructure Committee would be necessary to help carry these strategic goals forward and ensure measurable progress.

One issue that has become abundantly clear is the need for affordable housing and the attraction of new growth to our community. In recent months, we have had multiple opportunities related to housing and development. However, discussions within our current Planning Commission have at times become polarized. I do believe each commissioner has the community's best interest at heart, but we have reached a point where discussions can become cyclical, with no clear directive aligned with what our citizens have asked us to pursue.

It has also been brought to my attention that, at times, the focus has shifted toward who is doing what, rather than what is being accomplished for our community. Additionally, I have heard the statement, "It is not our job to make contractors money." While technically true, it is equally not our role to hinder responsible development or discourage investment that aligns with our strategic goals. Our responsibility is to create clear policy direction that reflects our citizens' priorities and supports sustainable, well-planned growth.

With that in mind, I am asking this Committee to:

- 1. Study the housing components of our Strategic Plan in detail.**
- 2. Carefully review and prioritize the feedback provided by our citizens.**
- 3. Provide a clear recommendation and directive on the housing growth model our community desires — whether that is open and aggressive growth, or a slower, more methodical approach.**

We must become aligned as a city. That alignment must then be clearly communicated to the Planning Commission so that we present a united, inclusive, and forward-moving front.

City of Huntsville
Infrastructure Committee
Meeting Minutes

If zoning changes are necessary to support the housing strategy our citizens have requested, then we must be prepared to recommend the creation or adaptation of those zoning regulations to ensure they are conducive to achieving our goals. Our responsibility is to provide clarity, direction, and leadership. The time has come for us to move from discussion to implementation — guided by the will of our citizens and unified in our approach.

City of Huntsville
Infrastructure Committee
Meeting Minutes



February 25, 2026

Subject: Request for Planning Commission Support and Recommendation to Update the City's Land Use Plan

Chairperson and Members of the Planning Commission

Mayor Dison and the City's Infrastructure Committee respectfully request your support in recommending an update to the City of Huntsville's Land Use Plan (LUP) to the City Council following the annexation along US 412. As you know, the city has completed six years of steady growth over the past decade, and several of the priorities identified in the 2024 Strategic Community Plan depend on having updated foundational planning documents.

As the Infrastructure Committee began prioritizing and initiating the late Strategic Action Plan outlined in the Strategic Community Plan, it became clear that a more effective planning framework is essential to guide future development in residential, commercial, and other community planning. In recent conversations between Mayor Dison and the North West Arkansas Regional Planning Commission (NWARPC), it was clearly recommended that Huntsville consider not only updating the existing Land Use Plan, but also developing a full Comprehensive Plan. This broader planning effort would address changes in transportation and street planning, and other key elements needed to support Huntsville's continued growth and quality of life.

NWARPC has indicated they are available to facilitate this process through July 2026, with leadership from the Planning Commission and the community. The effort and completion of the planning effort is approximately six months and will include opportunities for public engagement and input.

We respectfully ask that the Planning Commission endorse and recommend to the City Council a resolution to the City Council recommending the development of a comprehensive plan, including updated land use and master street components — that would include the current ongoing process. Your leadership and endorsement are essential to achieving this goal and ensuring a coordinated and community-driven effort.

Thank you for your continued service and commitment to the City of Huntsville. We are working closely with you to make this important next step in our strategic planning and the Strategic Community Plan.

Sincerely,

Chrysal Lacey, Chair, Infrastructure Committee
City Council, Ward 3

ORDINANCE NO. 2026-2

AN ORDINANCE TO REZONE CERTAIN LANDS FROM LOW DENSITY RESIDENTIAL (R-1) TO HIGH DENSITY RESIDENTIAL (R-3)

WHEREAS, a Zoning Change Application has been approved by the Huntsville Planning Commission to rezone certain lands from Low Density Residential (R-1) to High Density Residential (R-3).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

SECTION 1: That the lands hereinafter described are presently zoned Low Density Residential (R-1). That in order to facilitate and provide for the actual and best use of said lands and considering the needs, health and welfare of our residents, it is found and determined that said lands should be rezoned to High Density Residential (R-3).

SECTION 2: The present name/use and legal descriptions of the lands to be rezoned to High Density Residential (R-3) upon the passage and approval of this Ordinance are as follows:

See Exhibit A.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS, THIS 13TH DAY OF APRIL 2026.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Janice Smith

EXHIBIT A

Part of the Northeast Quarter of the Southeast Quarter (NE/4 SE/4) of Section Four (4) Township Sixteen (16) North, Range Twenty-six (26) West of the Fifth Principal Meridian in Huntsville, Madison County, Arkansas, more particularly described as beginning at a point which is 955 feet South of the Northeast corner of said NE/4 SE/4, thence South 325 feet to the North side of the Crossbow Road, thence with said Crossbow Road West 295.55 feet, thence with a chain link fence N 10°53' W 259.65 feet, thence East 144.56 feet, thence North 70 feet, thence East 200 feet to the point of beginning, containing 2.19 acres, more or less.

AN ORDINANCE AMENDING TITLE 14 OF THE HUNTSVILLE ZONING CODE OF THE CITY OF HUNTSVILLE, ARKANSAS

WHEREAS, residential and commercial construction continues to take place in the City of Huntsville, which requires updating the sign code, and

WHEREAS, the Planning Commission of the City of Huntsville has recommended changes to the Huntsville Municipal Code, and as a result of the foregoing and other matters, the City Council of Huntsville, Arkansas has determined that the Code should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

SECTION 1: Title 14, Chapter 14.16 Zoning Ordinance is hereby amended as follows:

SECTION 2: Section 14.16.1 Purpose

The requirements established herein are designed to regulate sign structures in order to ensure light, air, and open space; to reduce hazards at intersections; to prevent accumulation of trash; to control and coordinate the type, placement, and physical dimensions of signs within the various zoning classifications; and to protect property values of the entire community. The requirements for signs, and other advertising structures are described in this Article.

SECTION 3: The following definitions have been added to Section 14.16.2 Definitions

Pylon directory signs: A pylon directory sign is a tall, freestanding structure used to list multiple tenants or businesses in a single location, such as a shopping center, office park, or industrial complex. Unlike monument signs, which are low to the ground, pylon signs are elevated on one or more poles to maximize visibility from a distance, making them easily seen from a busy road or highway.

Sign, Billboard: A large outdoor advertising structure (a billing board), typically found in high-traffic areas such as alongside busy roads. Billboards are supported by one or more steel poles.

Sign, Back to Back: Each side of sign visible from opposite direction of traffic.

Sign, Billboard Digital: An off-site sign utilizing digital message technology, capable of changing the static message or copy on the sign electronically. A digital billboard may be internally or externally illuminated and may have animation. Each static message shall not include flashing or the varying of light intensity.

Sign, V sign: a single sign with two faces oriented in different directions and each face visible to one direction of traffic

Sign, Stacked: A single sign with two signs stacked one above the other

Sign, Tri-Vision: A sign constructed to use multiple face panels that rotate to different messages

Side-By- Side Sign: Two adjacent outdoor advertising signs on a single structure with both faces oriented in the same direction.

SECTION 4: Section 14.16.3 General Provisions

The following general provisions govern the permitting of signs in Huntsville.

- a) A permit shall be required for the erection, size alteration, or reconstruction other than customary maintenance of any sign, subject to structural or electrical modifications unless otherwise noted in this section and shall be issued by the City of Huntsville in accordance with these regulations.
- b) Signs must be constructed of durable materials, maintained in good condition, and not permitted to become dilapidated or defaced.
- c) Illumination of signs should be directed to avoid glare or reflection onto any portion of an adjacent street or highway, the path of on-coming vehicles, or any adjacent premises and no sign shall have flashing or intermittent lights, nor shall the lights be allowed to rotate or oscillate. Only internally illuminated signs which allow only the sign characters and logos to emit light or signs which are illuminated by means of a light that shines on the face of the sign shall be allowed. For the purposes of this subsection, property on the other side of a public right-of-way other than a controlled access highway shall be considered adjacent property. Digital billboards shall not operate at brightness levels of more than 0.3 foot candles above ambient light, as measured using a foot candle meter at a pre-set distance from the center of the sign at five feet above ground level. A billboard must be constructed using one or two monopoles. The structure must meet applicable building code requirements and be constructed in such a fashion that it will withstand all wind vibration forces which can reasonably be expected to occur in the vicinity. Design calculations must be provided to the Planning Dept. as a part of the application process.
- d) No free standing or ground sign shall be erected within 50 feet of any adjoining Residential Zone boundary line if the sign faces perpendicular to the street that the building faces. Further, no lighted or flashing sign of any type shall be erected within 150 feet of an adjoining Residential Zone boundary line if the face of such sign is perpendicular to the street that the building faces.
- e) Off premises signs exceeding 32 square feet area shall be restricted to the US Highway 412 corridor.

f) All signs shall be erected within the property lines of the premises upon which they are located. No portion of a freestanding sign shall extend, be erected, or be placed in any street right-of-way, or conflict with any public control or device.

g) No person shall place, maintain, or display any otherwise authorized sign, signal, marking, or device which imitates or resembles an official traffic control device, emergency light, or railroad sign or signal or which has the effect of disrupting the movement of traffic. No person shall place, maintain, or display any sign that hides from view or interferes with the movement of traffic or the effectiveness of any traffic control device, or signal.

h) If required by the Planning Dept. supporting structures will be designed and plans stamped by a Professional Engineer registered in the State of Arkansas.

i) Should a sign be removed involuntarily it shall be allowed to be replaced to its original height, size, & location and shall meet all utility safety requirements.

j) No truck, automobile, van, trailer or boat, modified to advertise a commercial business or product shall be parked on a public parking lot or space, or in a public Right-of-way in such a manner as to act as permanent or temporary advertisement.

k) Commission has adopted Appendix H "Signs" of the 2021 International Building Code.

SECTION 5: Section 14.16.5 Prohibited Signs

The following signs are prohibited in the City of Huntsville.

a) Signs imitating warning signals: No sign shall display intermittent lights resembling the flashing lights customarily used in traffic signals or in police, fire, ambulance or rescue vehicles.

b) Signs within street or highway right-of-way: No sign whatsoever, whether temporary or permanent, except traffic signs and signals and information signs erected by a public agency, are permitted within any street or highway right-of-way

c) Signs painted on or attached to trees, utility poles, public property, or traffic control devices.

d) Signs with strobe lights

SECTION 6: Section 14.16.6 Requirements Applying to Specific Signs.

The following regulations apply to specific type signs as noted.

a) Wall Signs - Signs on the walls of a building (including signs attached flat against the wall, painted wall signs and projecting signs) shall meet the following requirements:

(1) The display surface area of such signage shall not exceed twenty percent of the square footage of the wall to which it is attached. No more than 10 percent of any sidewall or rear wall may be covered if abutting a residential zone. Lighting of sidewall or rear wall signs abutting a residential zone shall be limited to landscape down lighting only.

(2) Such sign shall be located on the front wall of the building which is oriented to the street from which access is derived. For uses with two street frontages, wall signs may be located on a wall for each frontage. For uses not oriented to a public street, the wall considered to be the front of the use shall be used for location of such signage.

3) Murals may exceed 20% & and shall be approved by the Huntsville Planning Commission.

b) Free Standing or Ground Signs - Signs on poles where permitted are subject to the following standards:

1) A building shall be permitted to have one ground or free-standing sign for each street frontage.

2) Unless located within the 412 bypass corridor, the maximum height of a free-standing sign shall be 35 feet in all "C" districts unless approved by the Huntsville Planning Commission. Within the 412 bypass corridor, free-standing signs have a maximum height of 45 feet.

3) Ground signs may not exceed four feet in height except as allowed in the following section.

A.) Ground signs which are integrated into an brick, or stone, or wood architectural features or an earth berm, all of which shall be permanently landscaped, may exceed four feet in height to a maximum of seven feet.

B.) Ground signs must be placed so that they do not obstruct the view of traffic from any intersection, street, or driveway.

c) Signs located at construction/work sites - Non-illuminated signs, not exceeding 64 square feet in area displaying the name of the building, the contractors, the architects, the engineers, the owners, the financial, selling and/or development agencies are permitted upon the premises of any work under construction, alteration, or removal. Such signs shall be removed prior to issuance of a Certificate of Occupancy.

d) Temporary subdivision signs - Temporary signs not exceeding 64 square feet in area announcing land subdivision development are permitted on the premises. They shall be set back not less than 15 feet from the right-of-way of any street or from any boundary line of the land subdivision. Such signs may be located at any entrance to the Subdivision from a Public Way. They shall be removed when 75 percent of the lots are conveyed.

e) Neon signs - Signs which utilize neon lighting, either for the body of the sign or its border, shall comply with all relevant local, state, federal electrical requirements and all components shall be UL or CSA approved.

f) Portable signs other than Real Estate - The Planning Commission may issue a temporary permit for the placement of a portable sign on an individual commercial site for a period not to exceed 60 days in any 6-month period. Signs shall be constructed and a diagram enclosed to show anchorage to withstand minimal wind load. Electrical service for illuminated signs shall meet the provisions of the city electrical code.

g) Real Estate Signs - In any residential district, real estate signs may not be larger than six square feet in size and only one sign is allowed for each side of the structure that faces a public street. Real Estate portable signs larger than 32 square feet in commercial districts shall be allowed with a special permit from the Planning Director.

h) Billboards - Billboards may not be constructed within 600 feet any other preconstructed or approve billboard site, located on either side of the road. Unless located along the 412 bypass corridor, billboards may not exceed 35 feet in height. Back-to-back billboard structures and V-type billboard structures having only one face visible to traffic proceeding from any given direction on a street or highway shall be considered as one billboard. Additionally, side-by-side billboard structures shall be considered as one billboard face. No billboard shall be located within 150 feet of a residential zone. No billboard shall be located within any local or state right of way. The surface display area of any side of a billboard may not exceed 300 square feet. No billboards shall be attached to, cantilevered from, or otherwise suspended by the roof of any building.

i) Pylon Directory Signs - Pylon directory signs shall be less than or equal to 35 feet in height and the lowest point of an advertisement shall be greater than or equal to 10 feet.

Key Features:

- **Multi-tenant display:** Its primary purpose is to act as a directory for multiple businesses located on the same property. Each business typically gets its own panel on the sign.
- **High visibility:** Supported by steel or aluminum poles, pylon signs are built to be significantly taller than surrounding buildings. This elevated design helps attract the attention of motorists and pedestrians from a great distance.
- **Illumination:** Many pylon directory signs are internally or externally illuminated, ensuring the information is visible both day and night and in poor weather conditions.
- **Durability:** They are constructed from robust materials like steel, aluminum, and weather-resistant plastics to withstand harsh weather conditions.

- Customizable design: The signs can be customized in terms of color, shape, and lettering to match the branding and aesthetic of the property. For a more sophisticated look, the poles can be covered with materials like masonry.
- Digital options: Some modern pylon signs include digital displays or LED message boards that allow property managers to update tenant information, promotions, and announcements remotely.

j) Illuminated Signs - A sign may be illuminated, provided such illumination is concentrated on the surface of the sign and is so located as to avoid glare or reflection onto any portion of an adjacent street or highway, the path of on-coming vehicles, or any adjacent premises. In no event shall any billboard have flashing or intermittent lights, nor shall the lights be allowed to rotate or oscillate.

- 1) Operational Limitations - Movement, or the appearance of movement during the static display period, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement requires Planning Commission approval.
- 2) Minimum display time of eight seconds.
- 3) Digital signs shall not operate at brightness levels of more than 0.3 foot candles above ambient light, as measured using a foot candle meter at a pre-set distance from the center of the sign at five feet above ground level. (Pre-set distances to measure the foot candles impact vary with the expected viewing distances of each sign.)

A) Measurement distance criteria:

Nominal Distance to face Size be measured from:

- 12' x 25' 150'
- 10'6" x 36' 200'
- 14' x 48' 250'

SECTION 7: Section 14.16.7 Permits

Unless otherwise provided by this article, all signs shall require permits and payment of fees as described in this section. Application for a permit for the erection, size alteration, or relocation of a sign, when allowed by this article, shall be made to the Planning Director or Chairman on such form or forms as may be required to provide the information necessary to administer the provisions of this article. As a minimum, the following information is required.

- a) Contact information
- b) Height of sign;
- c) Structure and/or support details;
- d) Location of sign in relation to street(s), property line(s), buildings, and private drives;
- e) Location of any property lines that may be affected by the sign;
- f) Copy of agreement with property owner for off premises signs or their designated representative if property is leased.

- g) Engineered drawings if required; (stamped and signed by an Engineer licensed to practice in the State of Arkansas)
- h) Building Inspector will issue final approval once all permit provisions are met and the Building Inspector will issue certificate of operation.
- i) Any other information required by the Planning Commission may be necessary to ensure compliance with all applicable municipal codes and state statutes.
- j) Sign permits are reviewed only by the staff unless the staff determines that issues other than an individual sign would require site plan review by the planning commission.

SECTION 8: Section 14.16.8 Signs for which permit is not required

A permit is not required for the following types of signs in any district.

- a) Traffic, directional, warning, or information signs installed in performance of their duties by any public agency.
- b) Official notices issued or required by any court, public agency or officer.
- c) On premises Church bulletin boards or one non-illuminated “for sale”, “for rent” or “for lease” sign located not on the street right-of-way line, unless attached to the front wall of a building, and not exceeding:
 - (1) 6 square feet in area in residential districts; or,
 - (2) 32 square feet in districts other than residential districts.
- d) Maintenance of a sign or for a change of copy on painted, printed, or manual changeable copy signs.
- e) Political Signs, 6 square feet or less.
- f) Real estate signs, 6 square feet or less.
- g) Yard Sale Signs 6 square feet or less
- h) Commercial and Industrial districts on premises temporary sign, not exceeding 32 square feet, or event sponsorship temporary signs not exceeding 64 square feet.

SECTION 9: Section 14.16.11 Maintenance

- a) All freestanding signs and the premises surrounding the same shall be maintained by the owner thereof in a clean, sanitary, and inoffensive condition, and free and clear of all obnoxious substances, rubbish, and weeds. All signs shall be properly maintained at all times. Exposed surfaces shall be clean and painted if paint is required. Defective parts shall be replaced.

b) The necessity to ensure compliance with all applicable municipal codes and state statutes.

c) Sign permits are reviewed only by the staff unless the staff determines that issues other than an individual sign would require site plan review by the planning commission. Code Enforcement Officer shall have the right under Section 14.16.18 to order the repair or removal of any sign which is defective, damaged, substantially deteriorated, or presents a public hazard, as defined in the edition of the building code in force in the city.

SECTION 10: Section 14.16.14 Signs Permitted in Dual Use Zones (DUZ)

Signs in Dual Use Zones will be permitted based on the chosen application of each property. If the property is operating as a residential property, **14.16.13** will apply; if the property is operating as a commercial property, **14.16.15** will apply.

SECTION 11: Section 14.16.15 Signs Permitted in Commercial and Industrial Districts

a) Permitted Signs:

(1) All signs permitted in the residential “R” Districts are allowed in commercial districts.

(2) Advertising signs painted on the sides of buildings and signs that advertise products or goods unrelated to the use of the building on which the sign is painted or attached are prohibited except for historic “Ghost Signs” or approved murals.

(3) For on premises uses, business signs shall be permitted on the basis of signage not exceeding 20% of building façade. See Section 14.16.6 a) (1)

(4) Projecting signs are allowed but shall not project into any roadway or driveway and shall be placed with the lowest part a minimum 8 feet above the surface of the sidewalk.

(5) For free standing and ground signs see Section 14.16.6 (b) (c)

b) Additional Regulations for Signs in Commercial and Industrial Zones:

(1) Free standing business on premises signs shall not exceed 80 square feet except that the display space may be increased two square feet for each foot of street frontage beyond 100 feet to a maximum display area of 120 square feet. One freestanding sign is allowed per lot or commercial street frontage. For buildings on corner lots, one additional freestanding sign is allowed on the additional street frontage. For such corner lots, one frontage must be designated as the main frontage, and one must be designated as the minor frontage. Signs on the minor street frontage must not exceed 75 percent of the size of the display

area of the freestanding sign on the main frontage. Instead of having one sign on each street frontage, the applicant may opt to have one free standing diagonal sign facing both street frontages, in which the size of the sign may be computed using the longest street frontage.

(2) The total height of the sign structure shall not exceed 45 feet in height including sign structure unless approved by the Huntsville Planning Commission.

(3) Signs shall be set back 15 feet from front property line or Street easement whichever is greater.

SECTION 12: Section 14.16.16 Violations

The following regulations govern violations of this section.

a) When, in the judgment of the Code Enforcement Officer, a violation of this article exists, the Code Enforcement Officer shall issue a written order to the alleged violator. The order shall specify those sections of this article of which the person may be in violation and shall state that the person has 10 days from the date of the order in which to abate the alleged violation or to appeal to the board of adjustment. If the violator fails to appeal or to correct the violation within the time allowed by this section, the sign shall be deemed illegal and removed by the sign owner.

b) If, upon inspection, the Code Enforcement Officer finds that a sign is abandoned or structurally, materially, or electrically defective, or in any way endangers the public, or is not maintained, such sign or signs shall be deemed illegal and the Code Enforcement Officer shall issue a written order to the owner of the sign and/or the occupant of the premises stating the nature of the violation and requiring the sign to be repaired in conformance with this article or removed within 30 days of the date of the order. A violation fee of \$50 to \$500 may be charged.

c) In the event of a failure to comply with the order of the Code Enforcement Officer, the City may institute legal proceedings including, without limitation, Costs incurred by the City shall be charged to the owner of the sign and/or the owner of the property on which the sign is located. The costs may constitute a lien upon the property and may be collected by any appropriate lawful means.

SECTION 13: Section 14.16.17 Grandfather Clause

The following regulations shall govern this clause; Signs in existence upon the passage of this Ordinance shall be allowed to remain in place until such sign becomes deteriorated, voluntary removed or size changed or declared illegal by the Code Enforcement Official of the City of Huntsville, AR.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE,
ARKANSAS, THIS _____ DAY OF _____, 2026.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Janice Smith